

## Cabinet

Tuesday 5 February 2019

4.00 pm

Ground Floor Meeting Room G02C - 160 Tooley Street, London  
SE1 2QH

## Supplemental Agenda No. 1

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<b>Item No.</b> 11.	<b>Classification:</b> Open	<b>Date:</b> 5 February 2019	<b>Meeting Name:</b> Cabinet
<b>Report title:</b>		Policy and Resources Strategy 2019-20	
<b>Ward(s) or groups affected:</b>		All	
<b>Cabinet Member:</b>		Councillor Victoria Mills, Finance, Performance and Brexit	

## **FOREWORD - COUNCILLOR VICTORIA MILLS, CABINET MEMBER FOR FINANCE, PERFORMANCE AND BREXIT**

Yet again Southwark Council faces enormous funding cuts in 2019-20 with a loss of £8.6m of general government funding. These funding cuts come at a time of continuing demands and pressures on our services, particularly social care, children's services, education, homelessness and welfare support.

Whilst we welcome the additional one-off social care grant of £4.3m announced as part of the Autumn Budget and the previously announced growth in the Improved Better Care Fund of £3.2m, this only goes part way to meeting the growing demands on children's and adult's social care services. We still await the promised Green Paper on the long-term funding of Adult Social Care and remain concerned that the Government's Budget statement made no mention of any long-term plan for social care funding.

The indicative budget proposals include £5m of Adult Social Care savings in 2019-20 offset by commitments of £4.7m. This demonstrates the investment of the increased Improved Better Care Fund (£3.2m) in protecting homecare, reablement and bed-based care packages and transformation work to improve the health, wellbeing and resilience of vulnerable residents.

We also face significant challenges in Children's Services and Education. Children's Services provide vital support for vulnerable children in our borough and we face great pressures in terms of the cost of placements, particularly residential care for looked after children. Thanks again to the work of our Budget Recovery Board we are able to propose £1.1m of efficiency savings in this area, but to make the budget sustainable we will also inject a further £3.3m for a net growth in the Children's Services budget of £2.2m.

In Education, reduced grant and funding continue to impact on the budget, as well as the increasing demand for statutory SEN education and home to school transport. There are significant pressures on schools funding via the Dedicated Schools Grant. Demand and cost pressures are particularly acute on the High Needs Block where government funding is insufficient. As at 31 March 2018, there was an accumulated deficit of £4.1m, which is forecast to increase to £11m by the end of 2018-19. The council continues to work with the Southwark Schools Forum on a deficit recovery plan, which includes proposals for reductions in central retentions, block transfers as well as reductions in funding to settings. This will be subject to full consultation and equalities impact assessment.

Whilst Southwark is recognised nationally as a leading authority in homelessness prevention, statutory and policy obligations, increasing demand and restricted housing supply mean that temporary accommodation remains a particularly challenging area. Based

on current policy, cost pressures are projected to continue to rise during 2019-20. Efficiency savings and policy changes in relation to the discharge of duty into the private sector and out of borough (along with other initiatives being developed with London Councils) would assist in mitigating this budget pressure. Net growth in Temporary Accommodation budget of £3.2m has been included in the budget proposals.

Local government pay is now the lowest in the public sector. Whilst the government has removed the 1% pay cap, they have not provided any resources to local authorities to help us give our staff the pay rise that they deserve. The budget presented today reflects a 2% 2019-20 pay award, which is estimated to increase the pay bill by £4.5m in 2019-20.

All these pressures, alongside other growing costs such as inflation mean that as well as having to cope with £8m of cuts, we also need to fund £25.9m of additional budget pressures and growth.

However, yet again this year the good news for Southwark is that our continuing growth in homes and in our local economy is providing us with a strong growth in income. We are currently estimating an additional £6.1m of resources available thanks to this growth and the success of our Exchequer Services team in collecting more income than we had previously anticipated.

On a further positive note, the London Devolution Deal and business rate pooling arrangement means the additional income generated from business rates growth, notably within Southwark, will be retained within London, rather than being returned to Government. This has facilitated pan London strategic investment schemes such as the South London Innovation Corridor as well as enabling local initiatives, such as the Positive Futures Fund and Southwark Pioneers Fund to be approved. I am also delighted that we are able to propose a £2million fund to support our groundbreaking commitment to children and youth people's mental health. This money will be specifically for prevention and pastoral care ensuring that every child in Southwark gets the very best start in life and has the health, wellbeing and resilience to fulfil their potential.

We also know the importance that residents place on their local libraries in Southwark, they are places of enjoyment, to socialise, play, study and connect to vital services for all ages. We have a strong record in prioritising and investing in our libraries, despite many years of austerity and government cuts to public services. As such, this updated Policy and Resources Strategy confirms that funding from the London Devolution Deal and business rate pooling arrangement will be used to create a £1m reserve, to cover the next four years, has been put in place. This will ensure that our libraries stay open for years and will support the implementation of the Libraries and Heritage Strategy.

The continued delay in negotiating Britain's exit from the European Union continues to create uncertainty and an increasing risk of a no-deal Brexit with its consequential impact on the economy, the supply chain, the workforce and the demand for services. Accordingly, we have recommended that £2m be set aside to ensure council services are protected and a further £300,000 commitment has been added to the base budget to cover ongoing operational pressures resulting from Brexit. In the immediate term, these funds will be prioritised to support the recommendations made by the Southwark Brexit Panel.

To address the budget shortfall, we have set out proposals totalling £19.615m in the appendices, a combination of efficiency savings (£13.905m), additional income from fees and charges (£4.810m) and other savings of (£0.900m). There has been one change to the proposals published for consultation in January. We have listened to concerns raised about changes to library hours and have removed this efficiency and replaced it with an investment of £1m from the London Devolution Reserve. This effectively offsets the impact of removing

the efficiency saving for the next four years, helping ensure the recently approved Libraries and Heritage Strategy responds effectively to the outcome of the extensive consultation recently undertaken.

Despite these savings and additional income, a budget gap of approximately £3.2m remains and of course, unlike government, the council is legally required to set a balanced budget.

Over the last eight years we have kept council tax low only raising it to protect vital frontline services. After detailed and careful thought, we are proposing that we raise council tax by the maximum permitted 2.99% to close the budget gap. It is never an easy choice to increase council tax, but this ensures that in the toughest of times we are able to protect services for our most vulnerable residents and the services which our residents value and depend on. We recognise the pressure that this can add on low-income households so our Council Tax Reduction Scheme will remain unchanged. This means that approximately 12,000 working age households will continue to receive support and will pay no more than 9p extra a week and that 6,900 eligible pensioners will continue to receive 100% relief.

I would like to thank Overview and Scrutiny committee members for the Budget Scrutiny session that took place on 28 January. We have incorporated into this report their recommendations, particularly their concerns regarding equality of access to our libraries, together with our responses, which we will take forward over the coming months.

## **RECOMMENDATIONS**

That cabinet:

1. Note the recommendations considered at cabinet on 22 January 2019, and that this report has been amended accordingly;
2. Note that the 22 January 2019 report was considered by Overview and Scrutiny committee on 28 January 2019 and agree the response to the recommendations arising (paragraphs 102 - 104);
3. Note that the final local government finance settlement published on 29 January 2019 was unchanged from the provisional settlement published in December (paragraph 24);
4. Note the additional grant of £0.105m in 2018-19 and 2019-20 to support preparations for Brexit (paragraph 28)
5. Note that this report presents the final balanced general fund budget proposals for 2019-20 including:
  - Efficiencies and improved use of resources savings of £13.905m (Appendix C);
  - Income generation proposals of £4.810m (Appendix D);
  - Savings impacting on services of £0.900m (Appendix E);
  - Commitments and growth of £16.206m (Appendix F);
  - Pay Award and contractual inflation of £8.450m; and
  - Debt financing costs of £3.809m.
6. Agree to submit this balanced one year 2019-20 budget to council assembly for approval;
7. Agree the fees and charges as set out in Appendix G (paragraphs 92 - 94);

8. Note that in the summer 2019 cabinet will receive a refreshed outlook of the financial position and specifically an update on local government financing in 2020-21 and beyond.

## **BACKGROUND AND PURPOSE**

9. In September 2016, the cabinet approved the Fairer Future Medium Term Financial Strategy (FFMTFS) and Integrated Efficiency Plan noting the relationship to the Council Plan and the new theme to be fit for the future. The council accepted the four-year finance settlement in line with the final local government finance settlement (February 2016). 2019-20 is the fourth and final year of that four-year settlement. The offer covered the revenue support grant and confirmed that tariffs and top-ups would not be altered for reasons related to the relative needs of local authorities.
10. The Council Plan for the period 2018-2022 contains a range of promises and commitments, which the council will work towards delivering over the coming four years. Financial appraisals will be undertaken as new plans are developed and the financial implications of any approved commitments will be reflected in the 2019-20 budget, refreshed MTFS and capital programme.
11. In 2018-19, London Councils entered into a one-year pilot arrangement for the retention of business rate growth through pooling. Subject to final agreement with the government, it is expected that the pooling arrangement will continue in 2019-20, albeit on less generous terms and with more risk passed to the council.
12. Despite the consistency of funding given by the four-year settlement, there remains continued uncertainty with regard to a number of elements of government funding. These include the New Homes Bonus, Public Health grant, Better Care Funding and Social Care grants. In addition, pay and price inflation and demand pressures need continual review to ensure that budgets set each year are sustainable.
13. The government has expressed a continued commitment to give local authorities greater control over the money they raise locally. Since 2013-14, when the new funding arrangement commenced, the council's reliance on local taxation as an income source has increased, with council tax and business rates growth now representing 49% of net budget requirement for 2019-20. Therefore, a key part of the budget process is for officers to reassess the estimated income from council tax (driven in the main by the number of new homes, council tax banding of these homes, the council tax relief scheme) and Business Rates (driven by the rateable value, appeals and businesses coming into/out of the rating lists).
14. At cabinet on 18 September 2018, the financial remit was considered which included known and estimated resources available at that time, and assumptions regarding the costs of pay awards and inflation. The report concluded with a budget gap of £17.956m. Officers were asked to prepare indicative savings and commitments for 2019-20 in order to balance the budget. Subsequently at Cabinet on 11 December 2018 and 22 January 2019, proposals were considered to address the budget gap. This report provides an update on the work undertaken to reflect the latest information on available resources and proposals to deliver a balanced budget for 2019-20.
15. As set out in September 2018, the budget will be prepared on a one-year basis for 2019-20, recognising that the settlement is indicative and a range of other significant uncertainties relating to the council's financial position. A one-year budget is

considered by the section 151 officer to be the most appropriate strategy at this time given the significant uncertainties and complexities regarding the future funding of local government beyond 2019-20, including:

- Government Spending Review during 2019
- A new local government needs based funding formula, the Fair Funding Review,
- Redesign of the Business Rates Retention System for 75% retention from 2020-21
- Resetting of the business rates baseline from 2020-21,
- The future of the London Business Rates Pool,
- An anticipated Green Paper on funding of adult social care
- Economic uncertainty regarding the outcome of Brexit negotiations and wider economic pressures on inflation, interest rates and area costs within London (especially housing).

### **Updated Financial Remit**

16. In accordance with instructions from the December 2018 and January 2019 cabinet meeting, these budget proposals present a balanced budget. This has been achieved under challenging circumstances, not least in the context of the savings that the council has had to make throughout the austerity period since 2010 and the increased ring fencing of a large element of resources available for adult social care. A summary of the 2019-20 proposed budget can be found at Appendix A.
17. The indicative budgets were set at an assumed level of government funding, as set out in the February 2016 four-year settlement. The council accepted the government's offer of a four year funding settlement for 2016-17 to 2019-20 and received confirmation of this from the government on 16 November 2016.
18. This report outlines all major variations from the 2018-19 budgets. It itemises changes in resources available (e.g. government grant and council tax income) and provides a high-level summary of efficiencies and improved use of resources, income generation and savings that impact on service levels. It also itemises new and emerging growth and commitments that may arise from issues such as price, demand pressures and costs arising from the delivery of council plan priorities.
19. Separate schedules are provided that give details of each element of these variations. Responsibility for each element is retained by the cabinet member responsible for the portfolio and operationally managed by the strategic director for that service (Appendices C, D, E and F).
20. The Policy and Resources Strategy 2019-20 underpins the work of all council departments, ensuring financial sustainability and the best possible level of service for residents. The council remains committed to promoting efficiency as the key driver to reducing costs and minimising the impact of budget decisions on front line services. The Fairer Future promises commit to spending every penny as if it were our own. This promise is reinforced with the Fairer Future Budget Principles. Inevitably, as total resources available continue to reduce, demands increase for services and planned efficiency improvements are delivered, protection of these valued front line services becomes increasingly difficult.
21. This report proposes that a further update be presented to cabinet in the early summer of 2019 to refresh the financial outlook for 2020-21 and beyond, not least in regard to the changes in local government funding.

## **Government Budget Statement – 29 October 2018**

22. On 29 October 2018, the Chancellor of the Exchequer delivered the Budget. As well as the usual updates on the public finances and overall economic outlook, the Budget included a number of policy announcements, the key headlines are set out below (source: London Councils' on the day briefing):

- £240 million of new funding for Adult Social Care in 2019-20 (Southwark allocation is £1.571m).
- A further £410 million to support both adult and children's social care in 2019-20 (Southwark allocation £2.683m).
- The Budget committed to "putting social care on fairer and more sustainable footing" in the forthcoming ASC green paper, although the date of the green paper is yet to be announced
- The immediate removal of the HRA borrowing cap was confirmed (from 29 October 2018)
- £420 million of new funding for potholes, allocated based on DfT's need based formula (Southwark allocation £0.558m)
- Small business retail relief was announced for retail businesses with a rateable value less than £51,000 for two years – this will cost government £900 million and local government will be "fully compensated".
- £675 million of co-funding will be awarded to local authorities over the next 5 years to help them draw up plans to revitalise high streets.
- £400 million of capital funding was announced for schools to invest in equipment and facilities in 2018-19.
- £84 million will be invested over five years to expand programmes for children in care.

23. Not mentioned in the Budget:

- Any long term plan for children's social care funding
- No extra funding was found for schools High Needs pressures
- No recognition of homelessness funding pressures
- The date or timetable for next years Spending Review.

## **Local Government Finance Settlement**

24. The Secretary of State for Housing, Communities and Local Government announced the Final Local Government Finance Settlement on 29 January 2019. This confirmed the figures published in the provisional settlement on 13 December 2018.

25. The Settlement details the Settlement Funding Assessment (SFA) for 2019-20 together with other grant funding included within Core Spending Power (CSP).

26. The main 2019-20 headlines are set out below:

- the Settlement Funding Assessment (SFA) agreed as part of the four year settlement will fall by 5.4% in 2019-20;
- SFA funding confirmed a small increase of £82k from the amount set aside in the original four-year settlement;
- business rate pilots were confirmed for 2019-20, including the continuation of the London pilot pool;
- the council tax referendum threshold in 2019-20 will remain at 3% with no changes

- to the adult social precept arrangements;
  - confirmation of the additional social care funding provided at Autumn Budget 2018, Southwark's allocation being £4.254m;
  - the proposed changes to the New Homes Bonus baseline will not go ahead. Southwark's final allocation being £12.830m, an increase of £0.518m from estimate;
  - no changes to the previously announced Public Health Grant (£26.744m) and Improved Better Care Fund (£15.752m);
  - a one-off distribution of business rates levy surplus, Southwark's allocation being £1.749m.
27. In addition to the announcements affecting 2019-20 the Government published two consultation papers:
- Fair Funding Review – “A review of local authorities' relative needs and resources - Technical consultation on the assessment of local authorities' relative needs, relative resources and transitional arrangements”
  - Business Rates Retention – “Business Rates Retention Reform - Sharing risk and reward, managing volatility and setting up the reformed system”, a consultation on the proposed 2020/21 Redesign and Reset of the Business Rates Retention (BRR) scheme.
28. Alongside the Settlement, the Government announced that local authorities across England would receive grant funding to support their preparations for Brexit. Southwark's allocation will be £0.210m (£0.105m in 2018-19 and 2019-20).

### **Settlement Funding Assessment (SFA)**

29. The Settlement Funding Assessment (SFA) comprises the core funding sources for authorities defined as Revenue Support Grant (RSG), retained business rates and business rate top-up. The council's SFA in 2019-20 is £149.875m (£158.440m in 2018-19). For 2019-20, as in 2018-19, the council will no longer receive Revenue Support Grant due to the London Business Rate pooling arrangements meaning that RSG is substituted within baseline business rate funding.

### **MHCLG Core Spending Power**

30. Core Spending Power is the government's measure of the core revenue funding available for local authority services, including council tax. Southwark's 2019-20 spending power is indicated to increase by 2.4% between 2018-19 and 2019-20 in line with the London increase (2.8% nationally). However, it should be noted that the core spending power figures include the new social care funding announced in the Autumn Budget and an assumption that the council will set a council tax increase at the 3% referendum threshold.

### **Improved Better Care Fund (IBCF)**

31. The Better Care Fund was established in 2014-15, with the aim of supporting closer working between Local Authorities and the CCG. The council invoices the CCG for its share of the pooled fund, which is offset against appropriate expenditure.
32. The Improved Better Care Fund totals £15.752m for 2019-20; this is made up of two parts:



- The Improved Better Care Fund (IBCF) that was included as part of the 2016-17 settlement of £13.529m for 2019-20 (£8.088m in 2018-19). This was for the utilisation of local authorities for adult social care
- Following national pressure on adult funding care crisis, supplementary Improved Better Care Fund was announced in spring 2017. This equates to funding for Southwark of £2.223m in 2019-20, a decrease from the 2018-19 allocation of £4.497m. The utilisation of this grant to be agreed with the Health and Well-Being board for adult social care funding pressures.

### **New Homes Bonus (NHB)**

33. New Homes Bonus (NHB) was introduced in 2011 to provide a clear incentive for local authorities to encourage housing growth in their areas. It rewards local councils for each additional home added to the council tax base, including newly built properties and conversions as well as long-term empty properties brought back into use, after deducting demolitions. Following a review of the funding “sharpening the incentive”, the grant reduced in 2017-18. From 2018-19 the grant reduced further as the reward is now based on four years’ growth as opposed to six.
34. A 0.4% baseline was introduced in 2017-18 so that local authorities would need to achieve tax base growth of greater than 0.4% before they receive any NHB funding. The government consulted on proposals to increase the baseline further in 2019-20. However, the provisional settlement confirmed no change for 2019-20.
35. The allocation for 2019-20 is £12.830m, an increase of £1.432m from 2018-19.
36. The Government has announced its intention to explore how to incentivise housing growth most effectively from 2020-21, for example by using the Housing Delivery Test results to reward delivery or incentivising plans that meet or exceed local housing need.

### **Public Health Grant**

37. The Public Health Grant is £26.744m for 2019-20, a 2.6% reduction from 2018-19. Since 2013-14, when Public Health responsibilities transferred to local authorities, grant funding has reduced by an equivalent of 15%, with no inflationary increases. Southwark has the fourth lowest per head public grant allocation of the inner London boroughs.

### **Additional Social Care funding in 2019-20**

38. At Autumn Budget 2018, the Government announced £650m of extra funding in 2019-20 for local authorities for adult and children’s social care services. Southwark’s allocations are confirmed as £1.571m in respect of winter pressures (to be pooled into the Better Care Fund) and £2.683m Social Care Support Grant available for adults and children’s social care. This grant is not ring-fenced and has no restriction of how much should be spent on adult’s or children’s social care.

### **Business Rates Levy Account surplus**

39. As a result of increased growth in business rates income nationally, a surplus has accumulated within the government’s Business Rates Retention levy/safety net account. Southwark’s confirmed allocation is £1.749m. Cabinet agreed to set aside

this 'one-off' allocation in the Business Rate Retention Risk reserve to mitigate risk around business rate revaluation, reset and devolution deal.

### Dedicated Schools Grant

40. The Dedicated Schools Grant is formula based, calculated by the government with the council passing it on to schools. The Department for Education (DfE) has provisionally set the allocation for 2019-20 at £321.5m, although this will be revised during the year to reflect updated pupil numbers. The figures include the funding for academies, which will be recouped at a later date.

41. Dedicated Schools Grant can be broken down into the following spending blocks:

	<b>2018-19 £m</b>	<b>2019-20 £m</b>	<b>Change £m</b>
Schools Block	241.9	247.3	5.4
High Needs Block	43.7	44.7	1.0
Early Years Block	27.9	27.8	-0.1
Central Block	1.7	1.7	0
<b>Total</b>	<b>315.2</b>	<b>321.5</b>	<b>6.3</b>

42. In comparison with 2018-19 there is a £5.4m increase (2.2%) in the DSG schools block that mainly relates to the increase in overall pupil numbers. The numbers in secondary schools continue to rise but the primary school pupil numbers are falling. All secondary schools in the Borough are Academies.
43. Whilst there is extra funding in the settlement, costs are rising by more than funding, exasperated further in primary schools where pupil numbers are falling.
44. The education secretary Damian Hinds announced on 15 December that pupils with special educational needs and disabilities (SEND) will receive an additional £350m in funding, £125m would go to councils in 2018-19 and 2019-20 and £100m had been allocated to create more specialist places in schools.
45. The figures within the High Needs Block reflect the additional revenue funding that was announced (£0.7m in 2018-19 and 2019-20). While the funding will help, overall funding remains inadequate to address the increasing need and demand pressures on High Needs provision.
46. The DSG position was a £4.11m deficit at 31 March 2018. In year pressures on the high needs block are expected to be around £7m and therefore the forecast position at 31 March 2019 is a £11m deficit. The deficit position is common across London and also nationally across many LAs and reflects increasing need and demand for SEND provision, the inadequacy of supply of special school places (this is being addressed within the capital programme) and also the inadequacy of funding for the high needs block. By the end of 2017-18, two-thirds of London authorities were overspent on DSG and 13 of those carried a combined deficit of £48m into 2018-19.
47. A strong lobbying stance has been taken with the Government with regard to the inadequacy of funding (including for 16-25yr olds) and also the need for flexibility on DSG block transfers, however even this will become challenging, noting the worsening position of schools from National Funding Formula (NFF) and falling rolls in primary schools. The council is working with Southwark Schools Forum to develop a DSG budget recovery plan for the medium to long term and within the council the Budget

Recovery Board will bring oversight, challenge and support to this process, given the potential risk overall.

## **Local Taxation**

### **Council Tax**

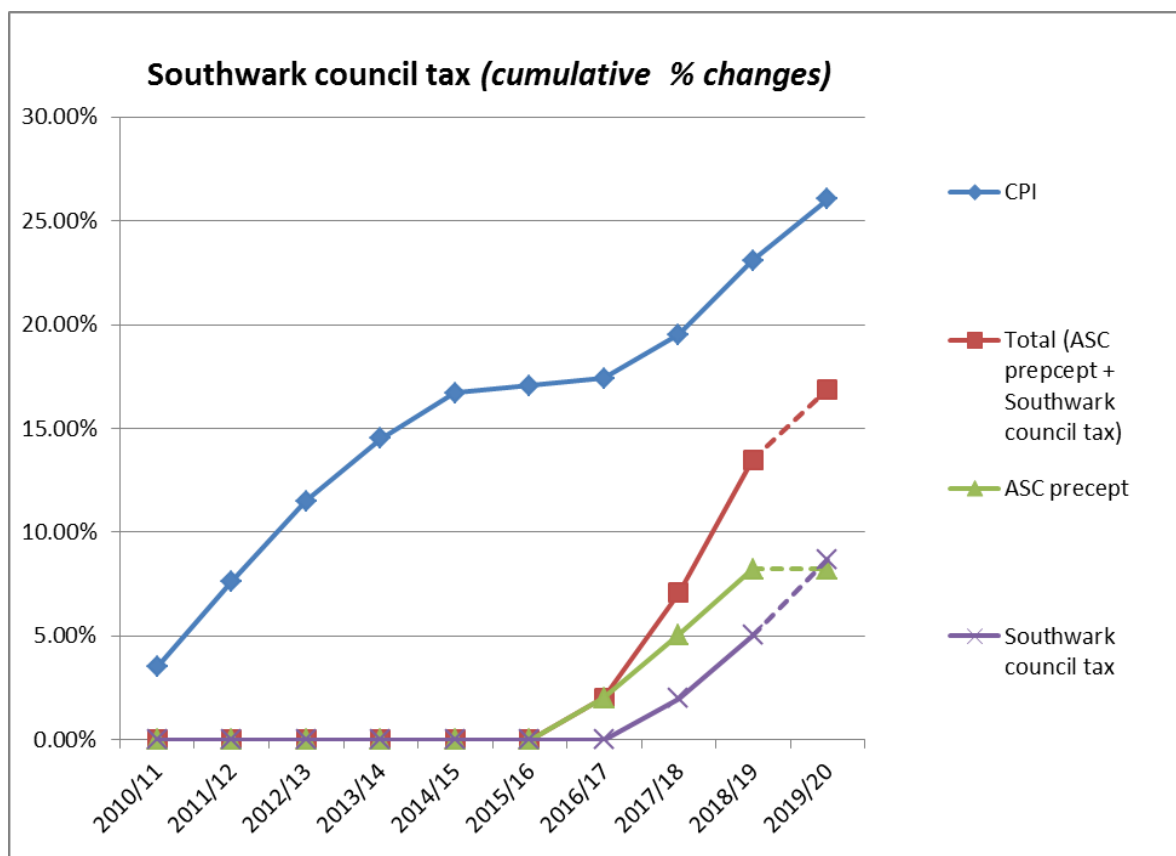
48. The council is committed to the fairer future promise to “keep council tax low”. The Southwark element of council tax was frozen from 2008-09 until 2017-18 when financial pressures and the cumulative impact of reduced government funding meant that it was no longer sustainable to hold this position. In accordance with our Council Plan priority and budget principles we have protected our most vulnerable residents, which is why we have maintained spending on frontline services like children’s care while doing everything we can to make efficiency savings in other areas.
49. The authority has been able to maintain the eighth lowest level of council tax in London in 2018-19, despite having incurred some of the largest reductions in government grants. Throughout this period, the government applied a cap on any council tax increases. The purpose of this cap is to ensure that ‘excessive’ council increases occur only where councils have a clear mandate from local people. This level has not been exceeded by Southwark to date and the cap remains in place for 2019-20.
50. Council tax has remained below the charge it would have been if CPI had been applied each year since 2010-11.
51. The Council Tax Relief Scheme continues to provide support for our financially vulnerable residents and the Council has committed to making no changes to the scheme for 2019-20.

### **ASC precept**

52. In 2016-17, and in line with government guidance, the council applied a 2% precept to help fund adult social care. Of the 33 London boroughs, 26 took advantage of this precept. For 2017-18, government extended the adult social care precept to allow for 6% over 2017-20, with no more than 3% in each of the first two years. A 3% precept was applied in 2017-18 and 2018-19, providing a contribution towards the significant financial pressures within the Adult Social Care budget. No further increase in the precept is permitted.

### **Southwark Element of the Council Tax**

53. 8 of the 13 inner London Boroughs increased their council tax in 2018-19, 23 out of 33 across London, including Southwark. This is indicative of the cumulative impact the financial stress across local authorities in London.
54. In the context of pressures on council finances, the resilience of reserves and the continued year on year reductions in spending power, council tax remains a key source of income for the council. An increase of 2.99% (with no increase for adult social care precept) in council tax amounts to £3.2m income per annum. This is necessary to help achieve a balanced budget and to protect services for our most vulnerable residents.
55. As demonstrated in the graph below, increases in the council element of council tax remains below the charge it would have been if CPI inflation had been applied each year from 2010-11.



56. The impact of an increase in council tax of 2.99% will mean that:

- Residents in Band C properties and below will see a council tax bill rise of around 53p per week (over 60% of residents in the borough live in Bands A-C)
- Approximately 12,000 of the residents continuing to receive support through the local council tax relief scheme (CTRS) will pay no more than 9p extra per week
- The council tax reduction scheme will continue to ensure that 6,900 eligible pensioners will continue to receive 100% relief and will see no rise in their council tax bills.

### Council Tax Collection

57. As reported in December 2018 the council tax base is growing in the borough – a direct reflection of the regeneration and investment in new homes. That report recommended that the collection rate be maintained at 97.2%, reflecting current performance and in consideration of the increased collection risk as universal credit is rolled out.

58. The 2018-19 collection fund forecast outturn position is a surplus of £3.860m and this has been accounted for in the council tax calculations for 2019-20.

### Business Rates Baseline

59. The government agenda is for local authorities to move towards self-sufficiency and away from dependence on central government. As a step towards this reform, in 2013-14, government changed the funding system to increase reliance on local taxation. Revenue support grant allocations reduce over the period 2013-20, whilst the level of retained business rates increases.

60. If the council remains part of the London Business Rate pool pilot, Revenue Support Grant is substituted with a baseline business rate funding level. As set out in Appendix A, the council will be funded via business rate baseline of £149.875m.
61. The 2019-20 budget includes a forecast assumption that the council's Business Rate Retention income will exceed the baseline funding level by £25.0m (i.e. in total the retained business rates total of £174.875m; consisting of the baseline of £149.875m and £25.0m in excess of this baseline). This is after appropriate provisions have been made for appeals. Furthermore, it is estimated that £1.158m of Business Rate collection fund surplus will be available to support the budget.
62. This ongoing move to self-sufficient local government demonstrates the importance of Southwark's capital investment programme within the borough, either as the lead authority or with partners. Regeneration is the key to ensuring sustainable budget sources as we move closer to reliance wholly on local taxation, either through business rates or through council tax as well as increasing opportunities across the borough for quality of life, jobs and environmental improvements.

### **Business Rates London Wide Pool**

63. In 2018-19, London Councils entered into a one-year pilot arrangement for the retention of business rate growth through pooling. The agreement set out the principles and method for distributing any net financial benefits generated by the pool. Although the first year of the pilot relates to business rates generated during 2018-19, the available distribution will not be finalised until September 2019. However, latest figures from the London Councils indicate that the Pool is on track to deliver the forecast growth.
64. Southwark's share of the total net benefit of the pool will be £10.186m. Recognising that any additional income will be one-off, these receipts will be ring-fenced in a London Devolution Reserve.
65. The London Devolution Reserve resources will be available for one-off initiatives in accordance with council priorities. Initiatives will include:
  - (i) £0.5m for the Positive Futures Fund, as approved by Cabinet in December 2018;
  - (ii) Funding for the Southwark Pioneers Fund (the amount to be agreed in a separate forthcoming report to Cabinet);
  - (iii) A business case is being prepared for Southwark to support the development of the London Counter Fraud Hub. Appropriate provision will be made of up to £1m over the next seven years, subject to consideration and approval of the business case by the Cabinet Member for Finance, Performance and Brexit. The business case will be completed once negotiations on price and service levels have been concluded between CIPFA (the lead contractor) and the London Borough of Ealing who are currently responsible for clienting the contractual arrangements. These negotiations are currently expected to conclude in January.
  - (iv) The Cabinet Member for Finance, Performance and Brexit will also be recommending the set aside of some resources to act as a special risk reserve to protect the council against the negative effects of Brexit. While the value of the risks are very difficult to quantify, given current status of negotiations, a sum of £2m is proposed in order to ensure that council services are protected. Specifically,

these are new financial risks over and above those previously provided for relating to any outcome that may arise from Brexit. Specifically, these include costs arising from supply chain, workforce, property and general economic issues. In any event, support will still be expected from government to compensate for these pressures.

- (v) A fund of £2m will be created in support of the Council's Health and Wellbeing Board commitment to mental health, specifically prevention and early help for Southwark's children. Notably, this additional investment will help to support a universal schools pastoral care and counselling provision, maintaining high performance and good practice where it already exists and building capacity and capability if required.
- (vi) A sum of £1m over four years will be created to support the implementation of the Libraries and Heritage Strategy. The investment will help ensure that the council's ambitions for the service are aligned with strategic priorities and focused on maximising usage and reach, and equality of access for all.

66. The following table summarises the London Devolution Reserve commitments:

<b>Initiative</b>	<b>£m</b>
Positive Futures Fund	0.5
Southwark Pioneers Fund	TBC
London Counter Fraud Hub	1.0
Brexit Risk Reserve	2.0
Health and Wellbeing Board commitment to Mental Health	2.0
Libraries and Heritage Strategy	1.0

The balance on the reserve will be kept under review and further reports will be presented to Cabinet to release resources.

- 67. The financial benefits from the London Business Rates Pooling arrangements also included collective investment through a 'Strategic Investment Pot' designed to promote economic growth. To date £47 million has been awarded to eight major projects that will benefit London's businesses, with a particular focus on digital infrastructure to boost economic growth, including an £8m allocation to the South London innovation corridor to provide workspace, business support and talent development.
- 68. The Government recently issued an updated prospectus for the continuation of the pilot devolution pooling arrangement into 2019-20, albeit on less generous terms than 2018-19, and with more risk passed to the council. The Provisional Settlement confirmed the London 75% business rates retention pilot for 2019-20, subject to London councils agreeing to go ahead. The December 2018 Cabinet paper delegated any decisions necessary to continue the council's participation in the Pool to the strategic director of finance and governance in consultation with the Cabinet Member for finance, performance and Brexit.
- 69. As in 2018-19, the first call on any additional resources generated would be used to ensure that each borough and the GLA receives at least the same amount as it would have without entering the pool. Given the increased risk, and the fact that any growth will not be finalised until September 2020, any additional pooled business rate income will not form part of the 2019-20 budget setting process.

## Updated budget proposals

70. Through the council's budget cycle, savings and income generation options are presented for consideration which, should these proposals be agreed, contribute towards achieving a balanced budget.
71. The 2019-20 proposals for each Directorate are summarised in the table below and detailed in Appendices C, D, E and F.

	<b>Commitments £000</b>	<b>Efficiencies £000</b>	<b>Income £000</b>	<b>Savings £000</b>	<b>Net impact £000</b>
Adults Social Care	4,739	(4,213)	-	(800)	<b>(274)</b>
Children's Services	3,333	(1,010)	-	(100)	<b>2,223</b>
Education	-	(337)	-	-	<b>(337)</b>
Total Children's and Adults' Services	<b>8,072</b>	<b>(5,560)</b>	-	<b>(900)</b>	<b>1,612</b>
Environment and Leisure	982	(860)	(3,000)	-	<b>(2,878)</b>
Place and Wellbeing	200	(1,207)	(50)	-	<b>(1,057)</b>
Housing and Modernisation	3,900	(676)	-	-	<b>3,224</b>
Chief Executive's	-	(5)	-	-	<b>(5)</b>
Finance and Governance	252	(997)	-	-	<b>(745)</b>
Corporate	2,800	(4,600)	(1,760)	-	<b>(3,560)</b>
<b>Total</b>	<b>16,206</b>	<b>(13,905)</b>	<b>(4,810)</b>	<b>(900)</b>	<b>(3,409)</b>

\*Commitments within Children's and adults' Services include £7.422m funded from Improved Better Care Fund and additional grant to support adult's and children's social care.

## Pay Award

72. The current budget plans for 2019-20 are based on a projected 2% pay rise for all staff. Significant work is currently underway both nationally and within London to reach agreement on pay awards moving forwards. In part, negotiations will be considering the arguments that local authority pay has been disproportionately suppressed because of the pay cap and that this situation needs rebalancing. Further, there are concerns to ensure that the lower graded staff are adequately paid and that pay differentials remain appropriate. A provision has been included within the budget plans. The position will continue to be monitored and a further update will be included within the report to cabinet in January, including any relevant financial implications.

## Inflation

73. The Consumer Price Index (CPI) 12 month rate for November was 2.3% with domestic inflationary pressures expected to build over the coming months. This budgetary

pressure is recognised in the budget with a £3.950m allocation for contractual inflationary pressures in 2019-20.

### **Efficiencies and Improved Use of Resources**

74. The fairer future promises contain a commitment to keep council tax low by delivering value for money across all of our services. In part, this is met through ensuring that the council is focussed on meeting the budget gap with proposed efficiency savings. The total budget proposals include efficiency savings of £13.905m (detailed in Appendix C).
75. The indicative budget proposals include £5m of Adult Social Care savings in 2019-20 offset by commitments of £4.7m. This demonstrates the investment of the increased Improved Better Care Fund (£3.2m) in protecting homecare, reablement and bed-based care packages and transformation work to improve the health, wellbeing and resilience of vulnerable residents.
76. In Education Services there are savings and efficiencies of £0.337m as the school improvement service moves towards a fully traded model.
77. Environmental and Leisure Services are proposing total efficiency savings and improved use of resources of £0.860m by rationalising litter picking schedules to focus effort where it is most needed, by moving to more environmentally friendly lights and proposed changes in highways sweeping services.
78. Place and Wellbeing directorate are proposing savings of £0.282m through realignment of staffing resources and other efficiencies in service provision and commissioning arrangements and £0.925m savings within the Public Health ring-fenced grant from a combination of efficiencies, service design and economies in commissioning arrangements across the service areas.
79. Finance and Governance are proposing efficiency savings across the department mainly made up of staffing-related savings totalling £0.852m, which reflects the fact that over 70% of the overall expenditure budget is staffing costs. Savings from staffing costs will be achieved through increased efficiency, reduction in caseload and changing what we do and how we work, to become an organisation that is fit for the future. In addition to the staffing related savings, £0.145m of other savings are proposed relating to modernising council and committee meetings, reductions in printing and postage usage and savings arising from external audit contract procurement.

### **Income Generation**

80. As the council looks for ways to protect front line services, consideration is given to maximising the council's income generation by seeking income streams in line with council policies and priorities. The council will seek to generate additional income by reviewing fees, charges and contributions and seeking further opportunities to provide commercial services. This may include introducing charges for some discretionary services and ensuring that we maximise the recovery of our costs. The schedules at Appendix D set out a number of proposals totalling £4.850m generating additional income.
81. The additional income within the Environment and Leisure Department principally relates to £0.7m on the leisure management contract; £1.2m from the introduction and extension of controlled parking zones; and £0.37m from expanding the car club permit scheme, street advertising; and introducing a night time levy and paid subscription for



green waste collections.

82. The decision to invest in Courage Yard will increase commercial rental income resulting in a net benefit to the budget of £1.8m after associated costs.

### **Savings Impacting on Service Delivery**

83. Wherever possible, the aim is to continue to protect front line services from saving reductions. However, the extent of the government austerity measures means that after careful consideration, it is inevitable that some service reductions will be required to balance the budget. The schedules at Appendix E propose savings of £0.9m with potential to impact on service delivery.
84. The significant savings relate to the review of the re-ablement service saving £0.8m.
85. Comprehensive equalities analysis of the impact of these savings will be considered as part of the proposal considerations.

### **Commitments**

86. The commitments within Children's and Adults' services are funded in part from the increase in Improved Better Care Fund allocation of £3.168m and additional grant announced in the governments October Budget of £4.254m.
87. Within Children's Services, commitments include funding of £0.35m for asylum seeking children and £0.3m and the extension of leaving care responsibilities to age 25.
88. Temporary Accommodation and No Recourse to Public Funds continue to be areas of financial pressure. Net commitments of £3.2m and £0.7m are proposed here to ensure these areas of budget risks are sustainable in 2019-20.
89. Other commitments include £0.3m to tackle tree maintenance and inspection work and £0.05m for community toilet scheme.
90. The council of course remains ambitious to deliver a fairer future for all residents and set out comprehensive plans for expanded and new services in its Council Plan for 2018-22, agreed by Cabinet in October and Council Assembly in November. It will be possible to begin delivering on several of these commitments during 2019-20 and this draft budget includes commitments totalling £0.425m to begin the roll-out of Free Healthy School Meals to children in our council nursery schools and school nurseries, to ensure every primary school child is able to see a theatre performance and to offer free swimming lessons to local residents.
91. A detailed list of all commitments can be found in Appendix F. The overarching theme of these commitments is to ensure that service budgets are sustainable, particularly in the context of the reduced availability of reserves to support budget pressures.

### **Fees and Charges**

92. Under Part 3C of the constitution, cabinet is responsible for the approval of new fees and charges and agreement of charging levels in line with the medium term resources strategy.
93. The council's Fairer Future Medium Term Financial Strategy agreed by cabinet on 20 September 2016, sets out the policy to review discretionary fees and charges annually.

In reviewing fees and charges the policy is to increase them to a level that is at least equal to the most appropriate London average except where this either conflicts with council policy, or would lead to adverse revenue implications or would impact adversely on vulnerable clients. These proposals have been prepared in the context of this policy.

94. Detailed fees and charges schedules across all services are set out in Appendix G.

### Use of Reserves and Balances

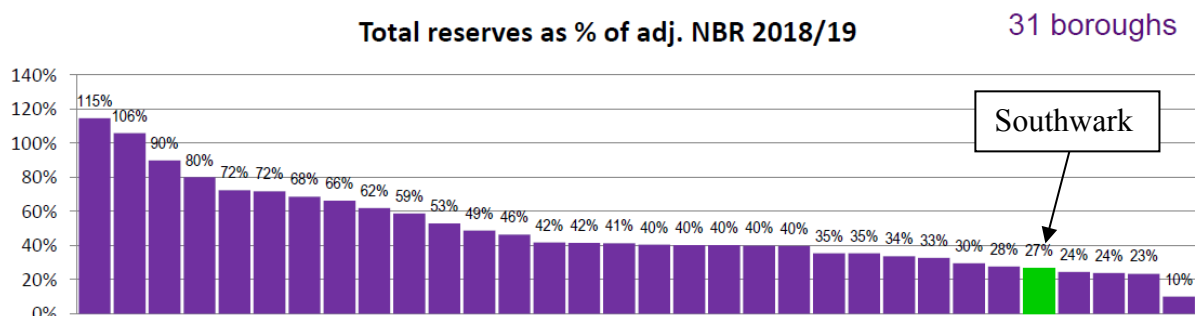
95. The council retains a level of earmarked reserves and these are reported each year within the annual statement of accounts. These reserves are maintained to fund:

- invest to save opportunities, which form part of the modernisation agenda and are expected to deliver future ongoing revenue savings;
- investment in regeneration and development where spend may be subject to unpredictable market and other factors;
- exceptional items or pressures which are difficult to predict and which are not included in revenue budgets or within the capital programme.

96. For a number of years previously, the council had planned for the use of reserves to help smooth the impact of government funding reductions and other budget pressures especially during the period of austerity. Not only did this help to protect council services but it has also allowed time to transition towards new ways of working, productivity improvements and efficiencies.

97. The level of balances remains subject to the scrutiny of the section 151 officer who must ensure that any one off contributions to the budget is appropriate and affordable. In previous years, this judgment has been facilitated by the availability of unused contingency funds as budgets have met their targets. The budget proposals for 2019-20 do not include a planned release of reserve.

98. London Councils conducted a financial stress survey across London that included reviewing the levels of reserves. As demonstrated by the below graph, the council levels of reserves are low relative to the councils budget requirements and other councils. This remains a concern in the context of Southwark's ambitious programme for regeneration and revenue cost pressures across services.



### Planned Corporate Contingency

99. It is proposed that the planned corporate contingency of £4m be maintained to support emerging budget pressures during the year. In the current and previous years, this contingency has been essential to manage in year demand and cost pressures. Within the commitments is a proposal to create a Brexit contingency to manage the growing

economic and social risks.

## Consultation

100. High-level consultation was conducted on the three-year budget proposals for 2016-17 to 2018-19. The consultation responses received were consistent with prior years' consultations, and were used to inform the budget proposals. A substantial majority of those who responded to this consultation agreed that the council should continue to focus on being more efficient, protecting frontline services and directing resources to those most in need and this is reflected in the budget proposals.
101. Since then consultation on the Voluntary and Community strategy was conducted to ensure that all sections of the voluntary and community sector could contribute to the development of the strategy, and a series of four open invitation listening events was held which attracted over 200 people. The listening events took place in an atmosphere of goodwill. There was also recognition of the need to find new ways of making the most of diminishing budgetary resources. There has also been consultation on the development of the policy and policy drafts through the Health and Wellbeing Board, Children's and Adults' Board, the Forum for Equalities and Human Rights, the council's departmental commissioning network and the council/VCS Liaison Group.

## Overview and Scrutiny

102. Cabinet has responsibility for drafting the budget and policy framework for approval by council assembly. This includes publishing proposals and taking into account any response from overview and scrutiny committee in drawing up firm proposals for submission to the council.
103. The Overview and Scrutiny committee (OSC) met on 28 January 2019 to consider the 2019-20 general fund budget proposals as presented to cabinet on 22 January 2018. OSC received presentations from cabinet members and were able to ask questions and seek clarification as necessary.
104. The OSC committee made 8 recommendations which are reported below. Cabinet is asked to consider these recommendations and management response.

	Recommendation	Management Response
1	That Overview & Scrutiny Committee should receive a report on the impact to service users of the reviews of special guardianship orders and care packages	Agreed
2	Overview & Scrutiny Committee welcomes the protection of the community safety budget and recommends that if the scheme for local authority purchasing of police officers is withdrawn, the council should consider how to make best use of the available budget to support the work of the community safety team	Agreed  The council is currently in discussion with the GLA and Metropolitan Police about the continuation of the arrangements we have to share the costs of some officers. The council has committed to find additional funding to continue to purchase those officers if necessary. Cabinet will consider how to make best use of any available

	Recommendation	Management Response
		budget to support the work of the community safety team should those police officers not be available.
3	That a robust monitoring system is put in place in respect of changes to library opening hours so that the equalities impact may be analysed – this should be reported to Overview & Scrutiny Committee 6 months after implementation	<p>The saving proposal has been withdrawn.</p> <p>A sum of £1m will be set aside from the London Devolution Deal Reserve to implement the recently approved Libraries and Heritage Strategy over a four year period. This effectively offsets the impact of removing the efficiency option for the next four years.</p> <p>The investment will help ensure that the council's ambitions for the service are aligned with strategic priorities and focused on maximising usage and reach, equality of access and respond effectively to the outcome of extensive consultation recently undertaken.</p>
4	That income raised from environmental measures in the budget are fully aligned with the council's green policies and are communicated to residents in a manner that promotes positive environmental behaviour.	Agreed
5	Overview and Scrutiny Committee welcomes the efficiency saving in respect of LED lighting in the council's Tooley Street office and asks the cabinet member to explore whether similar measures can be brought forward across other council buildings.	<p>Agreed</p> <p>Cabinet will also consider wider 'invest to save' efficiencies beyond LED lighting and how these can be brought forward across all council assets.</p>
6	Overview & Scrutiny Committee supports the rationale for a one-year budget for the coming year and asks the cabinet to consider refreshing the council's budget principles in preparation for the next budget cycle in order to take account of the economic context in which the council is operating. The committee calls on the council to take every opportunity for lobbying and advocacy around local	<p>Agreed</p> <p>Fairer Future Budget principles will be reviewed and brought forward for OSC consideration as part of the 2020-2023 Medium Term Financial Strategy process, taking into account changes to the local government finance arrangements.</p> <p>As part of the review, consideration will be</p>

	Recommendation	Management Response
	government finance.	given to how the council's environmental and social objectives are assessed and incorporated within the budget process.
7	Overview and Scrutiny Committee requests an illustrative outline of how the Brexit support fund (budget reference 424) might be spent, supported by an explanation of the underpinning assumptions and risk profiles	<p>Agreed</p> <p>Cabinet recently received a report from the cross-party Brexit Panel and accepted its recommendations. These included, for example, a commitment to ensure that EU residents and employees of Southwark are supported to gain settled status. Once there is clarity on the detail of the Brexit arrangements, it may be possible to be more precise as to how ongoing and one off resources may be allocated. At this time, precise details of such allocations are not available.</p> <p>On 28 January, the Government updated guidance and announced additional funding for local government to support Brexit transition. Southwark will receive £210,000 over two years.</p>
8	That Overview and Scrutiny Committee should receive the equality impact assessment for the budget and this should be part of the agenda papers in future.	<p>Agreed.</p> <p>Draft equality impact assessments have been circulated to members of OSC.</p>

### Next Steps

105. This report presents a balanced budget proposal for the cabinet to submit to Council Assembly on 27 February 2019, in accordance with the constitution.

### Community impact statement

106. The council works in accordance with the single public sector equality duty contained within section 149 of the Equality Act 2010. This means the council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, and advance equality of opportunity and foster good relations between different groups.
107. Transparency and fairness form part of the seven budget principles and are an underlying principle in the Council Plan. As with the budget for 2018-19 and for previous years, each department will undertake equality analysis/screening on its budget proposals ahead of the final decisions being taken. Where screenings identify potential impacts, more detailed analysis is being carried out.
108. Undertaking equality analysis helps the council to understand the potential effects that

the budget proposals may have on different groups. The analysis also considers if there may be any unintended consequences and how any of these issues can be mitigated. Analysis is also undertaken to consider any crosscutting and organisation-wide impacts.

109. For many services, the budget proposals will include efficiencies which have staffing implications. As specific proposals are brought forward, and at each stage of implementation thereafter, the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
110. Equality analysis will continue through the cycle of planning and implementation of these budget proposals. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. The equality analyses will be collated across the council to look for any cumulative impacts.

## **SUPPLEMENTARY ADVICE FROM OTHER OFFICERS**

### **Director of Law and Democracy**

111. The constitution determines that cabinet consider decisions regarding the strategic aspects of the regulation and control of the council's finances. The council has a legal obligation to set a balanced budget on an annual basis as prescribed in the Local Government and Finance Act 1992 and associated Regulations. The issues contained in this report will assist in the future discharge of that obligation.
112. The council is required under section 149 of the Equality Act 2010 to have due regard to the need to:
  - Eliminate unlawful discrimination harassment and victimisation
  - Advance equality of opportunity between people who share protected characteristics and those who do not
  - Foster good relations between people who share protected characteristics and those who do not.
113. Decision makers must understand the effect of policies, practices and decisions on people with protected characteristics.
114. Equality analysis is the mechanism by which the council considers these effects. The report sets out how it is proposed equality analysis will be undertaken in relation to the budget proposals.
115. It is essential that cabinet give due regard to the council's duty under the Equality Act 2010 and the implications for protected groups in the context of that duty in relation to this decision and future decisions on the budget proposals.

## REASONS FOR URGENCY

116. The cabinet is required to prepare a budget proposal for submission to council assembly. This is the last cabinet meeting before Council Assembly on 27 February 2019. The council is required to set a lawful budget by 11 March 2019.

## REASONS FOR LATENESS

117. Under the council's constitution there is a requirement for the overview and scrutiny committee to review and challenge budget proposals and this took place on 28 January 2019. The final local government settlement was published on 29 January 2019. Consultation and discussions on budget proposals continued beyond the Cabinet meeting of 22 January. Accordingly, the budget proposals have been updated and additional time has been required to formulate budget options to present a balanced budget to minimise the impact on Southwark residents.

## BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Policy and Resources Strategy: 2019-20 Updated Financial Remit	160 Tooley Street PO Box 64529 London SE1P 5LX	Rob Woollatt 020 7525 0614
<b>Link (please copy and paste into your browser):</b> <a href="http://moderngov.southwark.gov.uk/documents/s77446/Report%20Policy%20and%20Resources%20Strategy%20revenue%20monitoring%20report%20including%20treasury%20management%202018.pdf">http://moderngov.southwark.gov.uk/documents/s77446/Report%20Policy%20and%20Resources%20Strategy%20revenue%20monitoring%20report%20including%20treasury%20management%202018.pdf</a>		
Council's Fairer Future Budget Principles approved by cabinet (September 2015).	160 Tooley Street PO Box 64529 London SE1P 5LX	Rob Woollatt 020 7525 0614
<b>Link (please copy and paste into your browser):</b> <a href="http://moderngov.southwark.gov.uk/documents/s56454/Report%20and%20appendices%202016-17%20PR%20Scene%20setting.pdf">http://moderngov.southwark.gov.uk/documents/s56454/Report%20and%20appendices%202016-17%20PR%20Scene%20setting.pdf</a>		

## APPENDICES

No:	Title
Appendix A	Indicative Budget Proposals 2019-20
Appendix B	Departmental Narratives 2019-20
Appendix C	Proposed Efficiencies and Improved Use of Resources 2019-20
Appendix D	Proposed Income Generation 2019-20
Appendix E	Proposed Savings Impacting on Service Delivery 2019-20
Appendix F	Proposed Commitments 2019-20
Appendix G	Proposed Fees and Charges 2019-20

**AUDIT TRAIL**

<b>Cabinet Member</b>	Councillor Victoria Mills, Finance, Performance and Brexit		
<b>Lead Officer</b>	Duncan Whitfield, Strategic Director of Finance and Governance		
<b>Report Author</b>	Rob Woollatt, Interim Departmental Finance Manager		
<b>Version</b>	Final		
<b>Dated</b>	4 February 2019		
<b>Key Decision?</b>	Yes		
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER</b>			
<b>Officer Title</b>	<b>Comments Sought</b>	<b>Comments included</b>	
Director of Law and Democracy	Yes	Yes	
Strategic Director of Finance and Governance	Yes	Yes	
Cabinet Member	Yes	Yes	
<b>Date final report sent to Constitutional Team</b>		4 February 2019	



## Indicative Budget Proposal 2019-20

	2018-19 Budget Agreed Feb 18 £m	2019-20 Budget Proposals Jan 19 £m	2019-20 Budget Proposals Feb 19 £m
<b>Resources</b>			
Retained Business Rates	(164.617)	(125.972)	(125.972)
Business rates top-up	6.177	(23.903)	(23.903)
Revenue Support grant			
<b>Total Settlement Funding Assessment (DCLG)</b>	<b>(158.440)</b>	<b>(149.875)</b>	<b>(149.875)</b>
Public Health Grant	(27.469)	(26.744)	(26.744)
Section 31 Grant	(2.320)	(4.281)	(4.281)
New Homes Bonus	(11.398)	(12.830)	(12.830)
Additional Social Care Grants (Autumn Budget announcement)		(4.254)	(4.254)
<b>Specific grants</b>	<b>(41.187)</b>	<b>(48.109)</b>	<b>(48.109)</b>
Improved Better Care Fund (note 1)	(8.088)	(13.529)	(13.529)
Supplementary IBCF (March 2017)	(4.497)	(2.223)	(2.223)
<b>Improved Better Care Fund</b>	<b>(12.585)</b>	<b>(15.752)</b>	<b>(15.752)</b>
<b>Total Government Funding</b>	<b>(212.212)</b>	<b>(213.736)</b>	<b>(213.736)</b>
Business Rate Retention growth	(21.750)	(25.000)	(25.000)
Business Rate Retention collection fund surplus	(3.970)	(1.158)	(1.158)
Council Tax baseline	(98.543)	(107.322)	(107.322)
Council tax change - 2018-19	(2.947)	(3.209)	(3.209)
ASC Council Tax precept - Nil in 2019-20	(2.956)		
Council Tax Collection Fund surplus	(5.663)	(3.860)	(3.860)
<b>Total revenue from council tax</b>	<b>(135.829)</b>	<b>(140.549)</b>	<b>(140.549)</b>
<b>Total funding before contribution from balances</b>	<b>(348.041)</b>	<b>(354.285)</b>	<b>(354.285)</b>
Current contribution (from)/to balances			
<b>A . Total Resources</b>	<b>(348.041)</b>	<b>(354.285)</b>	<b>(354.285)</b>
	<b>(294.269)</b>	<b>(290.424)</b>	<b>(290.424)</b>
<b>Previous Years Budget</b>	<b>325.478</b>	<b>348.041</b>	<b>348.041</b>
<b>Inflation</b>			
Employees pay award, 2% per annum	4.200	4.500	4.500
Contractual inflation	3.947	3.950	3.950
Existing inflation provision		(2.606)	(2.606)
Capital financing		3.809	3.809
<b>Commitments &amp; Contingency</b>			
Growth and Commitments	32.625	16.206	16.206
<b>B . Budget before savings and efficiencies</b>	<b>366.250</b>	<b>373.900</b>	<b>373.900</b>
<b>Net Shortfall before Savings and efficiencies (Current year A+B)</b>	<b>18.209</b>	<b>19.615</b>	<b>19.615</b>
<b>Savings</b>			
Effective use of resources and efficiencies	(10.928)	(13.905)	(13.905)
Income Fees and Charges	(7.281)	(4.810)	(4.810)
Other Savings		(0.900)	(0.900)
<b>C. Total Savings</b>	<b>(18.209)</b>	<b>(19.615)</b>	<b>(19.615)</b>
<b>D. Total budget (Current Year B + C)</b>	<b>348.041</b>	<b>354.285</b>	<b>354.285</b>
<b>E. Funding Shortfall / (Surplus)</b>	<b>0.000</b>	<b>0.000</b>	<b>(0.000)</b>

## APPENDIX B

### CHIEF EXECUTIVE

#### Overview

- B.1. The Chief Executive's department comprises the Chief Executive's Office and External Affairs Team.
- B.2. The Chief Exec's Office supports the Chief Executive and chief officer leadership team in translating political vision into projects and programmes across the council as well as supporting effective scrutiny function and management of the opposition office. The division also includes the emergency planning and resilience team, therefore creating a direct line between the Chief Executive as the council's most senior responsible officer and the team.
- B.3. The External Affairs division comprises policy and public affairs; media; marketing; and cabinet support. As well as this, we manage internal communications for the council and the administration's political assistant. Our services are responsible for managing and enhancing the standing of the council through the development of external and internal communications, public affairs, policy projects and initiatives. The total general fund net budget for the department for 2018-19 is £3.2m.

## CHILDREN'S AND ADULTS' SERVICES

### Overview

- B.4. As reported to Cabinet in September 2018, Children's and Adults' services are forecasting balanced budgets in a context which remains very challenging. Despite ever-increasing demand and cost pressures and uncertainty surrounding the future of funding for social care, the department's transformative approach to prevention, early help and effective support is paying dividends, both in budgetary terms and importantly through quality outcomes for service users.
- B.5. Whilst a break-even position is forecast for social care services and core education in 2018-19, the ring-fenced Dedicated Schools Grant (DSG) continues to be of concern. A strong lobbying stance has been taken with Government with regard to the inadequacy of funding (including for 16-25yr olds) and also the need for flexibility on DSG block transfers, however even this will become challenging, noting the worsening position for our schools from the National Funding Formula (NFF) and falling rolls. The council is working closely with Southwark Schools Forum to develop a DSG budget recovery plan for the medium to long term and within the council the Budget Recovery Board will bring oversight, challenge and support to this process.
- B.6. The indicative budget to be agreed at Council Assembly in February 2019 proposes Adult Social Care efficiencies for 2019-20 of £5m offset by commitments of £4.7m. This demonstrates the investment of the increased Improved Better Care Fund (£3.2m) in protecting homecare, reablement and bed-based care packages and transformation work to improve the health, wellbeing and resilience of vulnerable residents. It also reflects the allocation of £1.6m one-off funding for Adult Social Care announced in the Autumn Budget statement.
- B.7. Children's services continue to manage within budget despite demand and cost pressures, building on the progress already made through practice and service transformation. Rising demand and cost pressures such as unaccompanied asylum seeking children and leaving care responsibilities contribute to a significant challenge as these new duties have been inadequately funded by Government. Recognising these issues, a net budgetary increase of £2.2m is proposed comprised of £1.1m of savings offset by £3.3m of commitments.
- B.8. In Education, reduced grant and funding continue to impact upon the budget, as well as the increasing demand for statutory SEN education and home to school transport. In 2019-20 for Education there are savings and efficiencies of £0.3m as the school improvement service moves towards a fully traded model.
- B.9. With regard to the Dedicated Schools Grant (DSG), which funds schools, special needs education, early years and some central education functions, the final grant for 2019-20 for the Schools Block is expected in December 2018. There have been very modest increases to both schools and high needs funding in 2018-19.
- B.10. There are significant pressures on the high needs block in 2018-19 due to demand and cost pressures across settings and there is insufficient funding from Government to recognise this. As at 31 March 2018 there was an accumulated DSG deficit of £4.1m, which is forecast to increase to £11m by the end of 2018-19. The council continues to work with the Southwark Schools Forum on a DSG deficit recovery plan which includes proposals for reductions in central retentions, block transfers as well as reductions in funding to settings. This will be subject to full consultation and equalities impact assessment. We will concurrently lobby Government for fair funding.

### **Equalities Analysis**

- B.11. Initial equalities analysis has been undertaken for each proposal. Consultations have been and will be undertaken for proposals relating to service changes where appropriate. Impact is mitigated by alternative offers of services, support or personal budgets as per service user choice in line with Care Act eligibility, national legislative thresholds and Government guidance; other services are discretionary and universal.
- B.12. Further equality analysis is under way and will be collated to look for any cumulative impacts. In line with the process across the council, information on equality analysis will be shared with decision-makers for consideration before any decisions are taken.
- B.13. Southwark Council's Fairer Future Promises are reflected in the proposals set forth as is a shift upstream to prevention and early help, recognising the evidence base and the outcomes that can be achieved by offering our residents the right support at the right time, and working in their best interests.

## ENVIRONMENT AND LEISURE

### Overview

- B.14. The Environment and Leisure department delivers services that make a real difference to the everyday lives of all residents and visitors. The majority of the operations are frontline services: they physically improve the environment; they provide opportunities for health and enjoyment, support knowledge and learning or help improve safety and confidence. The department comprises two directorates, Environment and Leisure.
- B.15. The department aims to make Southwark's neighbourhoods great places to live, places that are clean, safe and vibrant and where activities and opportunities are accessible to all. We work with our partners to improve health and wellbeing for all our residents.
- B.16. The 2018/19 net general budget for the department is £65.6m. The department over the last seven years has achieved savings of £30.2m. The savings options would be delivered alongside the considerable capital spend across the department.
- B.17. For the forthcoming year, 2019/19, the department has identified a number of savings options amounting to £3.86m:
- Efficiencies and Improved Use of Resources      £0.86m
  - Income Generation      £3.0m

### Efficiencies and Improved Use of Resources

- B.18. Efficiency savings of £0.34m are being proposed in our cleansing operations by rationalising our litter picking schedules to focus effort where it is most needed. We are also reviewing our library operations, consistently with our new library strategy and the council plan commitments to keep libraries open when people need them. We have a strong record in prioritising and investing in our libraries, and will continue this investment over the forthcoming four years by setting aside £1m to support the implementation of the Libraries and Heritage Strategy, offsetting the need to make additional savings. We expect to save £0.1m on our street lighting budget by the move to more environmentally friendly lights and savings of £0.17m are proposed in overnight sweeping as services are being reconfigured with early morning hot-spot cleaning to minimise the impact on service provision.

### Income

- B.19. The council, like a number of other councils, is adopting a more commercial approach to its activities and is proposing to generate additional income of £3m in 2019-20.
- B.20. The department will seek to expand its income streams in a variety of ways which includes additional income expected of £0.7m on our leisure management contract. The introduction of controlled parking zones which have already been agreed will bring in £0.5m and meeting the predicted future resident demand for controlled parking zones is expected to generate a further £0.7m. The department also expects to generate additional income of around £0.370m by expanding car club permit scheme and street advertising. The department is also proposing to follow the example of many other London boroughs, by introducing a night time levy and paid subscription for fortnightly green waste collections.

**Commitments**

- B.21. Several initiatives arising from the council plan commitments totalling £0.325m are proposed for 2019-20. These will enable us to set up a community toilet scheme, protect Southwark's biodiversity, re-open the Blue Youth Club, introduce free swimming lessons while we work to develop the expansion of free swim and gym, and start to roll out free visits to the theatre for primary school children.
- B.22. In addition, we have carried out a thorough review of our tree stock and the regime for maintenance and inspection. The number of trees that we are responsible for has now been more accurately recorded as 82,000, and to ensure the correct frequency of inspections and maintenance, we are increasing the budget for trees by £0.3m.

## **PLACES AND WELLBEING DEPARTMENT**

- B.23. The department consists of four divisions: Regeneration, Planning, Public Health and Community Engagement.
- B.24. The department leads on the council's major regeneration schemes, social regeneration and is responsible for developing policies to guide land use and long-term physical development in Southwark.
- B.25. The department also aims to improve the health and wellbeing of Southwark's residents and to reduce health inequalities by working closely with local communities, CCG, NHS and the Voluntary Sector and promoting asset based community development in partnership with the voluntary and community sector.
- B.26. The total general fund net budget for the department for 2018/19 is £6.2m and savings of £282k are proposed for 2019/20 across the department (excluding the Public Health areas). Savings totalling £212k are delivered through realignment of staffing resources and other efficiencies in service provision and commissioning arrangements. The remaining £70k is being achieved from increased income on planning fees and property leases.
- B.27. The Public Health service is funded from a ring-fenced grant of £27.4m and savings of £925k are proposed in line with the expected reduction in grant for 2019/20. These savings are being achieved from a combination of efficiencies, service design and economies in commissioning arrangements across the service areas.

## **FINANCE AND GOVERNANCE**

### **Overview**

- B.28. The Finance and Governance Department includes the Director's office which provides strategic leadership for the department and s151 responsibilities; Exchequer Services which encompasses revenues and benefits and housing rent collection, as well as the financial transaction processing teams; the Law and Democracy division responsible for electoral, constitutional and legal services; Professional Financial Services (finance, audit and procurement teams); and the Financial and Information Governance Team.
- B.29. In supporting the Fairer Future promises of the council, the department's vision is to "make a positive difference everywhere we engage" and to be "efficient and effective in all that we do". Specifically, Finance and Governance endeavours to help the council to "manage every penny as carefully as local families look after their own household budgets". This budget proposes efficiency savings of £0.997m and commitments of £0.170m.

### **Efficiencies and Improved Use of Resources**

- B.30. The efficiency savings across the department are mainly made up of staffing-related savings totalling £0.852m which reflects the fact that over 70% of the overall expenditure budget is staffing costs. Savings from staffing costs will be achieved through increased efficiency, reduction in caseload and changing what we do and how we work, to become an organisation that is fit for the future.
- B.31. In addition to the staffing related savings, £0.030m of the savings proposed relate to efficiencies from modernising council and committee meetings; £0.030m from reduction in printing and postage usage from Elections and Registration services; £0.030m from reduced business support provision to legal services; and £0.055m savings arising from external audit contract procurement.

### **Commitment**

- B.32. Professional Finance Services is proposing a commitment of £0.095m to re-create a technical financial planning and accounting resource to improve understanding of, and planning for, the changing environment for local government funding and £0.075m to increase resources in the anti-fraud team in order to better detect and prevent fraud.

### **Equality Analysis**

- B.33. As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.



## **HOUSING AND MODERNISATION**

### **Overview**

- B.34. Housing and Modernisation (H&M) delivers a diverse range of services funded from both the general fund and the ring-fenced housing revenue account (HRA) for landlord services. In delivering the council's vision, as outlined in the Fairer Future Promises, the department aims to maximise investment in its housing stock, build new council homes at council rents and improve performance in all core service areas. The aspiration is to work closely with residents to deliver consistently high quality services, achieve better value for money and continue to support the most vulnerable residents, particularly those in need of temporary housing or who have no recourse to public funds (NRPF).
- B.35. Budget proposals are set in the context of the department's continued commitment to protect frontline services as far as possible. For 2019-20 greater efficiency and improved use of resources will deliver savings of £0.6m, plus a further £0.1m impacting on service provision. However, commitments total £3.4m net (£5.4m gross) in respect of temporary accommodation and NRPF specifically. Further detail on the principal budgetary proposals for 2019-20 is outlined below.

### **Asset Management**

- B.36. Services comprise aids and adaptations, handypersons and private sector housing renewal and empty homes. Savings achieved through the rationalisation of management across these functions were delivered in 2018-19 without impacting on service delivery but there are no opportunities to deliver further savings at this juncture.

### **Communities**

- B.37. The division is responsible for consultation and community engagement with council tenants, homeowners and residents, the civic office, community safety, Prevent and child sexual exploitation and No Recourse to Public Funds (NRPF), which is a persistent budgetary pressure.
- B.38. The council has made good progress in managing caseload, but determination of a client's status rests with the Home Office and while cases are proactively escalated, the process is protracted and ultimately not directly within the council's control. Demand remains volatile and the cost/availability of suitable accommodation challenging. The outturn forecast for 2018-19 has been revised following recent procedural changes which have impacted the rate of case resolution and this upward pressure is expected to continue into 2019-20 requiring a further commitment of £0.7m to maintain the budget at a sustainable level going forward.

### **Resident Services**

- B.39. Services comprise travellers' sites and supported housing management, which has shared funding arrangements with the HRA. The realignment of the base budget requirement for the Devonshire Grove temporary traveller's site means the saving of £62k can be achieved without any detrimental service impact.

### **Modernisation**

- B.40. The modernisation division incorporates information technology and digital services (ITDS), human resources (HR), corporate facilities management (CFM) and organisation

transformation (OT). These services are of a corporate nature and underpin the modernise agenda.

- B.41. Facilities management are responsible for ensuring the council's operational estate is both compliant with health and safety regulations and fit for purpose for staff and service users. Cabinet approved a commitment in the current year in order to address inherent budget pressures and stabilise the position going forward. The two existing service provider contracts will co-terminate in June 2020, and a procurement strategy report detailing options for the future delivery of FM services will be considered by Cabinet imminently, which could potentially cost more than the existing arrangements due to external market conditions. Overall there is little scope for savings to be made in this area, other than two small-scale initiatives expected to deliver £0.147m in 2019-20.
- B.42. The ICT shared service is still at a relatively early stage of development and there remains a huge amount of work to do to realise the material service benefits and potential efficiencies that a stable, resilient and quality ICT service can bring to the organisation. This has been underpinned by significant capital and revenue commitments and whilst the underlying financial model remains robust in terms of business as usual, there are some additional one-off pressures coming through in the current year which may not be containable within the contingency sum built into the I model. Looking forward, there is currently no expectation that any cashable savings will materialise in 2019-20.
- B.43. Reorganisation and rationalisation of the HR and OT services during 2019-20 will deliver savings of £0.272m without impacting service delivery.

### **Customer Experience**

- B.44. The division is responsible for a diverse range of functions including the customer service centre (CSC), customer resolution, concessionary travel, registrars and citizenship, coroners and mortuary services and housing solutions/temporary accommodation. Over time the proportion of HRA related activity delivered by the customer service centre has increased and following a detailed review, primary accountability for it moved to the HRA. The general fund proportion of savings arising from the CSC and other jointly funded activities across the division is £0.195m for 2019-20.

### **Temporary Accommodation (TA) and Housing Solutions**

- B.45. Southwark is recognised nationally as a leading authority in homelessness prevention, but this remains a particularly challenging area as a result of statutory and policy obligations, increasing demand, restricted housing supply and the impact of Universal Credit (UC) on collection performance.
- B.46. Current cost projections indicate a budget shortfall of £3.3m in 2018-19, rising to £4.7m in 2019-20 predicated on the number of households supported in temporary accommodation increasing at a similar rate as the current year. Notwithstanding these cost pressures, cost reductions can also be achieved. These may be addressed through the restructuring of the Housing Solutions service to deliver operational efficiencies and through changes in policy and procedures which will be subject to review. New initiatives, currently being developed through London Councils may also assist in mitigating the position going forward. Overall, subject to the actions described above, the minimum net commitment required for 2019-20 is £2.7m.

- B.47. The availability of HRA estate voids (predominantly on Aylesbury) is key to alleviating the current budget pressure for TA, which would otherwise be much greater, but as regeneration progresses the number and incidence of properties will decline adding additional pressure to find suitably affordable housing.

### **Equalities Assessment Summary**

- B.48. The department undertakes equality analysis/screening on its budget proposals ahead of final decisions being taken. This helps to understand the potential effects that the budget proposals may have on different groups and whether there may be unintended consequences and how such issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts and continues through the cycle of planning and implementation of these proposals
- B.49. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. To date no cumulative impacts have been identified through the analysis.

## **CORPORATE**

### **Overview**

B.50. The Corporate budgets include technical accounting budgets such as Minimum Revenue Provision (MRP), treasury income and costs, pension related costs and budgets which impact across the wider council. The £4m contingency budget also sits within corporate to support the wider budget risks.

B.51. For 2019-20, revenue savings of £4.600m have been identified from improved use of resources and commitments of £3.809m.

### **Efficiencies and Improved Use of Resources**

B.52. In accordance with the approved Minimum Revenue Provision policy it is proposed to utilise the flexibility to apply capital resources to fund MRP, reducing the charge to the revenue budget by £4.600m.

### **Commitments**

B.53. As indicated in capital monitoring and treasury management reports, the council has an underlying need to borrow in order to fund the council's capital investment programme. A commitment is included to reflect the additional interest and minimum revenue costs of this for 2019-20, totalling £3.809m.

### **Equality Analysis**

B.54. There are no equality analysis implications for these proposals.

Children's and Adults' Services  
Housing and Modernisation  
Environment and Leisure  
Places and Wellbeing  
Finance and Governance  
Chief Executive's  
Corporate

2019-20
£000
(5,560)
(676)
(860)
(1,207)
(997)
(5)
(4,600)
(13,905)

Adults' Social Care  
Children's Services  
Education  
Total Children's and Adults' Services

(4,213)
(1,010)
(337)
(5,560)

Public Health

(925)
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Department	Division	Reference	Cabinet Member	Description	2019-20	Equalities Analysis Information
					£000	
Children's and Adults' Services	Adults' Social Care	101	Cllr Jasmine Ali	Bed-Based Care rationalisation - contract management, joint work with NHS and earlier help and community support and reablement	(2,500)	Any impact to be mitigated by reviews of care packages.
Children's and Adults' Services	Adults' Social Care	102	Cllr Jasmine Ali	Care at Home reviews in line with Care Act and enhanced community provision via Hubs	(1,213)	Any impact to be mitigated by reviews of care packages.
Children's and Adults' Services	Adults' Social Care	103	Cllr Jasmine Ali	Workforce - last phase of re-structure delivered through vacancies and turn-over	(500)	See comments. Any formal change to structures would address EA issues as a part of standard council procedures.
Children's and Adults' Services	Children's Services	104	Cllr Jasmine Ali	Management restructure full year effect	(500)	As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redundancy and redeployment procedure.
Children's and Adults' Services	Children's Services	105	Cllr Jasmine Ali	Implementation of Sufficiency Strategy to increase in-house fostering and thereby reduce reliance upon agency fostering	(250)	This is a change to service provision from agency to in house which will not impair or negatively impact upon the quality of provision or care to service looked after children as any changes will be carefully aligned with care planning.
Children's and Adults' Services	Children's Services	106	Cllr Jasmine Ali	Reduction in subsidy for the non statutory Clinical Service due to undertaking more assessment work in-house, commissioning less and NHS funding	(260)	This is a change to service provision from agency to in house which will not impair or negatively impact upon the quality of provision or care to service looked after children as any changes will be carefully aligned with care planning.
Children's and Adults' Services	Education	107	Cllr Jasmine Ali	Management restructure in Education Service – phase II of agreed organisational change	(50)	As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redundancy and redeployment procedure.
Children's and Adults' Services	Education	108	Cllr Jasmine Ali	Reduction in subsidy as a further step towards fully traded school improvement service in line with strategy	(100)	Change in the way the service is funded should have no/minimal impact on staff or service users.
Children's and Adults' Services	Education	109	Cllr Jasmine Ali	Ceasing the subsidy for day nursery provision following an earlier reshape of service provision in the light of changing need	(100)	This flows from a reshape of service provision with one day nursery being re-purposed and another one moving from local authority to voluntary sector provision. Full consultation was undertaken with staff and service users and this was also in accordance with the sufficiency strategy so should have no/minimal impact.

Department	Division	Reference	Cabinet Member	Description	2019-20	Equalities Analysis Information
					£000	
Children's and Adults' Services	Education	110	Cllr Kieron Williams	Adult Learning College contribution to management overheads in Education service	(87)	No/minimal impact on staff or service users
Housing and Modernisation	Customer Experience – excluding Temporary Accommodation/ Housing Solutions	111	Cllr Stephanie Cryan	Cumulative General Fund savings arising from rationalisation of customer services provision	(195)	No impact on service users, savings in back office costs. Potential impact on staff.
Housing and Modernisation	H&M Councilwide	112	Cllr Stephanie Cryan	Council-wide postage contract with Royal Mail – default to second class postage, cease franking and move to pre-paid	(92)	No/minimal impact on staff or service users
Housing and Modernisation	Modernise – CFM	113	Cllr Stephanie Cryan	Invest to Save – accelerate installation of LED lighting in Tooley Street complex (part year effect year 1)	(55)	No impact on service users.
Housing and Modernisation	Modernise – HR	114	Cllr Stephanie Cryan	Rationalisation of equipment, supplies and services budget	(35)	No impact on service users.
Housing and Modernisation	Modernise – HR	115	Cllr Stephanie Cryan	Realignment of temporary staffing fee income budget to reflect projected activity	(100)	No impact on service users.
Housing and Modernisation	Modernise – OT	116	Cllr Stephanie Cryan	Realignment of apprentice training budget, costs now recoverable through Apprentice Levy	(35)	No impact on service users.
Housing and Modernisation	Modernise – OT	117	Cllr Stephanie Cryan	Rationalisation of equipment, supplies and services budget	(35)	No impact on service users.
Housing and Modernisation	Modernise – OT	118	Cllr Stephanie Cryan	Planned expiration of two fixed-term posts as part of previous restructuring proposals	(67)	No impact on service users.
Housing and Modernisation	Resident Services	119	Cllr Stephanie Cryan	Devonshire Grove temporary travellers' site – realignment of base budget requirement	(62)	No impact on service users.
Environment and Leisure	Culture	120	Cllr Rebecca Lury	Implementation of the recently approved Libraries and Heritage Strategy. £1m contribution from London Devolution Deal reserve effectively offsets the impact for the next four years.	(250)	The strategy has no clear detrimental impact to any group or protected characteristic as outlined in the Equalities Act or the PSED, and the broad aims and actions programmed are likely to increase participation, representation and accessibility to library and heritage provision within the borough. Consultation with the community is an integral part of delivering this strategy.
Environment and Leisure	Traded Services	121	Cllr Victoria Mills	Lower maintenance costs arising from investment in new efficient and environment friendly street lighting	(100)	No/minimal impact on staff or service users
Environment and Leisure	Waste and Cleaning	122	Cllr Richard Livingstone	Review litter picking and permanent presence to ensure service is delivered where needed and at the right frequency	(340)	No/minimal impact on staff or service users
Environment and Leisure	Waste and Cleansing	123	Cllr Richard Livingstone	Cease the use of mechanical sweepers overnight in our town centres and main roads where this duplicates daytime activity	(30)	No/minimal impact on staff or service users
Environment and Leisure	Waste and Cleansing	124	Cllr Richard Livingstone	Replace overnight manual sweeping with early morning hot-spot cleaning	(140)	No/minimal impact on staff or service users

Department	Division	Reference	Cabinet Member	Description	2019-20	Equalities Analysis Information
					£000	
Places and Wellbeing	Community and voluntary sector engagement	125	Cllr Rebecca Lury	Reduction in IAG (Information Advice and Guidance) contract - offset by new commitment in Exchequer Services to reflect increase in demand for support regarding Universal Credit	(82)	Commissioning efficiencies should mean no/minimal impact on staff or service users. Mitigation in enhancement of service in Local Support Team in Exchequer Services.
Places and Wellbeing	Planning	126	Cllr Johnson Situ	Reduction in staff costs	(50)	As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redundancy and redeployment procedure.
Places and Wellbeing	Property Services	127	Cllr Victoria Mills	Ongoing review of commercial rents/leases and savings in running expenses	(75)	No/minimal impact on staff or service users
Places and Wellbeing	Public Health	128	Cllr Evelyn Akoto	Efficiencies in funding the Southwark Exercise on Referral Programme through better administration and digitalisation	(25)	No/minimal impact on staff or service users
Places and Wellbeing	Public Health	129	Cllr Evelyn Akoto	Realignment of the work of Southwark Smoking Cessation Service to focus on hard to engage smokers and align with NHS funded activities	(70)	Focus on hard to reach smokers and alignment with NGHS should mean no/minimal impact on service users.
Places and Wellbeing	Public Health	130	Cllr Evelyn Akoto	Efficiencies in the delivery of the Southwark Free Healthy School Meals programme due to declining school rolls and promoting greater uptake of the national free school meal programme	(250)	No/minimal impact on staff or service users
Places and Wellbeing	Public Health	131	Cllr Evelyn Akoto	Savings from the roll out of the integrated sexual health tariff across London trusts.	(300)	No/minimal impact on staff or service users
Places and Wellbeing	Public Health	132	Cllr Evelyn Akoto	Redevelopment of the healthy schools programme with increased integration of activities into existing and enhanced school health offers and infrastructure	(100)	Mainstreaming of activity should mean no/minimal impact on staff or service users.
Places and Wellbeing	Public Health	133	Cllr Evelyn Akoto	Efficiencies in substance misuse budget allocation across a range of service areas due to changing population profiles and improved commissioning of services	(180)	Commissioning efficiencies should mean no/minimal impact on staff or service users.
Places and Wellbeing	Regeneration North, South, Capital Works & Development	134	Cllr Johnson Situ	Ongoing review of Business Unit forward plans and related commitments including reduced running costs	(75)	No/minimal impact on staff or service users
Finance and Governance	Exchequer Services	135	Cllr Victoria Mills	Reduction in need for manual processing and administration due to improvements in functionality from recent changes to SAP and associated systems	(92)	No/minimal impact on staff or service users
Finance and Governance	Exchequer Services	136	Cllr Victoria Mills	Rationalisation of requirements for staffing resources following improvements and efficiencies in working practices and digitalisation of customer contact and engagement	(310)	As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redundancy and redeployment procedure.
Finance and Governance	Exchequer Services	137	Cllr Victoria Mills	Reduction in Benefits staffing due to caseload reduction from ongoing Universal Credit transition	(200)	As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redundancy and redeployment procedure.
Finance and Governance	Financial and Information Governance	138	Cllr Victoria Mills	Reduction to staffing budget following completion of service restructuring (Completed in 2018/19)organisation	(30)	No impact on service users, savings on back office costs. Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

Department	Division	Reference	Cabinet Member	Description	2019-20	Equalities Analysis Information
					£000	
Finance and Governance	Financial and Information Governance	139	Cllr Victoria Mills	Reduction in external audit contract budget in line with revised fee structure	(55)	No impact on service users.
Finance and Governance	Law and Democracy	140	Cllr Victoria Mills	Implement a post-reorganisation review to deliver a more efficient structure and processes within the Elections Team	(20)	The review will contain a baseline Equalities Impact assessment.
Finance and Governance	Law and Democracy	141	Cllr Victoria Mills	Reduction in printing and postage usage and cost from Elections and Registration services	(30)	No/minimal impact on staff or service users
Finance and Governance	Law and Democracy	142	Cllr Victoria Mills	The digitalisation and other efficiencies in the operation of council meetings has led to a reduction in the budgetary requirement for support costs	(30)	Support and training has been provided to all members where requested to develop their digital skills. Live streaming of meetings is more inclusive.
Finance and Governance	Law and Democracy	143	Cllr Victoria Mills	Review of staffing resource required within Constitutional Team	(40)	As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redundancy and redeployment procedure.
Finance and Governance	Law and Democracy	144	Cllr Victoria Mills	Reduction in the requirement for legal advice in relation to contracts and employment as well as use of specialist external solicitor frameworks	(110)	No/minimal impact on staff or service users
Finance and Governance	Law and Democracy	145	Cllr Victoria Mills	Reduced business support provision to legal services	(30)	No/minimal impact on staff or service users
Finance and Governance	Professional Finance Service	146	Cllr Victoria Mills	Following completion of structural review of PFS, further reduction in available staffing resources to be mitigated by enhanced business partnering approach and necessary improvements to financial management system	(50)	As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redundancy and redeployment procedure.
Chief Executive's	Chief Executive Office	147	Cllr Peter John	Reduction in member expenses budget	(5)	No/minimal impact on staff or service users
Corporate	Strategic Finance	148	Cllr Victoria Mills	Review of funding of provision for debt repayments (MRP) in accordance with Regulations and the Council's approved MRP Policy. Regulations provide flexibility for authorities to choose to fund MRP from capital and/or revenue resources.	(4,600)	No/minimal impact on staff or service users
Total					(13,905)	



	2019-20
	£000
Children's and Adults' Services	-
Housing and Modernisation	-
Environment and Leisure	(3,000)
Places and Wellbeing	(50)
Finance and Governance	-
Chief Executive's	-
Corporate	(1,760)
	(4,810)
Adults' Social Care	-
Children's Services	-
Education	-
Total Children's and Adults' Services	-
Public Health	-

Department	Division	Reference	Cabinet Member	Description	2019-20	Equalities Analysis Information
					£000	
Environment and Leisure	Parks and Leisure	201	Cllr Rebecca Lury	Expected increase in leisure management contract income	(700)	No/minimal impact on staff or service users
Environment and Leisure	Parks and Leisure	202	Cllr Rebecca Lury	Introduce parking charges in parks across the borough	(200)	The recommendation is not considered to have a disproportionate effect on any particular community or group.
Environment and Leisure	Regulatory Services	203	Cllr Richard Livingstone	Introduction of CPZs in Denmark Hill and Thorburn Square	(500)	No/minimal impact on staff or service users
Environment and Leisure	Regulatory Services	204	Cllr Richard Livingstone	Predicted extension of CPZ's in other parts of the borough in response to local resident demand	(700)	No/minimal impact on staff or service users
Environment and Leisure	Regulatory Services	205	Cllr Richard Livingstone	Expansion of car club bays and operations	(220)	No/minimal impact on staff or service users
Environment and Leisure	Regulatory Services	206	Cllr Richard Livingstone	Increase in income generated by on street advertising	(150)	No/minimal impact on staff or service users
Environment and Leisure	Regulatory Services	207	Cllr Victoria Mills	Introduce Night Time Levy subject to consultation	(200)	Alcohol-related crime and anti-social behavior has the potential to affect all groups of people. It is acknowledged that the cost of the Levy will primarily affect owners of businesses that provide alcohol during the late-night economy. The additional revenue raised however, has the potential to assist residents from all communities. Southwark has a wide range of licensed premises, many which contribute to the late-night economy. As the Levy would be applied equally to all premises selling alcohol after midnight, there is no data to suggest that this would negatively impact any community group in particular. The consultation will establish whether the content of the Late Night Levy is inclusive, appropriate, accessible and beneficial.
Environment and Leisure	Waste and Cleansing	208	Cllr Richard Livingstone	Introduce paid subscription for Green Waste collections in line with majority of London boroughs	(330)	No/minimal impact on staff or service users
Places and Wellbeing	Planning	209	Cllr Johnson Situ	Growth in planning application fee income arising from increases in fee rates set by government	(50)	No/minimal impact on staff or service users
Corporate	Corporate	210	Cllr Victoria Mills	Net increase in commercial portlio income from acquisition of Courage Yard	(1,760)	No/minimal negative impact on staff or service users
Total					(4,810)	

	2019-20
	£000
Children's and Adults' Services	(900)
Housing and Modernisation	-
Environment and Leisure	-
Places and Wellbeing	-
Finance and Governance	-
Chief Executive's	-
Corporate	-
	(900)
Adults' Social Care	(800)
Children's Services	(100)
Education	-
Total Children's and Adults' Services	(900)
Public Health	-

Department	Division	Reference	Cabinet Member	Description	2019-20	Equalities Analysis Information
					£000	
Children's and Adults' Services	Adults' Social Care	301	Cllr Jasmine Ali	Reduced costs to be realised through transition from the old model to new model, joint work with NHS, rationalisation of premises, e.g. the move to Castlemead and the All Age Disability Service	(800)	Any impact to be mitigated by reviews of care packages.
Children's and Adults' Services	Children's Services	302	Cllr Jasmine Ali	Realignment of Special Guardianship Order fees to Department for Education (DfE) level	(100)	Change in fee element of rate to carers to a national rate that is set by the Department for Education. Change will be implemented for new entrants and over time at natural transition points for those currently receiving allowances. Full consultation with those affected has already taken place. A full Equality Analysis has been completed and identifies mitigating actions where there are potential impacts and the package of support and advice for Special Guardians has increased including more financial advice on the Special Guardians Allowance.
Total					(900)	

	2019-20
	£000
Children's and Adults' Services	8,072
Housing and Modernisation	3,900
Environment and Leisure	982
Places and Wellbeing	200
Finance and Governance	252
Chief Executive's	-
Corporate	2,800
	16,206
Adults' Social Care	4,739
Children's Services	3,333
Education	-
Total Children's and Adults' Services	8,072
Public Health	200

Department	Division	Reference	Cabinet Member	Description	2019-20	Equalities Analysis Information
					£000	
Children's and Adults' Services	Adults' Social Care	401	Cllr Jasmine Ali	Support the total commitment in protecting homecare, reablement and bed-based care packages for our most vulnerable residents, funded partly through the Improved Better Care Fund	3,168	Positive impact.
Children's and Adults' Services	Adults' Social Care	402	Cllr Jasmine Ali	Support the total commitment in protecting homecare, reablement and bed-based care packages for our most vulnerable residents, funded partly through the additional Social Care Grant	1,571	Positive impact.
Children's and Adults' Services	Children's Services	403	Cllr Jasmine Ali	Impact of increasing numbers of unaccompanied asylum seeking children and insufficient grant funding	350	Positive impact.
Children's and Adults' Services	Children's Services	404	Cllr Jasmine Ali	Impact of increase in statutory duties to support care leavers and insufficient grant funding	300	Positive impact.
Children's and Adults' Services	Children's Services	405	Cllr Jasmine Ali	Support the total commitment in Children's Services such as unaccompanied asylum seeking children and leaving care responsibilities, funded partly through the additional Social Care Grant	2,683	Positive impact.
Housing and Modernisation	Communities - NRPF	406	Cllr Victoria Mills	Impact of increasing demand and price pressure from those eligible for support from No Recourse to Public Funds and the rate of case resolution.	700	Positive impact.

Department	Division	Reference	Cabinet Member	Description	2019-20	Equalities Analysis Information
					£000	
Housing and Modernisation	Customer Experience – Temporary Accommodation/ Housing Solutions	407	Cllr Stephanie Cryan	Net impact of cost and demand pressures on temporary accommodation budgets subject to efficiency measures and review of TA policies and procedures.	3,200	Positive impact.
Environment and Leisure	Culture	408	Cllr Rebecca Lury	Re-open the Blue Youth Club and Community Centre in Bermondsey	50	Positive impact on services to young people.
Environment and Leisure	Culture	409	Cllr Rebecca Lury	Ensure that every primary child gets a free visit to the theatre every year	100	Positive impact on services to young people.
Environment and Leisure	Environment	410	Cllr Richard Livingstone	Rent increase at Sandgate Depot	82	No/minimal impact on staff or service users.
Environment and Leisure	Highways	411	Cllr Richard Livingstone	Creation of a Community Toilet Scheme to incentivise local businesses to make their facilities available to the public.	50	Positive impact on the community including particular protected characteristics such as age..
Environment and Leisure	Parks and Leisure	412	Cllr Rebecca Lury	Protect Southwark's biodiversity and make nature accessible for all	50	Positive impact on the community.
Environment and Leisure	Parks and Leisure	413	Cllr Rebecca Lury	Make swimming lessons free for all residents	125	Positive impact on the community.
Environment and Leisure	Parks and Leisure	414	Cllr Rebecca Lury	Trees increased maintenance and inspection	300	No/minimal impact on staff or service users.
Environment and Leisure	Traded Services	415	Cllr Victoria Mills	Electricity costs resulting from installation of lamp column vehicle charging points at locations designated across the borough	55	No/miimal equality impact.
Environment and Leisure	Parks and Leisure	416	Cllr Rebecca Lury	Inreased revenue resources required to operate the Walworth library and heritage centre	170	Positive impact on the community.
Places and Wellbeing	Public Health	417	Cllr Evelyn Akoto	Introduction of Free Healthy School Meals for children in nursery schools and school nurseries.	200	Positive impact on the community.
Finance and Governance	Exchequer Services	418	Cllr Victoria Mills	Transfer of funding to Rightfully Yours Team from the Information and Advice contract for additional demand in needs of those moving to Universal Credit	82	Mitigates reduction elsewhere.
Finance and Governance	Professional Finance Service	419	Cllr Victoria Mills	Re-creation of technical financial planning and accounting resource to improve understanding of, and planning for, the changing enviroment for local government financing and funding and impacts of changes in demand and price in London and with Southwark in particular	95	No/minimal impact on existing staff
Finance and Governance	Professional Finance Service	420	Cllr Victoria Mills	Increase resources in the anti-fraud team in order to better detect and prevent fraud.	75	No/minimal impact on existing staff
Corporate	Corporate	421	Cllr Victoria Mills	Provision for costs arising from London review of remuneration for lower paid staff and implications for spinal points	1,800	Positive impact on staff.
Corporate	Corporate	422	Cllr Victoria Mills	Salary budget increase to reflect revised holiday pay entitlement arising from recent employment tribunal ruling	400	Positive impact on staff.

Department	Division	Reference	Cabinet Member	Description	2019-20	Equalities Analysis Information
					£000	
Corporate	Corporate	423	Cllr Victoria Mills	Increase in business rates on corporate accommodation as a consequence of fall out of transtional protection following revaluation	300	No/minimal impact on existing staff
Corporate	Corporate	424	Cllr Victoria Mills	Support to cover any operational cost pressures, e.g. supply chain, workforce etc arising from Brexit outcome	300	Positive impact on the community.
Total					16,206	

**APPENDIX G - PROPOSED FEES AND CHARGES 2019-20**

<b>Department</b>	<b>Service</b>	<b>Schedule Heading</b>	<b>Member</b>	<b>Page</b>
Place and Wellbeing	Planning	Building Control	Cllr Situ	2
		Pre-Application Fees	Cllr Situ	3
		Local Land Charges Fees for Local Authority Searches	Cllr Situ	5
	Regeneration	Property Service	Cllr Mills	5
Children's and Adults'	Adults' Services	Adult Social Care	Cllr Ali	6
	Adult Education	Adult Community Learning	Cllr Williams	6
	Children's Services	Early Years Centres	Cllr Ali	6
Environment and Leisure	Waste and Cleansing Services	Waste and Cleansing Services	Cllr Livingstone	7
	Regulatory Services	Parking Services	Cllr Livingstone	8
		Road Network Management	Cllr Livingstone	10
		Street Markets	Cllr Livingstone	13
	Traded Services	Pest Control	Cllr Mills	15
	Regulatory Services	Housing Enforcement Residential	Cllr Livingstone	16
		Environmental Health and Trading Standards	Cllr Mills	17
		CCTV	Cllr Livingstone	27
		Highways Enforcement	Cllr Livingstone	28
		Parks Pitch Bookings and BMX Fees and Charges	Cllr Lury	30
		Leisure Centres	Cllr Lury	34
		Play Service and Parks	Cllr Lury	45
		Cemeteries & Crematorium	Cllr Livingstone	47
		South Dock Marina	Cllr Livingstone	50
	Culture	Library Service Fees	Cllr Lury	52
		Youth Service	Cllr Lury	56
		Events Hire	Cllr Lury	57
		Film Service	Cllr Lury	58
		Culture Team	Cllr Lury	59
Housing and Modernisation	Housing and Modernisation	Resident Services	Cllr Cryan/Mills	60
		Homeowner Services	Cllr Cryan/Mills	62
		Other Services	Cllr Cryan/Mills	65
		Part 1 – Summary of fees payable to registration officers	Cllr Cryan	68
		Part 2 – Fees payable to registration authorities	Cllr Cryan	70

## Fees and Charges 2019-20

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.,) and other comments
<b>Place and Wellbeing Department</b>							
<b>Building Control</b>							
<b>Fees items (exempt or outside scope of VAT)</b>							
	Special and temporary structures licence	Discretionary	capped	185.00	185.00	0.00%	
	Demolition notices	Discretionary	capped	268.00	268.00	0.00%	
<b>Fees items - VATABLE</b>							
<b>( Note: All building regulation fees shown in the table below are Ex-VAT. Appropriate VAT will be added at the time of invoicing/charging.)</b>							
	Extension less than 6sqm (B Reg)	mandatory	capped	515.00	515.00	0.00%	
	Extension less than 40sqm (B Reg)	mandatory	capped	643.00	643.00	0.00%	
	Extension between 40-60sqm (B Reg)	mandatory	capped	730.00	730.00	0.00%	
	for each additional 20sqm (B Reg)	mandatory	capped	103.00	103.00	0.00%	
	Basement as extension above plus (B Reg)	mandatory	capped	274.00	274.00	0.00%	
	Attached garage (B Reg)	mandatory	capped	361.00	361.00	0.00%	
	Through lounge (B Reg)	mandatory	capped	206.00	206.00	0.00%	
	Removal chimney Breast (B Reg)	mandatory	capped	206.00	206.00	0.00%	
	Installation of new Wc/Shower/Utility (B Reg)	mandatory	capped	206.00	206.00	0.00%	
	Garage Conversion (B Reg)	mandatory	capped	361.00	361.00	0.00%	
	Replacement windows up to 5 No in a single dwelling (B Reg)	mandatory	capped	172.00	172.00	0.00%	
	per extra window (B Reg)	mandatory	capped	8.58	8.58	0.00%	
	re roofing (B Reg)	mandatory	capped	258.00	258.00	0.00%	
	new electrical wiring non competent persons) (B Reg)	mandatory	capped	309.00	309.00	0.00%	
	request for conveyancing information with reference number provided	Discretionary	capped	11.00	11.00	0.00%	
	request for conveyancing information with no reference number provided	Discretionary	capped	48.00	48.00	0.00%	
	other work less than £5000 (B Reg)	Mandatory	capped	300.00	300.00	0.00%	
	Other work value £5000-£10000 (B Reg)	Mandatory	capped	365.00	365.00	0.00%	
	Other work value £10000-£20000 (B Reg)	Mandatory	capped	451.00	451.00	0.00%	
	Other work value £20000-£30000 (B Reg)	Mandatory	capped	567.00	567.00	0.00%	
	Other work value £30000-£40000 (B Reg)	Mandatory	capped	687.00	687.00	0.00%	
	Other work value £40000-£50000 (B Reg)	Mandatory	capped	794.00	794.00	0.00%	
	other work value £50000-£60000 (B Reg)	Mandatory	capped	909.00	909.00	0.00%	
	other work value £60000-£70000 (B Reg)	Mandatory	capped	1,030.00	1,030.00	0.00%	
	Other work value £70000-£80000 (B Reg)	Mandatory	capped	1,137.00	1,137.00	0.00%	
	Other work value £80000-£90000 (B Reg)	Mandatory	capped	1,245.00	1,245.00	0.00%	
	Other work value £90000-£100000 (B Reg)	Mandatory	capped	1,373.00	1,373.00	0.00%	
	Other work value £100 000-£120000 (B Reg)	Mandatory	capped	1,481.00	1,481.00	0.00%	
	Other work value £120000-£140000 (B Reg)	Mandatory	capped	1,566.00	1,566.00	0.00%	
	Other work value £140000-£160000 (B Reg)	Mandatory	capped	1,674.00	1,674.00	0.00%	
	Other work value £160000-£180000 (B Reg)	Mandatory	capped	1,760.00	1,760.00	0.00%	
	Other work value £180000-£200000 (B Reg)	Mandatory	capped	1,784.00	1,784.00	0.00%	
	Other work value Over £200000 (B Reg)	Mandatory	fully flexible	based on estimate of work value	based on estimate of work value		
	1 New dwelling (B Reg)	mandatory	capped	773.00	773.00	0.00%	
	2 dwellings (B Reg)	Mandatory	capped	1,030.00	1,030.00	0.00%	
	3 dwellings (B Reg)	Mandatory	capped	1,288.00	1,288.00	0.00%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	4 dwellings (B Reg)	mandatory	capped	1,420.00	1,420.00	0.00%	
	5 dwellings (B Reg)	Mandatory	capped	1,648.00	1,648.00	0.00%	
	6 dwellings (B Reg)	Mandatory	capped	1,876.00	1,876.00	0.00%	
	7 dwellings (B Reg)	mandatory	capped	2,104.00	2,104.00	0.00%	
	8 dwellings (B Reg)	Mandatory	capped	2,332.00	2,332.00	0.00%	
	9 dwellings (B Reg)	Mandatory	capped	2,560.00	2,560.00	0.00%	
	10 dwellings (B Reg)	mandatory	capped	2,788.00	2,788.00	0.00%	
	more than 10 dwellings (B Reg)	Mandatory	capped	based on estimate of work value	based on estimate of work value		
	flat conversion to form 2 flats (B Reg)	mandatory	capped	773.00	773.00	0.00%	
	Supplementary Charges (B Reg)	Discretionary	fully flexible	based on cost recovery	based on cost recovery		
	Chargeable Advice (B Reg)	Discretionary	fully flexible	based on cost recovery	based on cost recovery		
	Archive enquiry requests	Discretionary	fully flexible	based on cost recovery	based on cost recovery		
Above building regulation figures quoted are for Building Notice charge. The Plan plus Inspection charges are similar. The Regularisation and reversion charge equals 120 % of Building Notice charge							
Fees items - NON Vatable	Numbering of building (1-20 dwellings)	Discretionary	fully flexible	38.50	38.50	0.00%	
Fees items - NON Vatable	Numbering of building (21-40 dwellings)	Discretionary	fully flexible	38.50	38.50	0.00%	
Fees items - NON Vatable	Numbering of building (41-60 dwellings)	Discretionary	fully flexible	38.50	38.50	0.00%	
Fees items - NON Vatable	Numbering of building (61-80 dwellings)	Discretionary	fully flexible	38.50	38.50	0.00%	
Fees items - NON Vatable	Naming of a building (for each building)	Discretionary	fully flexible	350.00	350.00	0.00%	
Fees items - NON Vatable	Road / street naming (for each new road)	Discretionary	fully flexible	400.00	400.00	0.00%	
<b>Pre- Application Fees</b>							
<b>Fees items - Vatable</b>							
<b>A1. Householder Enquiries</b>	Householder development (i.e. affecting a single dwelling) • Advice on likelihood of getting planning permission. • Extensions or change of use involving less than 100sqm of floor space • Shop fronts, signs and adverts for a shop or attached to a business premises	Discretionary	fully flexible	150.00	155.00	3.33%	Increased in line with RPI
<b>A2. Householder Listed Building repairs</b>	Technical assistance with restoration/conservation works	Discretionary	fully flexible	Free	Free		
	Confirmation email or letter providing technical advice	Discretionary	fully flexible	150.00	155.00	3.33%	Increased in line with RPI
<b>A3. Householder Listed Building Development</b>	Development of a Listed Building Extensions or internal alterations	Discretionary	fully flexible	150.00	155.00	3.33%	Increased in line with RPI
<b>A4. Householder Enquiries</b>	Site visit - 1 hour	Discretionary	fully flexible	60.00	60.00	0.00%	
<b>B - Small proposals</b>							



Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.,) and other comments
Proposals involving 1-6 new dwellings; New build or extensions of 100 - 499 sq m (any use class) including change of use. • Development of a listed building or affecting its setting • Telecoms Masts and Equipment • Advice on Conditions, Non-material amendments, Minor Material Amendments • Advertisement boards (not attached to a business premises)	For: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment	Discretionary	fully flexible	300.00	300.00	0.00%	
Follow-up meetings and letter	for: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment discussed at the meeting	Discretionary	fully flexible	100.00	100.00	0.00%	
<b>C - Medium sized proposals,</b>							
Proposals involving creation of 7-19 dwellings; New build or extensions of 500-999sqm (any use class) including change of use • Development of a listed building or affecting its setting • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	Discretionary	fully flexible	2,000.00	2,000.00	0.00%	
Follow-up meetings and letter		Discretionary	fully flexible	1,000.00	1,000.00	0.00%	
<b>D - Major Development Proposals,</b>							
Proposals involving 20-49 dwellings; New build or extensions of 1000- 9,999sqm (any use class) including change of use • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	Discretionary	fully flexible	2,500.00	3,600.00	44.00%	Benchmarked against the fees charged by neighbouring authorities
Follow-up meetings and letter		Discretionary	fully flexible	1,500.00	1,500.00	0.00%	
<b>E - Large scale Major Development Proposals</b>							
• Proposals involving 50 or more dwellings; • New build or extensions above 10,000sqm (any use class) including change of use • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	Discretionary	fully flexible	4,500.00	6,000.00	33.33%	Benchmarked against the fees charged by neighbouring authorities

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
Follow-up meetings and letter		Discretionary	fully flexible	2,500.00	2,500.00	0.00%	
<b>F - Planning Performance Agreements</b>							
• Appropriate for the largest or strategic development proposals in the borough, such as development relating to the delivery of Local Plan site allocations.		Discretionary	fully flexible	To be Agreed and based on the council's current charging rates	To be Agreed and based on the council's current charging rates	0.00%	
• Specialists consultant fees will be chargeable in addition to the pre-application fee quoted		Discretionary	fully flexible	To be Agreed and based on the council's current charging rates	To be Agreed and based on the council's current charging rates	0.00%	
<b>Local Land Charges Fees for Local Authority Searches</b>							
LLC1 Official (Fee non VATable)		Discretionary	fully flexible	11.00	11.00	0.00%	No fee increases are proposed for 2019/20. From 2017-18, VAT is applicable to the CON29R reflected in the revised fee.
CON29R (Fee non VATable)		Discretionary	fully flexible	166.00	166.00	0.00%	
CON29R (Fee VATable)		Discretionary	fully flexible	199.20	199.20	0.00%	
Search fee (LLC1 & CON29R)		Discretionary	fully flexible	210.20	210.20	0.00%	
<b>Property Services - Fees And Charges 2019/20</b>							
Property Development & Disposals	Property Disposals	Discretionary	Capped	1% of Capital Value £0-£250k) Deminimus £250	1% of Capital Value £0-£250k) Deminimus £250	N/A	Some local authorities outside London, where transaction values tend to be lower, charge 5% across the board subject to a £500 minimum.
Property Development & Disposals	Property Disposals	Discretionary	Capped	0.5% of Capital Value (£250k-£1m)	0.5% of Capital Value (£250k-£1m)	N/A	
Property Development & Disposals	Property Disposals	Discretionary	Capped	0.25% of Capital Value £1m+	0.25% of Capital Value £1m+	N/A	
Property Development & Disposals	Leasehold Enfranchisement	Discretionary	Capped	656.00	675.00	2.90%	The 2018/19 fees have been increased in line with the Retail Price Index (+3.2%, rounded to the nearest £5) to arrive at the 2019/20 proposals. Benchmarking data is being reviewed for future years.
Portfolio Management	Assignments/ Subletting	Discretionary	Capped	630.00	650.00	3.17%	
Portfolio Management	Change of use	Discretionary	Capped	630.00	650.00	3.17%	
Portfolio Management	Alterations	Discretionary	Capped	630.00	650.00	3.17%	
Portfolio Management	New Lease Occupational Licences	Discretionary	Capped	525.00	540.00	2.86%	
Portfolio Management	Copy leases	Discretionary	Capped	53.00	55.00	3.77%	

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.,) and other comments
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**Children's & Adults Department - Fees and Charges 2019-20 (reviewable September 2019)**

Adult Social Care	Service user contributions to cost of care	Discretionary	Fully Flexible	Depends on individuals financial circumstances			Contributions are assessed based on the the individuals ability to pay, in line with the council's fairer contributions policy
Fee items (exempt or outside scope of VAT)							
Education - Adult Community Learning	Childcare fees - per hour	Discretionary	Fully Flexible	6.00	6.00	0.0%	These fees are reviewed on an academic year basis, and, therefore will be reviewed September 2019. Between 2017-18 and 2018-19 there was a 25% increase in Adult Learning Fees. Therefore in that context and also given the issues experienced with facilities at the centre, any change flowing from a review would be deferred until the start of the academic year. Childcare Fees are aligned with the Aylesbury Early Years Centre.
Education - Adult Community Learning	Childcare fees - per week	Discretionary	Fully Flexible	240.00	240.00	0.0%	
Education - Adult Community Learning	Adult Learning Standard Fee - per hour	Discretionary	Fully Flexible	5.00 (£6.00 for arts and creative sessions)	5.00 (£6.00 for arts and creative sessions)	0.0%	
Education - Adult Community Learning	Adult Learning Concessionary Fee - per hour	Discretionary	Fully Flexible	2.50	2.50	0.0%	
Fees items for Adult Learning Service- Vatable							
Education – Aylesbury Day Nursery	Childcare fees - per hour	Discretionary	Fully Flexible	6.00	6.00	0.00%	Free places, funded by Dedicated Schools Grant Early Years Block, are available as follows for 38 weeks per year: - 15 hours per week for two year old children meeting national eligibility criteria; - 15 hours per week for all children from term after they turn three years old; - 30 hours per week for children where both parents are working. Charges are only applied for hours parents choose to purchase over and above these free hours.

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.,) and other comments
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## Environment & Leisure - Fees and Charges 2019-20

( Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

WASTE & CLEANSING SERVICES							
WASTE DISPOSAL	Gate fee at Old Kent Road Waste Facility for non hazardous waste (charge per tonne)	D	Fully flexible	169.61	175.55	3.50%	Increase of 3.5% based on waste contract indexation linked to RPIX.
	Hazardous wastes.	D	Fully flexible	Prices on request	Prices on request	n/a	Hazardous Waste may require special management processes, and are charged at cost as invoiced by the Council's contractor, with an admin/overhead supplement of 20%
	Tyres (charge per tonne)	D	Fully flexible	247.50	256.16	3.50%	Increase of 3.5% based on waste contract indexation linked to RPIX.
	Charges for the disposal of litter and waste collected by other land owners (charge per tonne)	D	Fully flexible	85.09	88.07	3.50%	Increase of 3.5% based on waste contract indexation linked to RPIX.
	Green waste disposal charges to Quadron (on behalf of Parks unit)	D	Fully flexible	74.09	75.72	2.20%	Inflation (CPIH, September 2018 index ONS)
COMMERCIAL WASTE							
General Waste		COLLECTIONS					
	Refuse Bags (per bag)	D	Fully flexible	1.44	1.47	2.08%	Inflation (CPIH, September 2018 index ONS)
	1100 lt. Eurobin (per collection)	D	Fully flexible	15.76	16.11	2.22%	
	660 lt. Eurobin (per collection)	D	Fully flexible	11.77	12.03	2.21%	
	360 lt. Eurobin (per collection)	D	Fully flexible	6.21	6.35	2.25%	
	240 lt. Eurobin (per collection)	D	Fully flexible	5.06	5.17	2.17%	
	Special Collections	D	Fully flexible	Prices on request	Prices on request	n/a	
Recycling							
	Recycling Bags (per bag)	D	Fully flexible	0.88	0.90	2.27%	
	1100 lt. Eurobin (per collection)	D	Fully flexible	9.50	9.70	2.11%	
	660 lt. Eurobin (per collection)	D	Fully flexible	7.83	8.00	2.17%	
	360 lt. Eurobin (per collection)	D	Fully flexible	3.92	4.01	2.30%	
	240 lt. Eurobin (per collection)	D	Fully flexible	3.41	3.49	2.35%	
	Cardboard (Stickers)	D	Fully flexible	0.88	0.90	2.27%	
RECHARGEABLE HOUSEHOLD WASTE SERVICES							
	Weekly Container Hire & Maintenance Charges						
	35yd Roll on Roll off	D	Fully flexible	15.39	15.39	0.00%	Benchmarking undertaken. No increase proposed.
	Chamberlain / Paladin	D	Fully flexible	3.26	3.26	0.00%	
	1100 litre Eurobin	D	Fully flexible	3.26	3.26	0.00%	
	660 litre Eurobin	D	Fully flexible	2.97	2.97	0.00%	
	330/360 litre bin	D	Fully flexible	1.21	1.21	0.00%	
RECHARGEABLE HOUSEHOLD WASTE SERVICES							
	Household Refuse Collections - Non Domestic premises						
	Clinical Waste Bags (per bag)	D	Fully flexible	4.16	4.26	2.20%	Inflation (CPIH, September 2018 index ONS)
	1100 litre. Eurobin (per collection)	D	Fully flexible	8.98	9.18	2.20%	
	660 litre. Eurobin (per collection)	D	Fully flexible	4.57	4.67	2.20%	
	330/360 litre. wheelie bin (per collection)	D	Fully flexible	2.19	2.24	2.20%	
	Household Recycling Collections - Non Domestic premises						
	1100 litre. Eurobin (per collection)	D	Fully flexible	2.81	2.87	2.20%	
	660 litre. Eurobin (per collection)	D	Fully flexible	1.68	1.72	2.20%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	330/360 litre. wheelie bin (per collection)	D	Fully flexible	0.91	0.93	2.20%	
	240 litre. wheelie bin (per collection)	D	Fully flexible	0.61	0.62	2.20%	
	Waste Transfer Notes/yr.	D	Fully flexible	26.53	27.11	2.20%	
Bulky Waste Collections							
	Bulky Household Waste Collections (up to 10 items)	D	Fully flexible	16.00	18.00	12.50%	First increase for three years. Still one of the lowest prices in London and we continue to collect up to 10 items per request.
	Bulky Household Waste Collections for landlords (up to 5 items)	D	Fully flexible	46.35	47.37	2.20%	Inflation (CPIH, September 2018 index ONS)
	Collection of dead animals from private properties	D	Fully flexible	49.44	50.53	2.20%	Inflation (CPIH, September 2018 index ONS)
Household Garden Waste Collections							
	Household garden waste collection service - annual subscription charge	Discretionary	Fully flexible	n/a	30.00	NEW	New charge from April 2019
	Brown garden waste bags - batch of 20 pre-paid bags	Discretionary	Fully flexible	10.00	15.00	50.00%	Above inflation increase to reflect change to fully chargeable household garden waste collection service
PARKING SERVICES							
ON STREET PARKING							
Meters	Zone C1, C2 & F(per hour) Cash	D		6.50	6.50	0.00%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. Benchmarking indicates no increase necessary this year
	Zone C1, C2 & F (per hour) Pay by phone / Diesel surcharge	D		6.50	6.50	0.00%	
	Zone C1, C2 & F (per hour) Pay by phone	D		6.00	6.00	0.00%	
	Zone D, G & GR (per hour) Cash	D		3.25	3.50	7.69%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. Increase in line with benchmarking results
	Zone D, G & GR (per hour) Pay by phone / Diesel surcharge	D		3.25	3.50	7.69%	
	Zone D, G & GR (per hour) Pay by phone	D		3.00	3.00	0.00%	
	Zone HH & P (per hour) cash	D		3.35	3.60	7.46%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. Increase in line with benchmarking results
	Zone HH & P (per hour) Pay by Phone / Diesel surcharge	D		3.35	3.60	7.46%	
	Zone HH & P (per hour) Pay by Phone	D		3.25	3.25	0.00%	
	All other Zones (per hour) Cash	D		2.95	3.20	8.47%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. Increase in line with benchmarking results
	All other Zones (per hour) Pay by phone Diesel surcharge	D		2.95	3.20	8.47%	
	All other Zones (per hour) Pay by Phone	D		2.75	2.75	0.00%	
OFF STREET PARKING							
Car Parks							

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc..) and other comments
Peckham Car Parks per hour (amount with VAT) Cerise Road and Choumert Grove	Per Hour	D	Fully flexible	1.00	1.00	0.00%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. Applying inflation increase to the nearest 5p or 10p amount.
Season Tickets (car parks in Peckham )	Season Tickets 1 month	D	Fully flexible	51.50	52.75	2.43%	
	Season Tickets 3 months	D	Fully flexible	154.50	158.00	2.27%	
	Season Tickets 6 months	D	Fully flexible	293.55	300.00	2.20%	
	Season Tickets 12 months	D	Fully flexible	540.75	552.00	2.08%	
<b>PERMITS</b>							
Doctors Permit	Per annum	D	Fully flexible	125.00	125.00	0.00%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs. Where applying inflation it is to the nearest 5p or 10p amount. There are 2 new discounts for electric vehicles to encourage their use as per S4.23 of the air quality action plan.
Professional health workers permit	Per annum	D	Fully flexible	125.00	125.00	0.00%	
Residents Permits - all CPZ's	Per annum	D	Fully flexible	125.00	125.00	0.00%	
	Monthly	D	Fully flexible	15.74	15.74	0.00%	
	Quarterly	D	Fully flexible	36.58	36.58	0.00%	
	Six Monthly	D	Fully flexible	67.83	67.83	0.00%	
Residents permit - Electric and hybrid vehicle discount	Per annum	D	Fully flexible	31.25	31.25	0.00%	
Residents permit blue badge holders discount	Per annum	D	Fully flexible	31.25	31.25	0.00%	
Business Permits	Per annum	D	Fully flexible	577.50	590.00	2.16%	
Business permit - Electric vehicle discount	Per annum (A 50% discount for electric vehicle users)	D	Fully flexible	577.50	295.00	-48.92%	
	Quarterly	D	Fully flexible	176.00	180.00	2.27%	To encourage the switch to electric vehicles
	Six Monthly	D	Fully flexible	352.00	360.00	2.27%	
	Per annum discounted for Professional child care providers	D	Fully flexible	125.00	125.00	0.00%	
A Permits - Paper	Per annum	D	Fully flexible	242.00	242.00	0.00%	
A Permits - Virtual	Per annum	D	Fully flexible	242.00	242.00	0.00%	
SP Permits	Per annum	D	Fully flexible	242.00	242.00	0.00%	
SP Permits	1 Month	D	Fully flexible	33.00	33.00	0.00%	
SP Permits	3 Months	D	Fully flexible	65.00	65.00	0.00%	
SP Permits	6 Months	D	Fully flexible	130.00	130.00	0.00%	
Traders Permits	Per day	D	Fully flexible	4.00	4.00	0.00%	
Residents Visitor Permits	First book of 10 x 1 day paper vouchers	D	Fully flexible	28.32	29.00	2.40%	
Residents Visitor Permits	Subsequent book - 10 x 1 day paper vouchers	D	Fully flexible	50.98	52.10	2.20%	
Residents Visitor Permits	First set of 10 x 1 day virtual vouchers	D	Fully flexible	25.75	26.30	2.14%	
Residents Visitor Permits	Subsequent sets of 10 x 1 day virtual vouchers	D	Fully flexible	46.35	47.35	2.16%	
Residents Visitor Permits	Virtual single - 1 day parking sessions	D	Fully flexible	5.15	5.25	1.94%	
Residents Visitor Permits	Virtual 10 - 5 hour parking sessions	D	Fully flexible	20.60	21.05	2.18%	
Residents Visitor Permits	Virtual single - 5 hour parking sessions	D	Fully flexible	2.58	2.65	2.91%	
Residents Visitor Permits	Virtual 10 - 1 hour parking sessions	D	Fully flexible	10.30	10.55	2.43%	
Residents Visitor Permits	Virtual single - 1 hour parking sessions	D	Fully flexible	1.55	1.60	3.56%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments	
Residents Visitor Permits - Blue Badge resident discount	First book	D	Fully flexible	12.87	13.15	2.18%	To encourage car clubs to invest in electric vehicles	
Residents Visitor Permits - Blue badge resident discount	Subsequent book 10	D	Fully flexible	23.17	23.65	2.07%		
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 5 hour parking sessions	D	Fully flexible	10.30	10.55	2.43%		
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 1 hour parking sessions	D	Fully flexible	5.15	5.25	1.94%		
Floating Car Club permit	Per annum	D	Fully flexible	1,500.00	1,500.00	0.00%		
Floating Car Club permit - Electric vehicle discount	Per annum (reduced fee)	D	Fully flexible	1,500.00	750.00	-50.00%		
Fixed Car Club permit - CPZs C1, C2, D, F, G & GR	Per annum	D	Fully flexible	1,200.00	1,200.00	0.00%		
Fixed Car Club permit - All other bays	Per annum	D	Fully flexible	750.00	750.00	0.00%	At Inner London average	
Suspensions		D	Fully flexible					
Parking Bay Suspensions	Per Day/ car space	D	Fully flexible	27.50	28.00	1.82%		
Parking Bay Suspensions Admin Fee	Per suspension request	D	Fully flexible	55.00	55.00	0.00%		
Yellow Line dispensations	Full Day / vehicle	D	Fully flexible	27.50	28.00	1.82%	Allowing a business to purchase a permit to park in a residents bay for a day to carry out works in residents' properties.	
Residents Bay - Traders Permit	Full Day / vehicle				28.00	NEW		
Statutory							Charges set by London Councils	
Penalty Charge Notice	North of South Circular Road	M	Fixed	130.00	130.00	0.00%		
		M	Fixed	90.00	90.00	0.00%		
	South of South Circular Road	M	Fixed	110.00	110.00	0.00%		
		M	Fixed	70.00	70.00	0.00%		
Discount if paid within 14 days		M	Fixed	50%	50%	0.00%		
Charge Certificate ( PCN becomes a charge certificate after 28 days after issuing notice to	North of South Circular Road	M	Fixed	195.00	195.00	0.00%		
		M	Fixed	135.00	135.00	0.00%		
Charge Certificate	South of South Circular Road	M	Fixed	165.00	165.00	0.00%		
		M	Fixed	105.00	105.00	0.00%		
Bailiffs		M	Fixed	170.00	170.00	0.00%		
		M	Fixed	200.00	200.00	0.00%		
		M	Fixed	140.00	140.00	0.00%		
		M	Fixed	110.00	110.00	0.00%		
Removals		M	Fixed	200 +£40 per day	200 +£40 per day	0.00%		
Bus Lanes		M	Fixed	130.00	130.00	0.00%		
CCTV Rye Lane		M	Fixed	130.00	130.00	0.00%		
CCTV Walworth Road		M	Fixed	130.00	130.00	0.00%		
Mobile Enforcement		M	Fixed	130.00	130.00	0.00%		
ROAD NETWORK MANAGEMENT								The Council became a permitting authority for the purposes of road works and the Common London Permit Scheme (LoPS) on 5th September 2011. As an inner London Borough the costs are at the top of the range for a permitting authority. The fees are currently set to the maximum level permitted within the Code of
London wide Permit Scheme								
Road Category 0-2 & Traffic Sensitive	Provisional Advance Authorisation	D	Fully flexible	105.00	105.00	0.00%		
	Major Activity	D	Fully flexible	240.00	240.00	0.00%		
	Standard Activity	D	Fully flexible	130.00	130.00	0.00%		
	Minor Activity	D	Fully flexible	65.00	65.00	0.00%		
	Immediate Activity	D	Fully flexible	60.00	60.00	0.00%		
Road Category 3-4 & Non-Traffic Sensitive	Provisional Advance Authorisation	D	Fully flexible	75.00	75.00	0.00%		
	Major Activity	D	Fully flexible	150.00	150.00	0.00%		
	Standard Activity	D	Fully flexible	75.00	75.00	0.00%		

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.,) and other comments
	Minor Activity	D	Fully flexible	45.00	45.00	0.00%	Practice and hence no changes are permitted under the current legislation proposed for 2019/20.
	Immediate Activity	D	Fully flexible	40.00	40.00	0.00%	
<b>Street Works Fees</b>		D	Fully flexible				Fee fixed and set by DfT.
	Sample Inspection Fees	D	Fully flexible	50.00	50.00	0.00%	
	Defect inspection Fees	D	Fully flexible	47.50	47.50	0.00%	
	Third Party Inspection Fees	D	Fully flexible	68.00	68.00	0.00%	
	Fixed penalty notices for incorrect permit information	D	Fully flexible	120.00	120.00	0.00%	
	Fixed penalty notices for working without a permit	D	Fully flexible	500.00	500.00	0.00%	
	Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3	D	Fully flexible	5,000.00	5,000.00	0.00%	Fees for a range of inspections and fines for street works offences. These fees are all set by the Department for transport (DfT) and the Code of Practice for Inspection Fees ( fees under New Road and Street Works Act 1991). The fees section 74 for overrunning works were amended in October 2012. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation proposed.
	Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works -Daily charge - day 4 ONWARDS	D	Fully flexible	10,000.00	10,000.00	0.00%	
	Section 74 charge Category 1 Road - Daily Charge Carriageway Works	D	Fully flexible	2,500.00	2,500.00	0.00%	
	Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3	D	Fully flexible	3,000.00	3,000.00	0.00%	
	Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards	D	Fully flexible	8,000.00	8,000.00	0.00%	
	Section 74 charge Category 2 Road - Daily Charge Carriageway Works	D	Fully flexible	2,000.00	2,000.00	0.00%	
	Section 74 charge Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge	D	Fully flexible	750.00	750.00	0.00%	
	Section 74 charge Category 3 or 4 Road - Daily Charge Carriageway Works	D	Fully flexible	250.00	250.00	0.00%	
	Section 74 charge Category 1 Road - Daily Charge Footway Works	D	Fully flexible	2,500.00	2,500.00	0.00%	
	Section 74 charge Category 2 Road - Daily Charge Footway Works	D	Fully flexible	2,000.00	2,000.00	0.00%	
	Section 74 charge Category 3 or 4 Road - Daily Charge Footway Works	D	Fully flexible	250.00	250.00	0.00%	
	Assessment of traffic management and routes (hourly Rate)	D	Fully flexible	65.32	68.00	4.11%	Officer time charge out rate



Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.,) and other comments
	Core Testing	D	Fully flexible	225.00	225.00	0.00%	The highway authority may carry out such investigatory works as appear to them to be necessary to ascertain whether an undertaker has complied with their duties with respect to reinstatement of the highway. If such a failure is disclosed, the undertaker shall bear the cost of the investigatory works; if not, the street authority shall bear the cost of the investigatory works and of any necessary reinstatement. This type of procedure ensures the councils asset is protected.
	Filming Permit up to 3 days	D	Fully flexible	45.00	45.00	0.00%	
	Filming Permit up to 10 days	D	Fully flexible	75.00	75.00	0.00%	
	Filming Permit over 10 days or req Traffic Order	D	Fully flexible	345.00	345.00	0.00%	
	Temporary Traffic Notice (TTN) for Filming	D	Fully flexible	525.30	535.00	1.85%	benchmarked
<b>Licensing Fees</b>		D	Fully flexible				
	Hoardings/Scaffold (up to 10 metres) per month	D	Fully flexible	351.20	358.22	2.00%	
	Hoardings/Scaffold (over 10 metres and up to 50 metres) per month	D	Fully flexible	401.80	409.85	2.00%	
	Hoardings/Scaffold (over 50 metres) per month	D	Fully flexible	525.30	535.80	2.00%	
	Crane Licences (Minor) Per crane operation 1 day	D	Fully flexible	£263 1st day, £124 for additional days	£270 1st Day £128 for additional days	2.00%	
	Containers/Site Huts/Portaloos (per month)	D	Fully flexible	289.90	295.70	2.00%	
	Section 50 Licences	D	Fully flexible	525.30	535.80	2.00%	
	Major Materials Licence (per sq metre per month)	D	Fully flexible	22.70	23.16	2.03%	
	Minor Materials Licence (up to 6 sq metres)	D	Fully flexible	101.90	103.94	2.00%	
	Skip Licence (per month)	D	Fully flexible	78.80	80.38	2.01%	
	Street Furniture Licence Fee	D	Fully flexible	214.00	214.00	0.00%	Fee not increased - To help small business
	Table & Chairs (per sqm)	D	Fully flexible	85.60	85.60	0.00%	Fee not increased - To help small business
	Street Furniture Licence (per sqm)	D	Fully flexible	85.60	85.60	0.00%	Fee not increased - To help small business
	Temporary Traffic Orders (standard)	D	Fully flexible	2,524.30	2,524.30	0.00%	Fee not increased - our fee is consistent with the London average
	Temporary Traffic Orders (emergency)	D	Fully flexible	2,449.30	2,449.30	0.00%	Fee not increased - our fee is consistent with the London average
	Removal of Abandoned Vehicle from privately managed car park (each)	D	Fully flexible	150 - 200	150 - 200	0.00%	Recommended fee set out in legislation
	Licence Cancellation Fee	D	Fully flexible	30% of Licence fee	30% of Licence fee	0.00%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Highways Enquiries - provision of mapped drawings	D	Fully flexible	32.57	33.30	2.25%	Inflation (CPIH, September 2018 index ONS)
	Highways Enquiries - provision of mapped drawings and response to enquiries	D	Fully flexible	76.27	78.00	2.26%	
	Stopping Up orders	D	Fully flexible	4,635.00	4,737.00	2.20%	
	Section 278 Agreements	D	Fully flexible				Calculated per development
	Section 38 Agreements	D	Fully flexible				Calculated per development
	Commutated sums	D	Fully flexible				Calculated per development
	Damage to highway by third parties	D	Fully flexible				Calculated per incident
	Oversail of the highway licence ( per licence)	D	Fully flexible	5,150.00	5,263.00	2.19%	Inflation (CPIH, September 2018 index ONS)
	Section 184 Licenses for temporary crossovers	D	Fully flexible	3,090.00	3,158.00	2.20%	
Highways	up-front fee for consideration of domestic highways crossover application	D	Fully flexible	100.00	100.00	0.00%	This will be an upfront fee deducted from the overall cost of the works if they proceed. Non-refundable if not. Currently fees are only charged if the works go ahead. Around 24 London boroughs charge an upfront fee, ranging from £30-£200
<b>Street Markets</b>	<b>EAST STREET MARKET</b>						Markets Fees held at current levels due to ongoing regeneration works, with an exception of traders that have surrendered all days except Saturday, the fee for this particular licence is far too low. An increase will deter further surrenders and will encourage the attendance on other days
	<b>12 foot pitches</b>						
	Full Week (Tuesday-Sunday) - Monthly fee	D	Fully flexible	300.00	300.00	0.00%	Premium charged to traders only working on peak days - supported by SAST
	Fruit and Veg stalls - Monthly fee			350.00	350.00	0.00%	
	Tuesday – Friday & Sunday - Monthly fee			275.00	275.00	0.00%	
	Fruit and Veg stalls - Monthly fee			320.00	320.00	0.00%	
	Tuesday to Saturday - Monthly fee			275.00	275.00	0.00%	
	Fruit and Veg stalls - Monthly fee			320.00	320.00	0.00%	
	4 Day licence (including weekends) - Monthly fee			250.00	250.00	0.00%	
	Fruit and Veg stalls - Monthly fee			290.00	290.00	0.00%	
	Saturday and Sunday - Monthly fee			160.00	160.00	0.00%	
	Fruit and Veg stalls - Monthly fee			175.00	175.00	0.00%	
Increased (not supporting the mkt)	Saturdays only - Monthly fee			100.00	120.00	20.00%	
	Fruit and Veg stalls - Monthly fee			110.00	110.00	0.00%	
Increased (not supporting the mkt)	Sundays only - Monthly fee			80.00	100.00	25.00%	
	Fruit and Veg stalls - Monthly fee			85.00	85.00	0.00%	
	3 Day Licence (excluding weekends) - Monthly fee			160.00	160.00	0.00%	
	Fruit and Veg stalls - Monthly fee			175.00	175.00	0.00%	
	<b>Temporary Traders - 12 foot pitch</b>						

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Weekdays Tuesday Thursday Friday - Daily fee	D	Fully flexible	30.00	30.00	0.00%	Markets Fees held at current levels due to ongoing regeneration works.
	Fruit and Veg stalls - Daily fee			32.00	32.00	0.00%	
	Saturdays - Daily fee			32.00	32.00	0.00%	
	Fruit and Veg stalls - Daily fee			35.00	35.00	0.00%	
	Sundays & Wednesdays - Daily fee			25.00	25.00	0.00%	
	Fruit and Veg stalls - Daily fee			22.00	22.00	0.00%	
	<b>East Street Incentives -12 foot pitch</b>	D	Fully flexible				
	5 Day Trading (inc weekends) - Monthly fee			125.00	125.00	0.00%	
	Fruit and Veg stalls - Monthly fee			145.00	145.00	0.00%	
	6 Day Trading (inc weekends) - Monthly fee			150.00	150.00	0.00%	
	Fruit and Veg stalls - Monthly fee			175.00	175.00	0.00%	
	Move up (daily fee)			20.00	20.00	0.00%	
	Additional pitch - Daily fee			20.00	20.00	0.00%	
	Wed & Sun extra pitch (free)						
<b>Street Markets</b>	<b>Licensed traders - Small Markets</b>						
	Southwark Park Road - Monthly fee	D	Fully flexible	202.50	202.50	0.00%	
	Tower Bridge Road - Monthly fee	D	Fully flexible	202.50	202.50	0.00%	
	Peckham Pitches & Markets - Monthly fee	D	Fully flexible	202.50	202.50	0.00%	
	Kiosk – Peckham Road - Monthly fee	D	Fully flexible	265.00	265.00	0.00%	
	Westmoreland Rd (Mon – Sat) - Monthly fee	D	Fully flexible	125.00	125.00	0.00%	
	Westmoreland Rd (Sun only) - Monthly fee	D	Fully flexible	60.00	60.00	0.00%	
	Blackwood Street (Sun only) - Monthly fee	D	Fully flexible	80.00	80.00	0.00%	
							Markets Fees held at current levels due to ongoing regeneration works in anticipation of planned works on Rye Lane with road closure.
	<b>Temporary Traders - Small Markets</b>						
	Weekdays - Daily fee	D	Fully flexible	25.00	25.00	0.00%	
	Westmoreland Road (All days) - Daily fee	D	Fully flexible	25.00	25.00	0.00%	
	Weekends - Daily fee	D	Fully flexible	25.00	25.00	0.00%	
	Monday – Saturday (full week) - Weekly fee	D	Fully flexible	100.00	100.00	0.00%	Markets Fees held at current levels due to ongoing expansion of market attracting new traders.
	Monthly seasonal licences ( ie Christmas tree sales)	D	Fully flexible	500.00	500.00	0.00%	
		D	Fully flexible				
	<b>NORTH CROSS ROAD</b>	D	Fully flexible				
	<b>Licensed Traders</b>	D	Fully flexible				
	Fridays - Monthly fee	D	Fully flexible	80.00	80.00	0.00%	
	Saturdays - Monthly fee	D	Fully flexible	100.00	100.00	0.00%	
	Fridays & Saturdays - Monthly fee	D	Fully flexible	140.00	140.00	0.00%	
	Mondays – Thursdays - Monthly fee	D	Fully flexible				
		D	Fully flexible				
	<b>Temporary Traders - NCR</b>	D	Fully flexible				Markets Fees held at current levels due to ongoing regeneration works and expansion of market.
	Mondays to Thursdays – Daily fee	D	Fully flexible	25.00	25.00	0.00%	
	Fridays - Daily fee	D	Fully flexible	25.00	25.00	0.00%	
	Saturdays - Daily fee	D	Fully flexible	35.00	35.00	0.00%	
		D	Fully flexible	20.00	20.00	0.00%	
		D	Fully flexible				
	<b>OTHER LOCATIONS - PRIME SITES</b>	D	Fully flexible				
	<b>London Bridge Approach</b>	D	Fully flexible				
	Licensed Traders - Monthly fee	D	Fully flexible	440.00	450.00	2.27%	
	Temporary Traders - Daily fee	D	Fully flexible	38.50	39.50	2.60%	
	Vacant Pitches - Monthly fee	D	Fully flexible	Sealed bids			
	<b>Elephant &amp; Castle</b>	D	Fully flexible				
	Licensed Traders	D	Fully flexible	300.00	300.00	0.00%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Temporary Traders - Daily fee	D	Fully flexible	35.00	35.00	0.00%	
	Vacant Pitches - Monthly fee	D	Fully flexible	Sealed Bids			
	<b>Bankside</b>	D	Fully flexible				
	Vacant Pitches - Monthly fee	D	Fully flexible	Sealed Bids			
	<b>Private Markets</b>	D	Fully flexible				
	Markets with less than 10 pitches - Daily fee private public land	D	Fully flexible	100.00	100.00	0.00%	
	Markets with more than 10 pitches but less than 20 - Daily fee private public land	D	Fully flexible	200.00	200.00	0.00%	
	Markets with more than 20 pitches - Daily fee private public land	D	Fully flexible	300.00	300.00	0.00%	
	Monthly seasonal licences ( ie Christmas tree sales)	D	Fully flexible	500.00	500.00	0.00%	
	weekly seasonal licences (ie Christmas tree sales)	D	Fully flexible	150.00	150.00	0.00%	
	<b>OTHER CHARGES</b>	D	Fully flexible				
	Registration Fee – Temporary trader 6 monthly	D	Fully flexible	35.00	40.00	14.29%	
	Registration Fee – Permanent trader	D	Fully flexible	20.00	25.00	25.00%	
	Renewal of Licence - Every 2 years (Biennial)	D	Fully flexible	40.00	40.00	0.00%	
	Replacement Licence	D	Fully flexible	20.00	25.00	25.00%	
	Replacement Pitch Plate	D	Fully flexible	20.00	25.00	25.00%	
	Registration of Assistant	D	Fully flexible	20.00	25.00	25.00%	
	Variation of Licence	D	Fully flexible	20.00	25.00	25.00%	
	Other Variations	D	Fully flexible	20.00	25.00	25.00%	
	Next of Kin Transfer	D	Fully flexible	20.00	25.00	25.00%	
	Second Arrears Letter	D	Fully flexible	25.00	30.00	20.00%	
	Sub Committee Hearing (Panel)	D	Fully flexible	50.00	50.00	0.00%	
	Dawes Street Container Space - Weekly fee	D	Fully flexible	100.00	100.00	0.00%	
	Demonstrations/Promotions - Daily fee	D	Fully flexible	£100 - 300	£100 - 300		
	Ad Hoc Admin Fee hourly rate	D	Fully flexible	0.00	25.00	NEW	Fee for non attendance of scheduled appointments without 24 hrs notice
<b>PEST CONTROL SERVICES</b>							
<b>Pest Control Services - Residential Premises</b>							
	Treatment for rodents (rats and mice)	D	Fully flexible	82.50	84.40	2.30%	
	Extra charge per room over 4	D	Fully flexible	20.60	21.10	2.43%	
	Treatment for insects (cockroaches, pharaoh ants, ghost ants)	D	Fully flexible	111.00	113.40	2.16%	
	Extra charge per room over 4	D	Fully flexible	27.80	28.40	2.16%	
	Treatment for bed bugs	D	Fully flexible	123.20	126.00	2.27%	
	Extra charge per room over 4	D	Fully flexible	30.80	31.50	2.27%	
	Treatment for wasps	D	Fully flexible	55.30	56.60	2.35%	
	Inspection of premises for infestation all pest types	D	Fully flexible	23.70	24.20	2.11%	
	<b>Discounted Rates @ 50%</b>	D	Fully flexible				
	Discounted Treatment for rodents (rats and mice)	D	Fully flexible	41.30	42.20	2.18%	
	Discounted Treatment for insects (cockroaches, pharaoh ants, ghost ants)	D	Fully flexible	55.50	56.70	2.16%	Increased by Inflation (CPIH, September 2018 index ONS)

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Discounted Treatment for bed bugs	D	Fully flexible	61.60	63.00	2.27%	
	Discounted Treatment for wasps	D	Fully flexible	27.60	28.30	2.54%	
	Discounted inspection of premises for infestation - all pest types	D	Fully flexible	13.60	13.90	2.20%	
	<b>Stray Dogs</b>	D	Fully flexible				
	Collection fee	D	Fully flexible	31.60	32.30	2.22%	
	Extra night	D	Fully flexible	15.80	16.20	2.53%	
	Admin Fee	D	Fully flexible	61.10	62.50	2.29%	
<b>Pest Control Services - Commercial premises</b>							
	<b>Pest Type</b>						
	Rats	D	Fully flexible	69.60	71.10	2.16%	Inflation (CPIH, September 2018 index ONS)
	Mice	D	Fully flexible	67.00	68.50	2.24%	
	Wasps	D	Fully flexible	76.00	77.70	2.24%	
	Fleas	D	Fully flexible	55.00	56.20	2.18%	
	Cockroaches	D	Fully flexible	58.80	60.10	2.21%	
	Pharaoh Ants	D	Fully flexible	59.10	60.40	2.20%	
	Woodlice / Garden Beetles	D	Fully flexible	91.80	93.80	2.18%	
	Bedbugs	D	Fully flexible	109.40	111.80	2.19%	
<b>HOUSING ENFORCEMENT (RESIDENTIAL SERVICES)</b>							
<b>Residential Services</b>							
	<b>Licensing of Houses in Multiple Occupation (HMO)</b>						
	Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years.	Statutory	Fully flexible	262.65	268.00	2.04%	Inflation increase (CPIH, September 2018 index ONS) (round down to whole £'s)
	Fee for lettings 11 upwards of a HMO			157.59	161.00	2.16%	
	License Renewals for 1-10 lettings in a HMO (Charge per letting) for up to 5 years.			157.59	161.00	2.16%	
	Fee for lettings 11 upwards of a HMO			74.16	75.00	1.13%	
	<b>Note:</b> where an application is not successful a refund of 55% of the fee will be given						
	<b>Section 49 Housing Act 2004</b>						
	<b>Charging for Housing Act Notices:</b>						
	Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 1 hazards £1000	Discretionary	Fully flexible	1,030.00	1,052.00	2.14%	Inflation increase (CPIH, September 2018 index ONS) (round down to whole £'s)
	Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £800			824.00	842.00	2.18%	
	Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 2 hazards £800			824.00	842.00	2.18%	
	Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £600			618.00	631.00	2.10%	
	<b>Note:</b> Where there are category 1 and 2 hazards in the same notice/property the highest appropriate fee will be charged.						
	<b>Additional HMO Licensing</b>						

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years	Discretionary	Fully flexible	262.65	268.00	2.04%	Inflation increase (CPIH, September 2018 index ONS) (round down to whole £'s)
	Fee for lettings 11 upwards of a HMO			157.59	161.00	2.16%	
	License Renewals for 1-10 lettings in a HMO (Charge per letting).			157.59	161.00	2.16%	
	Fee for lettings 11 upwards of a HMO			74.16	75.00	1.13%	
	<b>Note:</b> where an application is not successful a refund of 55% of the fee will be given						
	<b>Selective Licensing</b>						
	Initial Application for Single Family Dwellings within the selective licensing area for a period up to 5 years	Discretionary	Fully flexible	525.3	536.00	2.04%	Inflation increase (CPIH, September 2018 index ONS) (round down to whole £'s)
	Licence Renewals for Single Family Dwellings within the selective licensing area for a period up to 5 years			262.65	268.00	2.04%	
	Invoicing instead of online payment - flat fee per invoice (to cover the costs of admin to process the invoice) where application has been made online but applicant cannot pay online.	Discretionary	Fully flexible	51.5	52.00	2.18%	Charge to recover the costs of admin to process the invoice where application has been made online but applicant cannot pay online. Inflation (CPIH, September 2018 index ONS)
	Paper applications - flat fee per application, on top of standard application fee, cost covers admin officer setting up a My Southwark account for the landlord, entering the application form onto the online process and invoicing for payments.			154.5	157.00		
	<b>Note:</b> where an application is not successful a refund of 55% of the fee will be given						
	<b>Copies of the licensing register</b>						
	Sending a full electronic PDF copy of the licensing register Access to the on line register will be free (you will only be able to look up specific properties etc. but the full register will not be printable from there).	Discretionary	Fully flexible	60	61	2.20%	There will be a free online register but marketing companies often want full PDF or paper copies. Charges recover the cost of administration. Inflation (CPIH, September 2018 index ONS) (round down to whole £'s)
	Sending a paper copy of the full licensing register As above			120	122	1.67%	
<b>Regulatory Services (Environmental Health &amp; Trading Standards)</b>							
	Regulatory services non-statutory professional fees including Primary Authority Partnership	Discretionary	Flexible	68/hr	75/hr	inc by inflation, plus small uplift, to move towards aligning with other professional charges within authority +10%	Under the Regulatory and enforcement sections Act 2008 allows Local authorities to set up Primary Authority Partnership with business. The LA as the PA will act as the liaison between the business and any other Local authority that business maybe engaged with. Allows for consist and easy to access objective advice. The LA in operating as PA is able to charge for the services in provides to the business it has an agreement with.

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
<b>TRADING STANDARDS</b>							
	Penalty charge - Estate Agents redress scheme - Estate Agents (Redress Scheme) (Penalty Charge) Regulations 2008.)	Statutory	Capped	Amount up to £1000	Amount up to £1000		Amount set by regulations
	Monetary penalty - Letting Agents and property management work - The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014	Statutory	Capped	Amount up to £5,000	Amount up to £5,000		Amount set by statute. DCLG guidance states the expectation is a £5,000 fine should be considered the norm. A lower fine should only be charged if the enforcement authority is satisfied of extenuating circumstances
	Financial penalty - Letting Agents and property management work (display of fees and other information) – Consumer Rights Act 2015			Amount up to £5,000	Amount up to £5,000		
	Proof of Age Card - administration & production of card	Discretionary	Flexible	NEW	12.00	NEW	Proof of Age Card permits young adults between 18 & 25yrs to purchase age restricted goods where 'Challenge 25' is used by retail outlets. It prevents the need to carry personally important documentation such as passport or birth certificate. Cost set to be competitive in this sector.
<b>FOOD SAFETY</b>							
	Food Hygiene Rating Scheme - Request for Revisit to determine new Hygiene Rating	Discretionary	Flexible	200	200		Fee equals to, or compares well with charges made by neighbouring London local authorities and those of similar characteristics to Southwark. Charging for this service is subject to the provisions of the Localism Act 2011
	Provision of Export Certificate and similar upon request	Discretionary	Flexible	105	£108		Fee compares well with charges made by neighbouring London local authorities and those of similar characteristics to Southwark. Charging for this service is subject to the provisions of the Localism Act 2011
	Food Hygiene - non official control advisory visits and provision of guidance/advice	Discretionary	Flexible	70/hr	75/hr		Subject to the provisions of the Localism Act 2011
<b>LICENSING -</b>							
<u>Fees are generally either fixed or capped under statute. Where discretion to fix local fees is provided by statute, fees are required to reflect work undertaken in carrying out process. Fees cannot recover cost of enforcement against unlicensed operators from lawful</u>							
	<b>Gambling ACT 2005</b>						
	<b>Regional Casino Premises Licence</b>						
	New (Cap set at £15,000)	Statutory	Capped	15,000	15,000	0.00%	At permitted maximum
	Annual Charge (cap set at (£15,000)			15,000	15,000	0.00%	
	Variation (Cap set at £7,500)			7,500	7,500	0.00%	
	Transfer (Cap set at £6,500)			6,500	6,500	0.00%	
	Re-instatement of a licence (Cap set at £6,500)			6,500	6,500	0.00%	
	Provisional statement (Cap set at £15,000)			15,000	15,000	0.00%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Application by a provisional licence holder (Cap set at £8,000)			8,000	8,000	0.00%	
	Copy (Cap set at £25)			25	25	0.00%	
	Notification (Cap set at £50)			50	50	0.00%	
	<b>Large Casino Premises Licence</b>						
	New (Cap set at £10,000)			10,000	10,000	0.00%	
	Annual Charge (cap set at (£10,000)			10,000	10,000	0.00%	
	Variation (£cap set at £5,000)			5,000	5,000	0.00%	
	Transfer (Cap set at £2,150)			2,150	2,150	0.00%	
	Re-instatement of a licence (Cap set at £2,150)			2,150	2,150	0.00%	
	Provisional statement (Cap set at £10,000)			10,000	10,000	0.00%	
	Application by a provisional licence holder (Cap set at £5,000)			5,000	5,000	0.00%	
	Copy (Cap set at £25)			25	25	0.00%	
	Notification (Cap set at £50)			50	50	0.00%	
	<b>New Small Casino Premises Licence</b>						
	New (Cap set at £8,000)			8,000	8,000	0.00%	
	Annual Charge (cap set at (£5,000)			5,000	5,000	0.00%	
	Variation (£cap set at £4,000)			4,000	4,000	0.00%	
	Transfer (Cap set at £1,800)			1,800	1,800	0.00%	
	Re-instatement of a licence (Cap set at £1,800)			1,800	1,800	0.00%	
	Provisional statement (Cap set at £8,000)			8,000	8,000	0.00%	
	Application by a provisional licence holder (Cap set at £3,000)			3,000	3,000	0.00%	
	Copy (Cap set at £25)			25	25	0.00%	
	Notification (Cap set at £50)			50	50	0.00%	
	<b>Bingo Premises Licence</b>						
	New (Cap set at £3,500)			3,500	3,500	0.00%	
	Annual Charge (cap set at (£1,000)			1,000	1,000	0.00%	
	Variation (£cap set at £1,750)			1,750	1,750	0.00%	
	Transfer (Cap set at £1,200)			1,200	1,200	0.00%	
	Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0.00%	
	Provisional statement (Cap set at £3,500)			3,500	3,500	0.00%	
	Application by a provisional licence holder (Cap set at £1,200)			1,200	1,200	0.00%	
	Copy (Cap set at £25)			25	25	0.00%	
	Notification (Cap set at £50)			50	50	0.00%	
	<b>Adult Gaming Centre</b>						
	New (Cap set at £2,000)			2,000	2,000	0.00%	
	Annual Charge (cap set at (£1,000)			1,000	1,000	0.00%	
	Variation (£cap set at £1,000)			1,000	1,000	0.00%	
	Transfer (Cap set at £1,200)			1,200	1,200	0.00%	
	Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0.00%	
	Provisional statement (Cap set at £2,000)			2,000	2,000	0.00%	
	Application by a provisional licence holder (Cap set at £1,200)			1,200	1,200	0.00%	
	Copy (Cap set at £25)			25	25	0.00%	
	Notification (Cap set at £50)			50	50	0.00%	



Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
<b>Family Entertainment Centre Premises Licence</b>						
New (Cap set at £2,000)	Statutory	Capped	2,000	2,000	0.00%	At permitted maximum
Annual Charge (cap set at (£750)			750	750	0.00%	
Variation (£cap set at £1,000)			1,000	1,000	0.00%	
Transfer (Cap set at £950)			950	950	0.00%	
Re-instatement of a licence (Cap set at £950)			950	950	0.00%	
Provisional statement (Cap set at £2,000)			2,000	2,000	0.00%	
Application by a provisional licence holder (Cap set at £950)			950	950	0.00%	
Copy (Cap set at £25)			25	25	0.00%	
Notification (Cap set at £50)			50	50	0.00%	
<b>Betting Premises Licence (Track)</b>						
New (Cap set at £2,500)	Statutory	Capped	2,500	2,500	0.00%	At permitted maximum
Annual Charge (cap set at (£1,000)			1,000	1,000	0.00%	
Variation (£cap set at £1,250)			1,250	1,250	0.00%	
Transfer (Cap set at £950)			950	950	0.00%	
Re-instatement of a licence (Cap set at £950)			950	950	0.00%	
Provisional statement (Cap set at £2,500)			2,500	2,500	0.00%	
Application by a provisional licence holder (Cap set at £950)			950	950	0.00%	
Copy (Cap set at £25)			25	25	0.00%	
Notification (Cap set at £50)			50	50	0.00%	
<b>Betting Premises Licence (Non-Track)</b>						
New (Cap set at £3,000)	Statutory	Capped	3,000	3,000	0.00%	At permitted maximum
Annual Charge (cap set at (£600)			600	600	0.00%	
Variation (£cap set at £1,500)			1,500	1,500	0.00%	
Transfer (Cap set at £1,200)			1,200	1,200	0.00%	
Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0.00%	
Provisional statement (Cap set at £3,000)			3,000	3,000	0.00%	
Application by a provisional licence holder (Cap set at £1,200)			1,200	1,200	0.00%	
Copy (Cap set at £25)			25	25	0.00%	
Notification (Cap set at £50)			50	50	0.00%	
<b>Other</b>						
Copy of a licence (Cap set at £25)	Statutory	Capped	25	25	0.00%	At permitted maximum
Change of Circumstances (Cap set at £50)			50	50	0.00%	
<b>Society Lottery</b>						
First Application	Statutory	Capped	40	40	0.00%	At permitted maximum
Annual Fee			20	20	0.00%	
<b>Gaming Machines in Alcohol Licensed premises</b>						
Notification of 2 or less machines	Statutory	Capped	50	50	0.00%	At permitted maximum
Application for more than 2 machines by Gaming Act 1968 consent holder			100	100	0.00%	
A new application for more than 2 machines			150	150	0.00%	
Transfer			25	25	0.00%	
Annual fee			50	50	0.00%	
Copy of permit			15	15	0.00%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	<b>THE EXPLOSIVES REGULATIONS 2014 which replaces THE MANUFACTURE AND STORAGE OF EXPLOSIVES REGULATIONS 2005 / Health and Safety Fees Regulations 2012</b>						
	<b>Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the</b>						
	One year's duration	Statutory	Fixed	185	185	0.00%	At permitted maximum
	Two year's duration			243	243	0.00%	
	Three year's duration			304	304	0.00%	
	Four year's duration			374	374	0.00%	
	Five year's duration			423	423	0.00%	
	<b>Licence to store explosives where no minimum separation distance or a 0 metres</b>						
	One year's duration	Statutory	Fixed	109	109	0.00%	At permitted maximum
	Two year's duration			141	141	0.00%	
	Three year's duration			173	173	0.00%	
	Four year's duration			206	206	0.00%	
	Five year's duration			238	238	0.00%	
	<b>Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule</b>						
	One year's duration	Statutory	Fixed	86	86	0.00%	At permitted maximum
	Two year's duration			147	147	0.00%	
	Three year's duration			206	206	0.00%	
	Four year's duration			266	266	0.00%	
	Five year's duration			326	326	0.00%	
	<b>Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed</b>						
	One year's duration	Statutory	Fixed	54	54	0.00%	At permitted maximum
	Two year's duration			86	86	0.00%	
	Three year's duration			120	120	0.00%	
	Four year's duration			152	152	0.00%	
	Five year's duration			185	185	0.00%	
	<b>Varying a licence</b>						
	Varying name of licensee or address of site	Statutory	Fixed	35	35	0.00%	At permitted maximum
	Any other kind of variation - The reasonable cost to the licensing authority of having the work carried out						
	Transfer of licence			35	35	0.00%	
	Replacement of licence			35	35	0.00%	
	<b>Fireworks Act 2004</b>						
	Application to sell outside a permitted period	Statutory	Fixed	500	500	0.00%	At permitted maximum
	<b>LONDON LOCAL AUTHORITIES ACT 1991 (Cap established by case law)</b>						
	<b>Note: Fees reviewed in light of EU Services Directive &amp; Hemmings V WCC judgement</b>						
	Full special treatments licence (multiple categories / operators)	Statutory	Capped	390	398	2.05%	Fees set to recover the council's
	Renewal full special treatments licence (multiple categories / operators)			365	372	1.92%	
	Restricted licence (one category / one or two operatives)			290	296	2.07%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Renewal restricted licence (one category / one or two operatives)	Statutory	Capped	265	270	1.89%	costs.
	Transfer			105	107	1.90%	
	Variation - additional category of treatments			107	109	1.87%	
	Variation - additional operator			27	28	3.70%	
	Copy Licence			12	12	4.35%	
	<b>Scrap Metal Dealers Act 2013</b>						
	<b>Site Licence</b>						
	Grant	M	Capped	683	697	2.05%	At permitted maximum
	Renewal	M	Capped	418	426	1.91%	
	Variation	M	Capped	239	244	2.09%	
	<b>Collectors Licence</b>	M	Capped				
	Grant	M	Capped	399	407	2.01%	
	Renewal	M	Capped	259	264	1.93%	
	Variation	M	Capped	239	245	2.51%	
	<b>Other fees</b>						
	<b>Replacement licence (laminated)</b>	D	Fully flexible	13	13	0.00%	
	<b>Replacement licence (ID card)</b>	D	Fully flexible	36	43	19.44%	
	<b>GLC (GENERAL POWERS) ACT 1984 - PART VI (Cap established by case law)</b>						
	Competitive bidding licence	M	Capped	670	683	1.94%	Animal welfare license fees structured to recover the full costs of licensing officers and the increased cost of veterinary surgeons or practitioners to inspect.
	<b>Animal Welfare Licences</b>						
	Animal boarding licence under the Animal Boarding Establishments Act 1963 - 1 Year	M	Capped	417	0	-100.00%	
	Breeding establishment for dogs - 1 Year	M	Capped	450	0	-100.00%	
	Dangerous wild animals licence under the Dangerous Wild Animals Act 1976 - 1 Year	M	Capped	540	551	2.04%	
	Performing animals registration under the Performing Animals Regulations 1925 - 1 Year	M	Capped	190	194	2.11%	
	<b>LONDON LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 (Cap established by case law)</b>						
	Initial application for sex establishment licence	M	Capped	7,300	7,426	1.73%	Fees set to recover the council's costs.
	Additional compliance costs	M	Capped	579	591	2.07%	
	Variation	M	Capped	6,500	6,630	2.00%	
	Renewal	M	Capped	6,500	6,630	2.00%	
	<b>Marriages and Civil Partnerships (approved Premises) Regulations 2005 (Cap established by case law)</b>						
	Grant	M	Capped	975	995	2.05%	To bring in line with inner London average
	Renewal (every three years)	M	Capped	650	663	2.00%	
	Change of name	M	Capped	13	13.00	0.00%	
	Copy of Licence	M	Capped	13	13.00	0.00%	
	<b>Licensing Act 2003</b>						
	Fee levels are currently fixed under the Licensing Act 2003. These have been under Government review but the Home Office has announced this year that fees will not be increased in the foreseeable future.						
	<b>Premises Licence / Club Premises Certificate</b>						

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	<b>Property rateable value £0 - £4,300</b>						
	Premises Licences						
	New application & variation	M	Fixed	100	100	0.00%	At permitted maximum
	Annual Charge			70	70	0.00%	
	<b>Property rateable value £4,300 - £33,000</b>						
	Premises Licences						
	New application & variation	M	Fixed	190	190	0.00%	At permitted maximum
	Annual charge			180	180	0.00%	
	<b>Property rateable value £33,001 - £87,000</b>						
	Premises Licences						
	New application & variation	M	Fixed	315	315	0.00%	At permitted maximum
	Annual charge			295	295	0.00%	
	<b>Property rateable value £87,001 - £125,000</b>						
	Premises Licences	M	Fixed				At permitted maximum
	New application & variation			450	450	0.00%	
	Multiplier applied for venues serving primarily alcohol (X2)			900	900	0.00%	
	Annual charge			320	320	0.00%	
	<b>Property rateable value £125,000+</b>						
	Premises Licences						
	New application & variation	M	Fixed	635	635	0.00%	At permitted maximum
	Multiplier applied for venues serving primarily alcohol (X3)			1,905	1,905	0.00%	
	Annual charge			350	350	0.00%	
	<b>Licensing Act 2003 - Other</b>						
	Grant or renewal of a personal licence	M	Fixed	37	37	0.00%	At permitted maximum
	Temporary event notice			21	21	0.00%	
	Theft ,loss, etc. of premises licence or summary			12	10.50	-8.70%	
	Provisional Licence			315	315	0.00%	
	Notification of change of name			12	11.50	0.00%	
	Application to transfer premises licence			23	23	0.00%	
	Application to vary premises licence to specify DPS			12	23.00	100.00%	
	Theft ,loss, etc. of certificate or summary			12	10.50	-8.70%	
	Theft ,loss, etc. of temporary event notice			12	11.50	0.00%	
	Theft ,loss, etc. of personal licence			12	11.50	0.00%	
	Duty to notify of name change or address			12	11.50	0.00%	
	Notification of interest in property			50	50	0.00%	
	Review premises club licence or club premises certificate			0	0		
<b>Licensing - Continued</b>							
	<b>Animal Welfare Act 2006</b>						
	Selling animals as pets new application 1 year				624	NEW	
	Selling animals as pets new application 2 years				670	NEW	
	Selling animals as pets renewal application 1 year				523	NEW	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
New regulations	Selling animals as pets renewal application 2 year	M	Capped		569	NEW	
	Selling animals as pets renewal application 3 year				681	NEW	
	Selling animals as pets variation				350	NEW	
	Selling animals as pets transfer				105	NEW	
	Breeding dogs new application 1 year				624	NEW	
	Breeding dogs new application 2 years				670	NEW	
	Breeding dogs renewal application 1 year				523	NEW	
	Breeding dogs renewal application 2 year				569	NEW	
	Breeding dogs renewal application 3 year				681	NEW	
	Breeding dogs variation				350	NEW	
	Breeding dogs transfer				105	NEW	
	Providing/arranging boarding for dogs/cats new application 1 year				624	NEW	
	Providing/arranging boarding for dogs/cats new application 2 years				670	NEW	
	Providing/arranging boarding for dogs/cats renewal application 1 year				523	NEW	
	Providing/arranging boarding for dogs/cats renewal application 2 year				569	NEW	
	Providing/arranging boarding for dogs/cats renewal application 3 year				681	NEW	
	Providing/arranging boarding for dogs/cats variation				280	NEW	
	Providing/arranging boarding for dogs/cats transfer				105	NEW	
	Providing home boarding for under 6 dogs/cats new application 1 year				538	NEW	
	Providing home boarding for under 6 dogs/cats new application 2 years				584	NEW	
	Providing home boarding for under 6 dogs/cats renewal application 1 year				493	NEW	
	Providing home boarding for under 6 dogs/cats renewal application 2 year				539	NEW	
	Providing home boarding for under 6 dogs/cats renewal application 3 year				651	NEW	
	Providing home boarding for dogs/cats variation				350	NEW	
	Providing home boarding for dogs/cats transfer				930	NEW	
	Hiring of Horses etc. new application 1 year				1,085	NEW	
	Hiring of Horses etc. new application 2 year				1,240	NEW	
	Hiring of Horses etc. renewal application 1 year				108	NEW	
	Hiring of Horses etc. renewal application 2 year				109	NEW	
	Hiring of Horses etc. renewal application 3 year				110	NEW	
New regulations	Additional vet fee for 15-29 horses	M	Capped		175	NEW	
	Additional vet fee for 30+ horses				315	NEW	
	Hiring of Horses etc. variation				355	NEW	
	Hiring of Horses etc. transfer				105	NEW	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Keeping or training animals for exhibition new application 1 year				513	NEW	
	Keeping or training animals for exhibition new application 2 year				559	NEW	
	Keeping or training animals for exhibition renewal application 1 year				483	NEW	
	Keeping or training animals for exhibition renewal application 2 year				529	NEW	
	Keeping or training animals for exhibition renewal application 3 year				641	NEW	
	Keeping or training animals for exhibition variation				280	NEW	
	Keeping or training animals for exhibition transfer				105	NEW	
	Additional inspection/complaint visit				130	NEW	
	Copy licence				11.50	NEW	
<b>Licensing Act 2003</b>							
	Classification of films up to 30 minutes film duration	D	Capped		50	NEW	
	Each additional 20 minute film duration				23	NEW	
<b>General</b>							
	Additional inspections/professional advice per hour	D	Fully flexible		68	NEW	
<b>Local Authority Pollution Prevention &amp; Control Regulations 2000 (LAPPC)</b>							
<b>Application Fees:</b>							
	Standard process (includes solvent emission activities)	M	Fixed	1,579	1,579	0.00%	At permitted maximum The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times
	Additional fee for operating without a permit	M	Fixed	1,137	1,137	0.00%	
	PVRI, SWOBs and Dry Cleaners	M	Fixed	148	148	0.00%	
	PVR I & II combined	M	Fixed	246	246	0.00%	
	Vehicle refinishers (VRs) (and other Reduced Fee Activities)	M	Fixed	346	346	0.00%	
	Reduced fee activities: Additional fee for operating without a permit	M	Fixed	68	68	0.00%	
	Mobile plant (not using simplified permits)	M	Fixed	1,579	1,579	0.00%	
	for the third to seventh applications	M	Fixed	943	943	0.00%	
	for the eighth and subsequent applications	M	Fixed	477	477	0.00%	
	Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts	M	Fixed				
<b>Annual LAPPC Subsistence Charges:</b>							
	Standard process low			739 (+99)*	739 (+99)*		
	Standard process medium			1111 (+149)*	1111 (+149)*		
	Standard process high			1672 (+198)*	1672 (+198)*		
	Petrol Vapour Recovery stage 1 (PVR I), Small Waste Oil Burners ( SWOBs) and Dry Cleaners - Low			76	76	0.00%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.,) and other comments			
	PVR 1, SWOBs and Dry Cleaners - Medium	M	Capped	151	151	0.00%	At permitted maximum The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times			
	PVR1, SWOBs and Dry Cleaners - High			227	227	0.00%				
	PVR 1 & 2 combined - Low			108	108	0.00%				
	PVR 1 & 2 combined - Medium			216	216	0.00%				
	PVR 1 & 2 combined - High			326	326	0.00%				
	Vehicle refinishers and other Reduced Fees - Low			218	218	0.00%				
	Vehicle refinishers and other Reduced Fees - Medium			349	349	0.00%				
	Vehicle refinishers and other Reduced Fees - High			524	524	0.00%				
	Mobile plant, for first and second permits - Low			618	618	0.00%				
	Mobile plant, for first and second permits - Medium			989	989	0.00%				
	Mobile plant, for first and second permits - High			1,484	1,484	0.00%				
	for the third to seventh authorisations - Low			368	368	0.00%				
	for the third to seventh authorisations - Medium			590	590	0.00%				
	for the third to seventh authorisations - high			884	884	0.00%				
	eighth and subsequent authorisations - Low			189	189	0.00%				
	eighth and subsequent authorisations - Medium			302	302	0.00%				
	eighth and subsequent authorisations - High			453	453	0.00%				
	Late Payment Fee			50	50	0.00%				
* - the additional amounts in brackets must be charged where a permit is for a combined part B										
NOTE: -where a Part B installation is subject to reporting under the E-PRTR Regulation, add an										
	Transfer and Surrender						At permitted maximum The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times			
	Standard process transfer	M	Capped	162	162	0.00%				
	Standard process partial transfer			476	476	0.00%				
	New operator ar low risk reduced fee activity			75	75	0.00%				
	Surrender: all Part B activities			0	0					
	Reduced fee activities: Transfer			0	0					
	Reduced fee activities: partial transfer			45	45	0.00%				
	Temporary transfer for mobiles									
	First transfer	M	Capped	51	51	0.00%				
	Repeat transfer			10	10	0.00%				
	Repeat following enforcement or warning			51	51	0.00%				
	Substantial changes S10 and S11									
	Standard Process	M	Capped	1,005	1,005	0.00%				
	Standard Process where the substantial change results in a new PPC activity			1,579	1,579	0.00%				
	Reduced fee activities			98	98	0.00%				
	Note: Reduced fee activities are Service stations, Vehicle Refinishers, Dry cleaners and small Oil burners under 0.4MW									
	Local Authority Pollution Prevention & Control Regulations 2000									
	Mobile plant charges - 1 - 2 authorisation									
	Application fee			1,579	1,579	0.00%				

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	subsistence fee - Low	M	Capped	618	618	0.00%	At permitted maximum The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times
	Subsistence fee - Medium			989	989	0.00%	
	Subsistence fee - High			1,484	1,484	0.00%	
	<b>Mobile plant charges - 3 - 7 authorisation</b>						
	Application fee	M	Capped	943	943	0.00%	
	subsistence fee - Low			368	368	0.00%	
	Subsistence fee - Medium			590	590	0.00%	
	Subsistence fee - High			884	884	0.00%	
	<b>Mobile plant charges - 8 or more authorisation</b>						
	Application fee	M	Capped	477	477	0.00%	
	subsistence fee - Low			189	189	0.00%	
	Subsistence fee - Medium			302	302	0.00%	
	Subsistence fee - High			453	453	0.00%	
	<b>Local Authority Integrated Pollution &amp; Prevention Control (IPPC)</b>						
	Application	M	Capped	3,218	3,218	0.00%	
	Additional fee for operating without a permit			1,137	1,137	0.00%	
	Annual subsistence - Low			1,384	1,384	0.00%	
	Annual subsistence - Medium			1,541	1,541	0.00%	
	Annual subsistence - High			2,233	2,233	0.00%	
	Late payment fee			50	50	0.00%	
	Substantial Variation			1,309	1,309	0.00%	
	Transfer			225	225	0.00%	
	Partial Transfer			668	668	0.00%	
	Surrender			668	668	0.00%	
	<b>The Private Water Supplies Regulations 2016</b>						
	Risk Assessment	M	Capped	Hourly rate £68/hr x time	70	inc by inf.	Maximum charge £500 (for each assessment)
	Sampling <sup>(i)</sup> No fee is payable where a sample is taken and analysed solely to confirm or clarify the results of the analysis of a previous sample			Hourly rate £68/hr x time	70	inc by inf.	Maximum charge £100 (for each visit)
	Investigation			Hourly rate £68 x time	70	inc by inf.	Maximum charge £100 (for each investigation)
	Authorisation			Hourly rate £68 x time	70	inc by inf.	Maximum charge £100 (for each authorisation)
	Regulation 10 (Domestic Supplies)			25	25	0.00%	Maximum £25
	Analysing a sample taken during check monitoring			Analytic cost of the sample	Analytic cost of the sample		Maximum charge £100
	Analysing a sample taken during audit monitoring and monitoring under regulation 11			Analytic cost of the sample	Analytic cost of the sample		Maximum charge £500
	<b>Various public registers</b>						
	Land Use Enquiry - Residential premises			155	158	2.27%	Inflation
	Land Use Enquiry - Commercial premises			258	263	2.14%	Inflation
<b>CCTV</b>	<b>CCTV</b>						
	Police request for information to support a prosecution	Discretionary	Fully flexible	0			



Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	CCTV Subject Access Request - Data Protection Act	Discretionary	Fully flexible	0			Under the General Data Protection Regulations, there will be no charge for SAR
	Information to support an insurance claim:	Discretionary	Fully flexible	70	70	0.00%	
<b>Highways Enforcement</b>	<b>Fixed Penalty Notices (FPN's)</b>						
	Regulation 2 of the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 at £400 per penalty notice for fly tipping to be paid within 14 days (Charge reduced to £250 if paid within 10 days of issue)	D	Capped	400	400	0.00%	
	Depositing Litter - S87/88 Environmental Protection Act 1990 (Capped at £150) Penalty Set by L B Southwark. (Charge = £100 if paid within 10 days)	D	Capped	150	150	0.00%	
	Failure to produce waste transfer documents - s34/34A Environmental Protection Act 1990 to be paid within 14 days (Charge reduced to £180 if paid within 10 days)	D	Capped	300	300	0.00%	
	Failure to produce authority to transport waste - s5/5B control of Pollution Amendment Act 1989 to be paid within 14 days (Charge reduced to £180 if paid within 10 days)	D	Capped	300	300	0.00%	
	Unauthorised distribution of free printed matter - s3A Environmental Protection Act 1990 (Capped at £80) charge reduced to £60 if paid within 10 days Penalty set by L B Southwark	D	Capped	80	80	0.00%	
	Failure to comply with a waste receptacles notice - s46/47/47ZA/47ZB Environmental Protection Act 1990 (Capped at £110) Penalty set by L B Southwark to be paid within 14 days (Charge reduced to £60 if paid within 10 days)	D	Capped	110	110	0.00%	
	Repairing vehicles on a road - s4/6 Clean Neighbourhoods and Environment Act 2005 (Capped at £110) Penalty set by L B Southwark to be paid within 14 days (charge reduced to £100 if paid within 10 days)	D	Capped	110	110	0.00%	
	Unauthorised marks on the highway (graffiti) - s132 Highways Act 1980 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment)	D	Capped	80	80	0.00%	
	Destroying or damaging property (graffiti and flyposting) - s1 Criminal Damage Act 1971 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment)	D	Capped	80	80	0.00%	Fees are either set by the Government or agreed with the London Councils

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Unauthorised display of advertisements (flyposting) - the individual affixing the advertisement - s224 Town and county Planning Act 1990 / Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment)	D	Capped	80	80	0.00%	
	Smoking in a smoke free place - Health Act 2006 (Capped at £50) Penalty set by Health act 2006	D	Capped	50	50	0.00%	
	Failure to display required no-smoking signs - Health Act 2006 (Capped at £200) Penalty set by Health Act 2006	D	Capped	200	200	0.00%	
	Contravention or failure to comply with requirement or prohibition imposed by abatement notice - residential - s79/80 Environmental Protection Act 1990 (Capped at £100) Penalty set by ALG	D	Capped	100	100	0.00%	
	Contravention or failure to comply with requirement or prohibition imposed by abatement notice - industrial / trade / business - s79/80 Environmental Protection Act 1990 (Capped at £400) Penalty set by ALG	D	Capped	400	400	0.00%	
	Displaying advertisement in contravention of regulations - s224 Town and Country Planning Act 1990 (Capped at £100) Penalty set by ALG	D	Capped	100	100	0.00%	
	Contravention of condition of street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG	D	Capped	100	100	0.00%	
	Making false statement in connection with application for street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £125) Penalty set by ALG	D	Capped	125	125	0.00%	
	Resisting or obstructing authorised officer - s34 London Local Authorities 1990 (LLA 1990) (Capped at £250) Penalty set by ALG	D	Capped	250	250	0.00%	Lesser amount of £150-28/14 days
	Failure to produce street trading license on demand - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG	D	Capped	100	100	0.00%	Lesser amount of £60-28/14 days
	Unlicensed street trading - s38 London Local Authorities Act 1990 (LLA 1990) (Capped at £150) Penalty set by ALG	D	Capped	150	150	0.00%	Lesser amount of £90-28/14 days

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Public Space Protection Order (PSPO) provision to tackle Dog related ASB	D	Capped	100	100	0.00%	PSPO requirements and restrictions under the ASB, Crime and Policing Act 2014. Provisions for the following: Dog exclusion to gated childrens play areas, dogs on leads areas, maximum number of dogs (set at six) with three off a lead at any one time. Early repayment charge of £80.
	Dog fouling - Dogs (Public Space Protection Orders under the ASB, Crime and Policing Act)	D	Capped	100	100	0.00%	Regulations to be provided under the ASB, Crime and Policing Act 2014. Replacing Dogs fouling of land act and CNEA 2005. Early repayment charge of £80
	Cycling on a footpath (Road Traffic Act 1984)	M	Capped	50	50	0.00%	Statutory in accordance with Section 72 of the Highway Act 1835 (amended by Section 85 (1) of the Local Government Act).
Environment Directorate							
<b>Parks Pitch Bookings and BMX Fees and Charges</b>							
<b>NON-VATABLE FEES - VAT WILL NOT BE CHARGED FOR BLOCK BOOKINGS OF 10 OR MORE</b>							
<b>Venue</b>	<b>Activity</b>						
<b>All the fees shown below are at Block Booking Rate (10 or more)</b>							
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Senior - Half Day (9am-2pm or 2pm-7pm)	Discretionary	Fully flexible	64.75	67.00	3.47%	
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)	Discretionary	Fully flexible	40.00	41.30	3.25%	
All Sites	Football Pitch - Senior (including Non-Southwark Managed School) - 90 mins			76.50	79.00	3.27%	
All Sites	Senior Football Pitch Discount - No Changing Room - 90 mins			60.00	62.00	3.33%	
All Sites	Football Pitch - Junior (including Non-Southwark Managed School) - 60 mins			38.00	39.00	2.63%	
All Sites	Junior Football Pitch Discount - No Changing Room - 60 mins			31.50	32.50	3.17%	
All Sites	Football Pitch - Senior Southwark Managed School - 90 mins			29.40	30.00	2.04%	
All Sites	Football Pitch - Junior Southwark Managed School - 60 mins			16.00	16.50	3.13%	
All Sites	Football Pitch - Small Sided (including Non-Southwark Managed School) - 60 mins			27.30	28.00	2.56%	
All Sites	Football Pitch Small-Sided Discount - No Changing Room - 60 mins			16.00	16.50	3.13%	
All Sites	Football Pitch - Small Sided Southwark Managed School - 60 mins			10.80	11.20	3.70%	
Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins			76.50	79.00	3.27%	
Burgess Park Community Sports Centre	Rugby - Junior - 60 mins			38.00	39.00	2.63%	
Burgess Park Community Sports Centre	Rugby - Senior Peak - 90 mins			76.50	79.00	3.27%	
Burgess Park Community Sports Centre	Rugby - Senior Off-Peak - 90 mins			60.00	62.00	3.33%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
All Sites	Touch Rugby (Not on existing pitches) - 60 mins			28.50	29.50	3.51%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - 60 mins			141.10	146.00	3.47%	
Burgess Park Community Sports Centre	3g Astro turf - Third of pitch - 60 mins			70.50	73.00	3.55%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate - 60 mins Junior			75.75	78.00	2.97%	
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate - 60 mins Junior			29.50	30.50	3.39%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate - 60 mins Adult			85.00	88.00	3.53%	
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate - 60 mins Adult			33.50	35.00	4.48%	Rounding up to nearest pound
Burgess Park Community Sports Centre	3g Astro turf Southwark Schools - Full Pitch - 60 mins - Southwark Schools non vatable			35.00	36.00	2.86%	
Burgess Park Community Sports Centre	3g Astro turf Southwark Schools - Third of Pitch - 60 mins - Southwark Schools non vatable			19.05	20.00	4.99%	Rounding up
Tabard Gardens	Astro turf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm	Discretionary	Fully flexible	85.50	88.00	2.92%	
Tabard Gardens	Astro turf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm			55.75	58.00	4.04%	Rounding up to nearest pound
Tabard Gardens	Astro turf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors			37.00	38.00	2.70%	
Tabard Gardens	Astro turf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors			27.75	29.00	4.50%	Rounding up to nearest pound
Tabard Gardens	Astro turf 7 a Side - Full Pitch- Off-Peak - 60 mins - Off Peak hours 9am -4pm			37.00	38.00	2.70%	
Tabard Gardens	Astro turf 7 a Side - Half Pitch- Off- Peak - 60 mins - Off Peak hours 9am -4pm			27.75	29.00	4.50%	Rounding up to nearest pound
Tabard Gardens	Astro turf 7 a Side - Full Pitch - 60 mins Southwark managed Schools - non vatable			33.50	35.00	4.48%	Rounding up to nearest pound
Tabard Gardens	Astro turf 7 a Side - Half Pitch- 60 mins Southwark managed Schools - non vatable			16.80	17.50	4.17%	Rounding up to nearest 50p
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge	Discretionary	Fully flexible	46.25	48.00	3.78%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour			17.00	18.00	5.88%	Rounding up to nearest pound
BMX Track	Book and ride peak - up to 30 riders - 60 mins			134.25	139.00	3.54%	
BMX Track	New- Book and ride peak - up to 15 riders - 60 mins			100.00	103.00	3.00%	
BMX Track	New- Peak track only booking- No coach or equipment			79.25	82.00	3.47%	
BMX Track	Book and ride off-peak - up to 30 riders - 60 mins			82.50	85.00	3.03%	
BMX Track	New- Book and ride off peak - up to 15 riders - 60 mins			62.50	64.50	3.20%	
BMX Track	New- Off Peak track only booking- No coach or equipment			41.75	43.00	2.99%	
BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.			22.00	23.00	4.55%	Rounding up to nearest pound
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - off - peak -Weekdays 9am - 5pm (Hourly charge) 60 mins			30.00	31.00	3.33%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - peak - Evenings and Weekends until Park Closing (Hourly charge) - 60 mins			60.00	62.00	3.33%	
Burgess Park Community Sports Centre	Room Hire - Weekdays 9am - 5pm (Hourly charge) - 60 mins			16.00	17.00	6.25%	Rounding up to nearest pound
Burgess Park Community Sports Centre	Room Hire - Evenings and Weekends until 10pm (Hourly charge) - 60 mins			32.00	33.00	3.13%	
<b>VATABLE FEES (Fees shown below are inclusive of 20% VAT )</b>							
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Senior - Half Day (9am-2pm or 2pm-7pm)	Discretionary	Fully flexible	77.70	80.00	2.96%	
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)			48.00	49.50	3.13%	
All Sites	Football Pitch - Senior (including Non-Southwark Managed School) - 90 mins			91.80	95.00	3.49%	
All Sites	Senior Football Pitch Discount - No Changing Room - 90 mins			72.00	74.50	3.47%	
All Sites	Football Pitch - Junior (including Non-Southwark Managed School) - 60 mins			45.60	47.00	3.07%	
All Sites	Junior Football Pitch Discount - No Changing Room - 60 mins			37.80	39.00	3.17%	
All Sites	Football Pitch - Small Sided (including Non-Southwark Managed School) - 60 mins			32.75	34.00	3.82%	
All Sites	Football Pitch Small-Sided Discount - No Changing Room - 60 mins			19.20	20.00	4.17%	Rounding up to nearest pound
Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins			91.80	95.00	3.49%	
Burgess Park Community Sports Centre	Rugby - Junior - 60 mins			45.60	47.00	3.07%	
Burgess Park Community Sports Centre	Rugby - Senior Peak - 90 mins			91.80	95.00	3.49%	
Burgess Park Community Sports Centre	Rugby - Senior Off-Peak - 90 mins			72.00	74.50	3.47%	
All Sites	Touch Rugby (Not on existing pitches) - 60 mins			34.20	35.50	3.80%	
Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - 60 mins			169.30	175.00	3.37%	
Burgess Park Community Sports Centre	3g Astroturf - Third of pitch - 60 mins			84.60	87.50	3.43%	
Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Community Rate- 60 mins Juniors			90.90	94.00	3.41%	
Burgess Park Community Sports Centre	3g Astroturf - Third of Pitch - Community Rate- 60 mins Juniors			35.40	36.50	3.11%	
Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Community Rate - 60 mins Adult			102.00	105.50	3.43%	
Burgess Park Community Sports Centre	3g Astroturf - Third of Pitch - Community Rate - 60 mins Adult			40.20	41.50	3.23%	
Tabard Gardens	Astroturf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm	Discretionary	Fully flexible	102.60	106.00	3.31%	
Tabard Gardens	Astroturf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm			66.90	69.00	3.14%	
Tabard Gardens	Astroturf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors			44.40	46.00	3.60%	
Tabard Gardens	Astroturf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors			33.30	34.00	2.10%	
Tabard Gardens	Astroturf 7 a Side - Full Pitch- Off-Peak - 60 mins - Off Peak hours weekday's 9am -4pm			44.40	46.00	3.60%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
Tabard Gardens	Astroturf 7 a Side - Half Pitch- Off- Peak - 60 mins - Off Peak hours weekday's 9am -4pm	Discretionary	Fully flexible	33.30	34.50	3.60%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge			55.50	55.50	0.00%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour			20.40	21.00	2.94%	
BMX Track	Coaching sessions (fee per person) - 60 mins			4.15	4.30	3.61%	
BMX Track	Book and ride peak - up to 30 riders - 60 mins			161.10	166.00	3.04%	
BMX Track	Book and ride peak - up to 15 riders - 60 mins			120.00	124.00	3.33%	
BMX Track	Peak track booking only- No coach or equipment			95.10	98.00	3.05%	
BMX Track	Book and ride off-peak - up to 30 riders - 60 mins			99.00	102.50	3.54%	
BMX Track	Book and ride off peak - up to 15 riders - 60 mins			75.00	77.50	3.33%	
BMX Track	Off Peak track booking only- No coach or equipment			50.10	52.00	3.79%	
BMX Track	Holiday Clubs ( fee per person) 9am - 3pm - 6 hours			18.00	19.00	5.56%	Rounding up to nearest pound
BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.			26.40	27.50	4.17%	
BMX Events	Car parking- per vehicle - Daily			5.25	5.50	4.76%	Rounding up (25p)
BMX Events	Event practice sessions-per rider - Daily			5.25	5.50	4.76%	Rounding up (25p)
BMX Events	Trade pitch (non catering) 6mx3m gazebo plus 1 vehicle - Daily			26.30	27.00	2.66%	
BMX Events	Team Area- Track side - 6m x 3m - Event duration			63.05	65.00	3.09%	
BMX Events	Team Area- Track side - 3m x 3m - Event duration			31.50	32.50	3.17%	
BMX Events	Team Area- Non Track side - 6m x 3m - Event duration			52.55	54.00	2.76%	
BMX Events	Team Area- Non Track side - 3m x 3m - Event duration			26.30	27.00	2.66%	
BMX Events	Club Area - 6m x 3m - Event duration			26.30	27.00	2.66%	
BMX Events	Club Area - 3m x 3m - Event duration			15.75	16.50	4.76%	Rounding up nearest 50p
Burgess Park Lake	Fishing Day Ticket Per Rod			4.30		-100.00%	
Burgess Park Lake	Fishing Day Ticket Concession Per Rod			1.65		-100.00%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - off - peak -Weekdays 9am - 5pm (Hourly charge) 60 mins			36.00	37.00	2.78%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - peak - Evenings and Weekends until Park Closing (Hourly charge) - 60 mins			72.00	74.50	3.47%	
Burgess Park Football Centre	Burgess Park Football Centre Room Hire - Weekdays 9am - 5pm (Hourly charge) - 60 mins			19.20	20.00	4.17%	
Burgess Park Football Centre	Burgess Park Football Centre Room Hire - Evenings and Weekends until 10pm (Hourly charge) - 60 mins			38.40	40.00	4.17%	
All Sites	Annual Group Exercise/Tennis Licence (6-20Clients) - (1 - 3 Sessions Per Week)			714.00	737.00	3.22%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.,) and other comments	
	Monthly Group Exercise/Tennis Licence (6-20Clients) - (1 - 3 Sessions Per Week)			71.40	74.00	3.64%		
All Sites	Annual Group Exercise/Tennis Licence (6 -20 Clients) - (4-7 Sessions Per Week)			841.00	868.00	3.21%		
	Monthly Group Exercise/Tennis Licence (6-20Clients) - (4-7 Sessions Per Week)			84.10	87.00	3.45%		
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	1,576.00	1,576.00	0.00%		
VATABLE FEES (Fees shown below are inclusive of 20% VAT )								
	Monthly Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	157.60	157.60	0.00%		
	Annual Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)			3,150.00	3,150.00	0.00%		
	Monthly Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)			315.00	315.00	0.00%		
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)			3,150.00	3,150.00	0.00%		
	Monthly Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)			315.00	315.00	0.00%		
	Annual Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)			4,730.00	4,730.00	0.00%		
	Monthly Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)			473.00	473.00	0.00%		
All Sites	Annual Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)			295.00	295.00	0.00%		
	Monthly Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)			29.50	29.50	0.00%		
	Annual Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)			505.00	505.00	0.00%		
All Sites	Monthly Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)			50.50	50.50	0.00%		
LEISURE CENTRES								
Core Leisure Centre Fees and Charges – Cabinet to approve fees and charges increasing above CPI								
Venue	Activity							
	Swimming Prices							
All Sites	Adult Swim Peak Non Member	Discretionary	Fully flexible	4.75	£4.90	3.16%		
All Sites	Adult Swim Peak Axxess	Discretionary	Fully flexible	2.80	£2.90	3.57%		
All Sites	Adult Swim Off Peak Member	Discretionary	Fully flexible	4.40	£4.55	3.41%		
All Sites	Adult Swim Off Peak Axxess	Discretionary	Fully flexible	2.35	£2.40	2.13%		
All Sites	Junior/60+ Non Member	Discretionary	Fully flexible	1.65	£1.70	3.03%		
All Sites	Junior/60+ Axxess	Discretionary	Fully flexible	0.70	£0.70	0.00%		
All Sites	Family Swim(2 adults + 2 children) non member	Discretionary	Fully flexible	9.70	£10.00	3.09%		
All Sites	Family Swim(2 adults + 2 children) axess	Discretionary	Fully flexible	4.95	£5.10	3.03%		
All Sites	Concessionary Swim Axxess	Discretionary	Fully flexible	0.70	£0.70	0.00%		
All Sites	Under 3 years Axxess	Discretionary	Fully flexible	0.70	£0.70	0.00%		
All Sites	Shower	Discretionary	Fully flexible	1.25	£1.30	4.00%		
	Swimming Sessions							
All Sites	Water Aerobics/Aqua Natal Non Member	Discretionary	Fully flexible	8.85	£9.10	2.82%		
All Sites	Water Aerobics/Aqua Natal Non Axxess			6.80	£7.00	2.94%		

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
All Sites	Water Aerobics Concession (Off Peak) Non Member	Discretionary	Fully flexible	6.80	£7.00	2.94%	
All Sites	Water Aerobics Concession (Off Peak) Axxess	Discretionary	Fully flexible	3.15	£3.25	3.17%	
All Sites	Jelly Babies (Peak) 1 child & 1 adult Non Member			4.85	£5.00	3.09%	
All Sites	Jelly Babies (Peak) 1 child & 1 adult Axxess			2.60	£2.70	3.85%	
All Sites	Jelly Babies (Off Peak) 1 child & 1 adult Non Member			4.40	£4.55	3.41%	
All Sites	Jelly Babies ( Off Peak) 1 child & 1 adult Axxess			2.10	£2.15	2.38%	
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Non Member			4.85	£5.00	3.09%	
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Axxess			2.60	£2.70	3.85%	
All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Non Member			4.20	£4.35	3.57%	
All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Axxess			2.10	£2.15	2.38%	
All Sites	Rafts and Rascals additional child Non Member			1.60	£1.65	3.12%	
All Sites	Rafts and Rascals additional child Axxess	Discretionary	Fully flexible	0.70	£0.70	0.00%	
All Sites	Inflatables Non Member	Discretionary	Fully flexible	2.35	£2.40	2.13%	
All Sites	Inflatables Non Axxess			1.45	£1.50	3.45%	
	<b>Gym and Fitness Classes</b>						
All Sites	Gym and Fitness Classes Non Member	Discretionary	Fully flexible	8.85	£9.10	2.82%	
All Sites	Gym and Fitness Classes Axxess	Discretionary	Fully flexible	6.80	£7.00	2.94%	
All Sites	Gym and Fitness Classes Concession (Off Peak) Non Member	Discretionary	Fully flexible	6.80	£7.00	2.94%	
All Sites	Gym and Fitness Classes Concession (Off Peak) Axxess	Discretionary	Fully flexible	3.00	£3.10	3.33%	
All Sites	Yoga 60 min Non Member	Discretionary	Fully flexible	8.85	£9.10	2.82%	
All Sites	Yoga 60 min Axxess	Discretionary	Fully flexible	6.80	£7.00	2.94%	
All Sites	Yoga 60 min concession (off peak) Non Member	Discretionary	Fully flexible	6.80	£7.00	2.94%	
All Sites	Yoga 60 min concession (off peak) Axxess	Discretionary	Fully flexible	3.00	£3.10	3.33%	
All Sites	Yoga 90 min Non Member	Discretionary	Fully flexible	12.05	£12.40	2.90%	
All Sites	Yoga 90 min Axxess	Discretionary	Fully flexible	9.25	£9.55	3.24%	
All Sites	Yoga 90 min concession (off peak) Non Member	Discretionary	Fully flexible	8.85	£9.10	2.82%	
All Sites	Yoga 90 min concession (off peak) Axxess	Discretionary	Fully flexible	5.45	£5.60	2.75%	
All Sites	Pilates Non Member	Discretionary	Fully flexible	10.70	£11.00	2.80%	
All Sites	Pilates Axxess	Discretionary	Fully flexible	8.85	£9.10	2.82%	
All Sites	Pilates concession (off peak) Non Member	Discretionary	Fully flexible	8.85	£9.10	2.82%	
All Sites	Pilates concession (off peak) Axxess	Discretionary	Fully flexible	5.15	£5.30	2.91%	
All Sites	Gym Induction Non Member	Discretionary	Fully flexible	41.15	£42.40	3.04%	
All Sites	Gym Induction Axxess	Discretionary	Fully flexible	31.00	£31.95	3.06%	
All Sites	Gym Induction Axxess Concession	Discretionary	Fully flexible	18.00	£18.55	3.06%	
All Sites	Junior Gym Session non member	Discretionary	Fully flexible	2.85	£2.95	3.51%	
All Sites	Junior Gym Session Axxess			2.20	£2.30	4.55%	
All Sites	Junior Gym Induction non member			3.50	£3.60	2.86%	
All Sites	Junior Gym Induction Axxess			3.50	£3.60	2.86%	



Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
<b>Leisure Access Card</b>							
All Sites	Adult LBS Residents	Discretionary	Fully flexible	55.50	£57.20	3.06%	
All Sites	Adult Non LBS Residents	Discretionary	Fully flexible	80.00	£82.40	3.00%	
All Sites	Unwaged LBS Residents	Discretionary	Fully flexible	3.40	£3.50	2.94%	
All Sites	Unwaged Non LBS Residents	Discretionary	Fully flexible	12.50	£12.90	3.20%	
All Sites	FT Student LBS Residents	Discretionary	Fully flexible	3.40	£3.50	2.94%	
All Sites	FT Student Non LBS Residents	Discretionary	Fully flexible	12.50	£12.90	3.20%	
All Sites	60+ LBS Residents	Discretionary	Fully flexible	3.40	£3.50	2.94%	
All Sites	60+ Non LBS Residents	Discretionary	Fully flexible	12.50	£12.90	3.20%	
All Sites	Disabled LBS Residents	Discretionary	Fully flexible	3.40	£3.50	2.94%	
All Sites	Disabled Non LBS Residents	Discretionary	Fully flexible	12.50	£12.90	3.20%	
All Sites	LBS Residents (Under 19)			3.40	£3.50	2.94%	New scheme incorporates 'Under 16' and 'Young adults'
All Sites	Non Residents (Under 19)			12.50	£12.90	3.20%	New scheme incorporates 'Under 16' and 'Young adults'
All Sites	Under 16 LBS Residents	Discretionary	Fully flexible	see above			see above
All Sites	Under 16 Non LBS Residents	Discretionary	Fully flexible	see above			see above
All Sites	Young Adult (16-19) LBS Residents	Discretionary	Fully flexible	see above			see above
All Sites	Young Adult (16-19) Non LBS Residents			see above			see above
All Sites	Family LBS Residents	Discretionary	Fully flexible	Removed	Removed		
All Sites	Family Non LBS Residents			Removed	Removed		
All Sites	LBS Staff			Removed	Removed		
<b>Site Specific Pricing</b>							
Camberwell Leisure Centre	Half of the Main Pool Hire Access	Discretionary	Fully flexible	55.50	£57.20	3.06%	
Camberwell Leisure Centre	Teaching Pool Hire Access			55.50	£57.20	3.06%	
Camberwell Leisure Centre	Lane Hire Access			23.00	£23.70	3.04%	
Camberwell Leisure Centre	Meeting Room Access			15.70	£16.17	2.99%	
Dulwich Leisure Centre	Studio Hire Access	Discretionary	Fully flexible	35.50	£36.60	3.10%	
Dulwich Leisure Centre	Studio Hire (Sat) Access			35.50	£36.60	3.10%	
Dulwich Leisure Centre	New - Spin Studio Hire Access			35.50	£36.60	3.10%	
Dulwich Leisure Centre	Pool Hire (60min) Access			68.00	£70.00	2.94%	
Dulwich Leisure Centre	Pool Hire (60min with teacher - £15each) Access			84.50	£87.00	2.96%	
Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Community Groups/Preferred Partners/Juniors	Discretionary	Fully flexible	31.40	£32.35	3.03%	
Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Local Schools and University			11.50	£11.85	3.04%	
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Community Groups/Preferred Partners/Juniors			18.85	£19.40	2.92%	
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Local Schools and University			17.80	£18.35	3.09%	
Geraldine Mary Harmsworth	Netball (Peak) Community Groups/Preferred Partners/Juniors			18.85	£19.40	2.92%	
Geraldine Mary Harmsworth	Netball (Peak) Local Schools and University			17.80	£18.35	3.09%	
Geraldine Mary Harmsworth	Netball (Off Peak) Community Groups/Preferred Partners/Juniors			11.50	£11.85	3.04%	
Geraldine Mary Harmsworth	Netball (Off Peak) Local Schools and University			17.80	£18.35	3.09%	
Geraldine Mary Harmsworth	Tennis (Peak) Community Groups/Preferred Partners/Juniors per hour			4.80	£4.95	3.13%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
Geraldine Mary Harmsworth	Tennis (Peak) Local Schools and University per hour	Discretionary	Fully flexible	4.80	£4.95	3.13%	
Geraldine Mary Harmsworth	Tennis (Off Peak) Community Groups/Preferred Partners/Juniors per hour			4.80	£4.95	3.13%	
Geraldine Mary Harmsworth	Tennis ( Off Peak) Local Schools and University per hour			4.80	£4.95	3.13%	
Peckham Pulse	Room 2, 3, 5, 8 and 9 Hire Axxess per hour	Discretionary	Fully flexible	6.90	£7.10	2.90%	
Peckham Pulse	Room 6 Hire Axxess per hour			5.85	£6.00	2.56%	
Peckham Pulse	Room 4 Hire Axxess per hour			12.55	£12.95	3.19%	
Peckham Pulse	Crèche Axxess per hour			12.55	£12.95	3.19%	
Peckham Pulse	Studio 1 Axxess per hour			36.50	£37.60	3.01%	
Peckham Pulse	Studio 2 Axxess per hour			20.85	£21.50	3.12%	
Peckham Pulse	Spin Studio Axxess per hour			21.90	£22.55	2.97%	
Peckham Pulse	Hydro Pool Axxess per hour			108.00	£111.25	3.01%	
Peckham Pulse	Main Pool Axxess per hour			125.55	£129.30	2.99%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Axxess	Discretionary	Fully flexible	154.50	£159.15	3.01%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Axxess	Discretionary	Fully flexible	177.50	£182.85	3.01%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 3 Axxess			177.50	£182.85	3.01%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA- sailing with Spinnakers Axxess			167.50	£172.55	3.01%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult Sail Clinics Axxess			40.00	£41.20	3.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult Laser Clinic Axxess			40.00	£41.20	3.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult Race Series Axxess			57.50	£59.25	3.04%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Start racing Axxess			57.50	£59.25	3.04%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult River Trips Axxess			45.00	£46.35	3.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Dinghy Instr Axxess			287.50	£296.15	3.01%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult BCU 1star Axxess	Discretionary	Fully flexible	85.50	£88.10	3.04%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult BCU 2star Axxess	Discretionary	Fully flexible	131.25	£135.20	3.01%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult Rolling Clinic Axxess	Discretionary	Fully flexible	45.00	£46.35	3.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult River Tips Axxess	Discretionary	Fully flexible	45.00	£46.35	3.00%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level1 Axxess	Discretionary	Fully flexible	154.50	£159.15	3.01%	
Seven Islands Leisure Centre	Pool Hire Axxess	Discretionary	Fully flexible	93.65	96.45	2.99%	
Seven Islands Leisure Centre	Lane Hire Axxess	Discretionary	Fully flexible	24.20	24.95	3.10%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Peak) Axxess	Discretionary	Fully flexible	34.45	35.50	3.05%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Off Peak) Axxess	Discretionary	Fully flexible	18.80	19.35	2.93%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
The Castle Centre	Badminton (Peak) Axess	Discretionary	Fully flexible	8.95	9.20	2.79%	
The Castle Centre	Badminton (Off-Peak) Axess			4.75	4.90	3.16%	
The Castle Centre	5-A-Side (Peak) Axess			63.30	65.20	3.00%	
The Castle Centre	5-A-Side (Off Peak) Axess			31.40	32.35	3.03%	
The Castle Centre	Basketball/Netball (Peak) Axess			31.40	32.35	3.03%	
The Castle Centre	Basketball/Netball (Off-Peak) Axess			21.00	21.65	3.10%	
The Castle Centre	Table Tennis (Peak) Axess			5.75	5.90	2.61%	
The Castle Centre	Table Tennis (Off-Peak) Axess			5.25	5.40	2.86%	
CABINET TO NOTE- Non-Core Leisure Centre Fees and Charges (Contractor discretion to charge)							
Cabinet to approve introduction and removal of new fees and charges							
	Memberships						
All sites	Multisite Adult Direct Debit	Discretionary	Fully flexible	49.00	£49.00	0.00%	
All sites	Multisite Adult Annual			500.00	£500.00	0.00%	
All sites	Multisite Add on Direct Debit			38.00	£38.00	0.00%	
All sites	Multisite Add on Annual			380.00	£380.00	0.00%	
All sites	Multisite Concession Direct Debit			35.00	£35.00	0.00%	
All sites	Multisite Concession Annual			350.00	£350.00	0.00%	
All sites	Multisite Student Direct debit	Discretionary	Fully flexible	35.00	£35.00	0.00%	
All sites	Multisite Student Annual			350.00	£350.00	0.00%	
All sites	Multisite Corporate Direct debit			44.00	£44.00	0.00%	
All sites	Multisite Corporate Annual			440.00	£440.00	0.00%	
All sites	Multisite NHS/Council Direct Debit			35.00	£35.00	0.00%	
All sites	Multisite NHS/Council Annual			350.00	£350.00	0.00%	
All sites	Multisite Family (child must be in swimming lessons) Direct Debit			37.75	£37.75	0.00%	
All sites	Multisite Family (child must be in swimming lessons) Annual			377.50	£377.50	0.00%	
All sites	Multisite Concession Off Peak Direct Debit			24.00	£24.00	0.00%	
All sites	Multisite Concession Off Peak Annual			240.00	£240.00	0.00%	
All sites	Multisite Senior Direct debit			35.00	£35.00	0.00%	
All sites	Multisite Senior Annual			350.00	£350.00	0.00%	
All sites	Multisite Junior Direct Debit	Discretionary	Fully flexible	20.99	£20.99	0.00%	
All sites	Multisite Junior Annual	Discretionary	Fully flexible	210.00	£210.00	0.00%	
The Castle Centre	Single Site Adult (Castle) Direct Debit	Discretionary	Fully flexible	40.00	£40.00	0.00%	
The Castle Centre	Single Site Adult (Castle) Annual	Discretionary	Fully flexible	400.00	£400.00	0.00%	
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Direct Debit	Discretionary	Fully flexible	35.00	£35.00	0.00%	
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Annual	Discretionary	Fully flexible	350.00	£350.00	0.00%	
All sites	Individual Admin Fee	Discretionary	Fully flexible	40.00	£40.00	0.00%	
	Children's Parties						
Camberwell Leisure Centre	CLC Pool Party	Discretionary	Fully flexible	115.00	£118.45	3.00%	
Camberwell Leisure Centre	CLC additional child			5.00	£5.15	3.00%	
Dulwich Leisure Centre	DLC Big Day Party+A26			115.00	£118.45	3.00%	
Dulwich Leisure Centre	DLC additional child			5.00	£5.15	3.00%	
Peckham Pulse	PPP Big Day Soft Play Parties			115.00	£118.45	3.00%	
Peckham Pulse	PPP additional child (soft play)			5.00	£5.15	3.00%	
Peckham Pulse	PPP Pool Party			115.00	£118.45	3.00%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
Peckham Pulse	PPP additional child (pool party)	Discretionary	Fully flexible	5.00	£5.15	3.00%	
Seven Islands Leisure Centre	SILC Pool Party	Discretionary	Fully flexible	115.00	£118.45	3.00%	
Seven Islands Leisure Centre	SILC additional child (pool party)			5.00	£5.15	3.00%	
Surrey Docks Fitness & Watersports Centre	SDX Big Day Party	Discretionary	Fully flexible	29.00	£29.90	3.10%	
The Castle Centre	Castle Big Day Soft Play Parties	Discretionary	Fully flexible	115.00	£118.45	3.00%	Inflation & rounding up (nearest £5)
The Castle Centre	Castle additional child (soft play)			5.00	£5.15	3.00%	
The Castle Centre	Castle Pool Party			115.00	£118.45	3.00%	Inflation & rounding up (nearest £5)
The Castle Centre	Castle additional child (pool party)			5.00	£5.15	3.00%	
<b>Swim School</b>							
Camberwell Leisure Centre	Squad	Discretionary	Fully flexible	5.70	£5.85	2.63%	Price now incorporate the cost of badges and certificates as part of the lesson fee and no longer charged separately. Previously £2.50
Camberwell Leisure Centre	Adult			6.80	£7.20	5.88%	
Camberwell Leisure Centre	Child			6.20	£7.20	16.13%	
Camberwell Leisure Centre	Adult & Child			6.80	£7.20	5.88%	
Dulwich Leisure Centre	Squad			5.70	£5.85	2.63%	
Dulwich Leisure Centre	Adult			6.80	£7.20	5.88%	
Dulwich Leisure Centre	Child			6.20	£7.20	16.13%	
Dulwich Leisure Centre	Adult & Child			6.80	£7.20	5.88%	
Peckham Pulse	Squad			5.70	£5.85	2.63%	
Peckham Pulse	Adult			6.80	£7.20	5.88%	
Peckham Pulse	Child			6.20	£7.20	16.13%	
Peckham Pulse	Adult & Child			6.80	£7.20	5.88%	
Seven Islands Leisure Centre	Squad			5.70	£5.85	2.63%	
Seven Islands Leisure Centre	Adult			6.80	£7.20	5.88%	
Seven Islands Leisure Centre	Child			6.20	£7.20	16.13%	
Seven Islands Leisure Centre	Adult & Child			6.80	£7.20	5.88%	
The Castle Centre	Squad			5.70	£5.85	2.63%	
The Castle Centre	Adult			6.80	£7.20	5.88%	
The Castle Centre	Child			6.20	£7.20	16.13%	
The Castle Centre	Adult & Child			6.80	£7.20	5.88%	
All sites	Child- Direct Debit	Discretionary	Fully flexible	25.83	£30.00	16.14%	
All sites	Admin fee	Discretionary	Fully flexible	15.00	£15.45	3.00%	
<b>Schools Swimming</b>							
Camberwell Leisure Centre	Main Pool	Discretionary	Fully flexible	55.00	£56.65	3.00%	
Dulwich Leisure Centre	Main Pool			55.00	£56.65	3.00%	
Peckham Pulse	Main Pool			55.00	£56.65	3.00%	
Peckham Pulse	Hydro Pool			40.20	£41.40	2.99%	
Seven Islands Leisure Centre	Main Pool			55.00	£56.65	3.00%	
The Castle Centre	Main Pool	Discretionary	Fully flexible	55.00	£56.65	3.00%	
<b>1:1 Swimming Lessons</b>							
Camberwell Leisure Centre	Non Member	Discretionary	Fully flexible	27.00	£27.80	2.96%	
Camberwell Leisure Centre	Axess			24.00	£24.70	2.92%	
Camberwell Leisure Centre	DD			24.00	£24.70	2.92%	
Dulwich Leisure Centre	Non Member			27.00	£27.80	2.96%	
Dulwich Leisure Centre	Axess			24.00	£24.70	2.92%	
Dulwich Leisure Centre	DD			24.00	£24.70	2.92%	
Peckham Pulse	Non Member			27.00	£27.80	2.96%	
Peckham Pulse	Axess			24.00	£24.70	2.92%	
Peckham Pulse	DD			24.00	£24.70	2.92%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
Seven Islands Leisure Centre	Non Member			27.00	£27.80	2.96%	
Seven Islands Leisure Centre	Axess			24.00	£24.70	2.92%	
Seven Islands Leisure Centre	DD			24.00	£24.70	2.92%	
The Castle Centre	Non Member			27.00	£27.80	2.96%	
The Castle Centre	Axess			24.00	£24.70	2.92%	
The Castle Centre	DD			24.00	£24.70	2.92%	
All Sites	Admissions	Discretionary	Fully flexible	1.25	1.25	0.00%	
All Sites	Replacement Card Fee			5.00	£5.15	3.00%	
Site Specific Non Core Pricing							
Camberwell Leisure Centre	Half of the Main Pool Hire	Discretionary	Fully flexible	56.65	£58.70	3.62%	
Camberwell Leisure Centre	Teaching Pool Hire			56.65	£58.70	3.62%	
Camberwell Leisure Centre	Lane Hire			23.69	£24.70	4.26%	
Camberwell Leisure Centre	Meeting Room			16.48	£17.00	3.16%	
Camberwell Leisure Centre	Warwick Hall			55.62	£57.70	3.74%	
Dulwich Leisure Centre	Studio Hire	Discretionary	Fully flexible	23.00	£24.00	4.35%	Inflation and rounding up (Dulwich Spin studio in line with other studio hire)
Dulwich Leisure Centre	Studio Hire (Sat)			36.00	£37.00	2.78%	
Dulwich Leisure Centre	New - Spin studio			23.00	£38.00	65.22%	
Dulwich Leisure Centre	Pool Hire (60min)			76.00	£78.00	2.63%	
Dulwich Leisure Centre	Pool Hire (60min with teacher - £15each)			110.00	£113.00	2.73%	
Geraldine Mary Harmsworth	ATP 5 a-side (Peak)	Discretionary	Fully flexible	64.00	£66.00	3.13%	
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak)			37.00	£38.00	2.70%	
Geraldine Mary Harmsworth	Netball (Peak)			37.00	£38.00	2.70%	
Geraldine Mary Harmsworth	Netball (Off Peak)			37.00	£38.00	2.70%	
Geraldine Mary Harmsworth	Tennis (Peak)			7.40	£7.60	2.70%	
Geraldine Mary Harmsworth	Tennis (Off Peak)			5.30	£5.45	2.83%	
Geraldine Mary Harmsworth	16+ Drop In Football Session			3.60	£3.70	2.78%	
Geraldine Mary Harmsworth	16+ Drop In Basketball Session			1.30	£1.35	3.85%	
Peckham Pulse	Soft Play	Discretionary	Fully flexible	2.50	£2.60	4.00%	
Peckham Pulse	Spa (single session)			7.20	£7.40	2.78%	
Peckham Pulse	Spa Off Peak Concession (single session)	Discretionary	Fully flexible	4.15	£4.30	3.61%	
Peckham Pulse	Room 2, 3, 5, 8 and 9 Hire	Discretionary	Fully flexible	6.80	£7.00	2.94%	
Peckham Pulse	Room 6 and 7 Hire			5.70	£5.90	3.51%	
Peckham Pulse	Room 4 Hire			12.35	£12.70	2.83%	
Peckham Pulse	Crèche	Discretionary	Fully flexible	12.35	£12.70	2.83%	
Peckham Pulse	Studio 1	Discretionary	Fully flexible	36.00	£37.00	2.78%	
Peckham Pulse	Studio 2			21.60	£22.25	3.01%	
Peckham Pulse	Spin Studio			21.60	£22.25	3.01%	
Peckham Pulse	Hydro Pool			108.00	£111.00	2.78%	
Peckham Pulse	Main Pool			125.00	£128.75	3.00%	
Surrey Docks Fitness & Watersports Centre	Watersports (Family) Membership Annual	Discretionary	Fully flexible	310.00	£319.30	3.00%	Benchmarked with other docks, still best value. Current bookings with have incremental price increase over two years so price relates to new bookings
Surrey Docks Fitness & Watersports Centre	Watersports (Adult) Membership Annual	Discretionary	Fully flexible	150.00	£154.50	3.00%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
Surrey Docks Fitness & Watersports Centre	Watersports (Junior) Membership Annual	Discretionary	Fully flexible	68.00	£70.00	2.94%	
Surrey Docks Fitness & Watersports Centre	Watersports (Sibling) Membership Annual	Discretionary	Fully flexible	57.00	£58.70	2.98%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Non Member	Discretionary	Fully flexible	185.00	£190.55	3.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Member	Discretionary	Fully flexible	136.00	£140.00	2.94%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Non Member	Discretionary	Fully flexible	205.00	£211.00	2.93%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Member	Discretionary	Fully flexible	160.00	£165.00	3.13%	
Surrey Docks Fitness & Watersports Centre	Regatta Junior	Discretionary	Fully flexible	10.80	£11.10	2.78%	
Surrey Docks Fitness & Watersports Centre	Regatta Junior & Adult	Discretionary	Fully flexible	22.00	£22.70	3.18%	
Surrey Docks Fitness & Watersports Centre	Regatta Adult	Discretionary	Fully flexible	33.00	£34.00	3.03%	
Surrey Docks Fitness & Watersports Centre	RYA Level 3 Non Member	Discretionary	Fully flexible	205.00	£211.00	2.93%	
Surrey Docks Fitness & Watersports Centre	RYA Level 3 Member	Discretionary	Fully flexible	146.00	£150.00	2.74%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA with Spinnakers Non Member	Discretionary	Fully flexible	205.00	£211.00	2.93%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA with Spinnakers Member	Discretionary	Fully flexible	160.00	£165.00	3.13%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Sail Clinics Non Member	Discretionary	Fully flexible	43.50	£44.80	2.99%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Sail Clinics Member	Discretionary	Fully flexible	33.00	£34.00	3.03%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Laser Clinic Non Member	Discretionary	Fully flexible	43.50	£44.80	2.99%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Laser Clinic Member	Discretionary	Fully flexible	33.00	£34.00	3.03%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Race Series Non Member	Discretionary	Fully flexible	71.00	£73.00	2.82%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Race Series Member	Discretionary	Fully flexible	54.50	£56.00	2.75%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- RYA Start Racing Non Member	Discretionary	Fully flexible	173.00	£178.00	2.89%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- RYA Start Racing Member	Discretionary	Fully flexible	130.00	£134.00	3.08%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- River Trips Non Member	Discretionary	Fully flexible	54.50	£56.00	2.75%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- River Trips Member	Discretionary	Fully flexible	43.50	£44.80	2.99%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult-RYA Dinghy Instr Non Member	Discretionary	Fully flexible	325.00	£334.75	3.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult-RYA Dinghy Instr Member	Discretionary	Fully flexible	272.00	£280.00	2.94%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 1star Non Member	Discretionary	Fully flexible	110.00	£113.00	2.73%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 1star Member	Discretionary	Fully flexible	82.50	£85.00	3.03%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 2star Non Member	Discretionary	Fully flexible	162.50	£167.00	2.77%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 2star Member	Discretionary	Fully flexible	124.50	£128.00	2.81%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- Rolling Clinic Non Member	Discretionary	Fully flexible	54.50	£56.00	2.75%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- Rolling Clinic Member	Discretionary	Fully flexible	33.00	£34.00	3.03%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- River tips Non Member	Discretionary	Fully flexible	54.50	£56.00	2.75%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- River tips Member	Discretionary	Fully flexible	43.00	£44.00	2.33%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level 1 Non Member	Discretionary	Fully flexible	185.00	£190.00	2.70%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level 1 Member	Discretionary	Fully flexible	135.00	£139.00	2.96%	
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Powerboat Level 2 Non Member	Discretionary	Fully flexible	325.00	£334.75	3.00%	
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Powerboat Level 2 Member	Discretionary	Fully flexible	250.00	£257.50	3.00%	
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Safety Boat Non Member	Discretionary	Fully flexible	325.00	334.75	3.00%	
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Safety Boat Member	Discretionary	Fully flexible	249.00	256.50	3.01%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 Non Member	Discretionary	Fully flexible	94.00	96.80	2.98%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 Member	Discretionary	Fully flexible	71.00	73.00	2.82%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 2 Non Member	Discretionary	Fully flexible	142.00	146.00	2.82%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 2 Member	Discretionary	Fully flexible	107.00	110.00	2.80%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Non Member	Discretionary	Fully flexible	199.00	205.00	3.02%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Member	Discretionary	Fully flexible	152.00	156.50	2.96%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Non Member	Discretionary	Fully flexible	199.00	205.00	3.02%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 4 Member	Discretionary	Fully flexible	152.00	156.50	2.96%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 and 2 Non Member	Discretionary	Fully flexible	199.00	205.00	3.02%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 and 2 Member	Discretionary	Fully flexible	152.00	156.50	2.96%	
Surrey Docks Fitness & Watersports Centre	Kayaking Junior- BCU 1star Non Member	Discretionary	Fully flexible	142.00	146.00	2.82%	
Surrey Docks Fitness & Watersports Centre	Kayaking Junior- BCU 1star Member	Discretionary	Fully flexible	109.00	112.00	2.75%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Junior- RYA Start Windsurfing Non Member	Discretionary	Fully flexible	165.00	170.00	3.03%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
Surrey Docks Fitness & Watersports Centre	Windsurfing Junior- RYA Start Windsurfing Member	Discretionary	Fully flexible	129.00	133.00	3.10%	
Surrey Docks Fitness & Watersports Centre	Assistant Instructors Non Member	Discretionary	Fully flexible	205.00	£211.00	2.93%	
Surrey Docks Fitness & Watersports Centre	Assistant Instructors Member	Discretionary	Fully flexible	162.50	£167.00	2.77%	
Surrey Docks Fitness & Watersports Centre	Sailing with Spinnakers Non Member	Discretionary	Fully flexible	205.00	£211.00	2.93%	
Surrey Docks Fitness & Watersports Centre	Sailing with Spinnakers Member	Discretionary	Fully flexible	162.50	£167.00	2.77%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 1 Non Member	Discretionary	Fully flexible	109.00	£112.00	2.75%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 1 Member	Discretionary	Fully flexible	109.00	£112.00	2.75%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 2 Non Member	Discretionary	Fully flexible	269.00	£277.00	2.97%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 2 Member	Discretionary	Fully flexible	173.00	£178.00	2.89%	
Surrey Docks Fitness & Watersports Centre	Club Room Hire Non Member	Discretionary	Fully flexible	55.50	£57.00	2.70%	
Surrey Docks Fitness & Watersports Centre	Club Room Hire Member	Discretionary	Fully flexible	44.50	£45.80	2.92%	
Surrey Docks Fitness & Watersports Centre	Studio Hire	Discretionary	Fully flexible	40.00	£41.20	3.00%	
Surrey Docks Fitness & Watersports Centre	School Groups One off sessions (price per child/adult)	Discretionary	Fully flexible	33.00	£34.00	3.03%	
Surrey Docks Fitness & Watersports Centre	School Groups All Day (price per child/adult)	Discretionary	Fully flexible	48.50	£49.95	2.99%	
Surrey Docks Fitness & Watersports Centre	School Groups 6 or more booked sessions	Discretionary	Fully flexible	17.00	£17.50	2.94%	
Surrey Docks Fitness & Watersports Centre	School Groups All Day (price per child/adult)	Discretionary	Fully flexible	30.00	£30.90	3.00%	
Surrey Docks Fitness & Watersports Centre	Launch fee	Discretionary	Fully flexible	49.50	£51.00	3.03%	
Surrey Docks Fitness & Watersports Centre	Greenland Dock day hire	Discretionary	Fully flexible	1,800.00	£1,854.00	3.00%	
Surrey Docks Fitness & Watersports Centre	Greenland Dock half day hire	Discretionary	Fully flexible	950.00	£978.50	3.00%	
Seven Islands Leisure Centre	Pool Hire	Discretionary	Fully flexible	97.00	£99.90	2.99%	
Seven Islands Leisure Centre	Pool Hire			92.00	£94.70	2.93%	
Seven Islands Leisure Centre	Lane Hire			25.00	£25.75	3.00%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Peak)			41.00	£42.25	3.05%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Off Peak)			29.00	£29.90	3.10%	
Seven Islands Leisure Centre	Sauna			6.00	£6.20	3.33%	
The Castle Centre	Sauna and Steam	Discretionary	Fully flexible	6.00	£6.20	3.33%	
The Castle Centre	Main Pool Hire			97.00	£99.90	2.99%	
The Castle Centre	Main Pool Lane			25.00	£25.75	3.00%	
The Castle Centre	Dance Studio (Peak)			35.00	£36.05	3.00%	
The Castle Centre	Dance Studio (Off Peak)			20.00	£20.60	3.00%	
The Castle Centre	Badminton (Peak)			10.50	£10.80	2.86%	
The Castle Centre	Badminton (Off-Peak)			6.40	£6.60	3.12%	



Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
The Castle Centre	5-A-Side (Peak)			103.00	£106.00	2.91%	
The Castle Centre	5-A-Side (Off Peak)			42.20	£43.50	3.08%	
The Castle Centre	Basketball/Netball (Peak)			42.20	£43.50	3.08%	
The Castle Centre	Basketball/Netball (Off-Peak)			31.90	£32.85	2.98%	
The Castle Centre	Table Tennis (Peak)			6.80	£7.00	2.94%	
The Castle Centre	Table Tennis (Off-Peak)			6.35	£6.55	3.15%	
Southwark Athletics Centre	Track hire Club Booking exclusive use (per hour)	Discretionary	Fully flexible	77.20	£79.50	2.98%	
Southwark Athletics Centre	Track hire Club Track Meeting exclusive use (per hour)			123.50	£127.00	2.83%	
Southwark Athletics Centre	Track Hire Southwark school shared use (per hour)			31.00	£31.95	3.06%	
Southwark Athletics Centre	Track Hire Southwark school exclusive use (per hour)			62.00	£63.85	2.98%	
Southwark Athletics Centre	Track Hire non-Southwark school shared use (per hour)			38.50	£39.65	2.99%	
Southwark Athletics Centre	Track Hire non-Southwark school exclusive use (per hour)			80.00	£82.40	3.00%	
Southwark Athletics Centre	Athletics track session Adult			4.65	£4.80	3.23%	
Southwark Athletics Centre	Athletics track session Junior			2.60	£2.70	3.85%	
Southwark Athletics Centre	Athletics track session Axxess Adult			2.60	£2.70	3.85%	
Southwark Athletics Centre	Athletics track session Axxess Junior			1.00	£1.05	5.00%	
Southwark Athletics Centre	Athletics Membership Adult Direct Debit			20.00	£20.60	3.00%	
Southwark Athletics Centre	Athletics Membership Adult Annual			200.00	£206.00	3.00%	
Southwark Athletics Centre	Athletics Membership Junior Direct Debit			11.30	£11.65	3.10%	
Southwark Athletics Centre	Athletics Membership Junior Annual			113.00	£116.40	3.01%	
Southwark Athletics Centre	Athletics Membership Axxess Direct Debit			11.30	£11.65	3.10%	
Southwark Athletics Centre	Athletics Membership Axxess Annual			113.00	£116.40	3.01%	
Southwark Athletics Centre	Athletics and gym membership single site Adult Direct Debit			35.00	£36.05	3.00%	
Southwark Athletics Centre	Athletics and gym membership single site Adult Annual			350.00	£360.50	3.00%	
Southwark Athletics Centre	Athletics and gym membership single site Axxess Direct Debit			26.00	£26.80	3.08%	
Southwark Athletics Centre	Athletics and gym membership single site Axxess Annual			260.00	£267.80	3.00%	
Southwark Athletics Centre	Athletics and gym membership single site Student Direct Debit			26.00	£26.80	3.08%	
Southwark Athletics Centre	Athletics and gym membership single site Student Annual			260.00	£267.80	3.00%	
Southwark Athletics Centre	Athletics and gym membership single site Senior Direct Debit			26.00	£26.80	3.08%	
Southwark Athletics Centre	Athletics and gym membership single site Senior Annual			260.00	£267.80	3.00%	
Southwark Athletics Centre	Table Tennis Peak Axxess			5.80	£5.95	2.59%	
Southwark Athletics Centre	Table Tennis Off Non Member			6.80	£7.00	2.94%	
Southwark Athletics Centre	Table Tennis Off Peak Axxess			5.25	£5.40	2.86%	
Southwark Athletics Centre	Table Tennis Off Peak Non Member			6.30	£6.50	3.17%	
Southwark Athletics Centre	Club Room Hire per hour Non Member			36.00	£37.00	2.78%	
Southwark Athletics Centre	Club Room Hire per hour Member			31.00	£31.95	3.06%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
<b>Play Service and Parks</b>							
<b>Park Rooms</b>							
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire – off – peak Weekdays 9am – 5pm (Hourly charge) – 60 mins			30.00			Deleted
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire – peak – Evenings and Weekends until Park Closing (Hourly charge) – 60 mins	Discretionary	Fully flexible	60.00			Deleted
Burgess Park Football Centre	Burgess Park Football Centre Room Hire – Weekdays 9am – 5pm (Hourly charge) – 60 mins			16.00			Deleted
Burgess Park Football Centre	Burgess Park Football Centre Room Hire – Evenings and Weekends until 10pm (Hourly charge) – 60 mins			32.00			Deleted
Peckham Rye Park New Playroom	Off – Peak Weekdays 9am – 5pm			30.00			Deleted
	Peak – Evenings / Weekends			60.00			Deleted
	Legacy Stakeholder Discounted Rate (Mon-Fri, 9am – 9pm; Sat / Sun all day)			16.00			Deleted
<b>Play Service</b>							
<b>Play Services Private Hire</b>							
	Adventure Play (room hire) Community rate	Discretionary	Fully flexible	36.00			Deleted
	Adventure Play (room hire) Commercial rate			46.00			
	Adventure Play (room & outdoor space) Community rate			46.00			
	Adventure Play (room & outdoor space) Commercial rate			60.00			
	Mint Street (room hire) Community rate	Discretionary	Fully flexible	40.00			Deleted
	Mint Street (room hire) Commercial rate	Discretionary	Fully flexible	80.00			Deleted
	Mint Street (room & outdoor space) Community rate	Discretionary	Fully flexible	60.00			Deleted
	Mint Street (room & outdoor space) Commercial rate	Discretionary	Fully flexible	120.00			Deleted
<b>Licences</b>							
All Sites	Annual Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	714.00	736.85	3.20%	
	Monthly Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	71.40	73.68	3.20%	
All Sites	Annual Group Exercise Licence (6 -20 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	841.00	867.91	3.20%	
	Monthly Group Exercise Licence (6-20Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	84.10	86.79	3.20%	
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	1,576.00	1626.43	3.20%	
<b>VATABLE FEES (Fees shown below are inclusive of 20% VAT )</b>							
	Monthly Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	157.60	162.64	3.20%	
	Annual Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	3,150.00	3250.80	3.20%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
All Sites	Monthly Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	315.00	325.08	3.20%	
	Annual Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	3,150.00	3250.80	3.20%	
	Monthly Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	315.00	325.08	3.20%	
	Annual Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	4,730.00	4881.36	3.20%	
	Monthly Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	473.00	488.14	3.20%	
All Sites	Annual Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	295.00	304.44	3.20%	
	Monthly Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	29.50	30.44	3.20%	
	Annual Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	505.00	521.16	3.20%	
All Sites	Monthly Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	50.50	52.12	3.20%	
<b>Play Service and Parks - Revised Room Hire</b>							
All Sites	Hall Hire (capacity 30+) Standard Peak Time	Discretionary	Fully flexible		65.00		Fee revised for easier understanding
	Hall Hire (capacity 30+) Standard Off - Peak	Discretionary	Fully flexible		35.00		Fee revised for easier understanding
	Hall Hire (capacity of 30+) Community Peak Time	Discretionary	Fully flexible		50.00		Fee revised for easier understanding. Note: Peckham Rye Playroom hire only - legacy stakeholder/partner Cubs, Scouts and Beavers will maintain legacy rate for 19/20 and we will work to agree a staggered increase to reach new fee level
	Hall Hire (capacity of 30+) Community Off - Peak	Discretionary	Fully flexible		32.00		Fee revised for easier understanding. Note: Peckham Rye Playroom hire only - legacy stakeholder/partner We are Family costs will be covered by LBS Fostering and Adoption Services, notional fee only to be applied to Peckham, Peckham Rye & Nunhead Children's Centres Hub who will be issued with a license agreement
	Room Hire (capacity less that 30) Standard Peak	Discretionary	Fully flexible		40.00		Fee revised for easier understanding
	Room Hire (capacity less that 30) Standard Off - Peak	Discretionary	Fully flexible		30.00		Fee revised for easier understanding
	Room Hire (capacity less that 30) Community Peak	Discretionary	Fully flexible		35.00		Fee revised for easier understanding
	Room Hire (capacity less that 30) Community Off - Peak	Discretionary	Fully flexible		18.00		Fee revised for easier understanding
All Sites	Supervised Adventure Playground (inc Hall) <b>Small grp</b> (up to 10)	Discretionary	Fully flexible		95.00		Fee revised for easier understanding

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
All Sites	Supervised Adventure Playground (inc Hall) <b>Large grp</b> (10-20)	Discretionary	Fully flexible		120.00		Fee revised for easier understanding
	Supervised Climbing Wall (inc Hall) <b>Small grp</b> (up to 10)	Discretionary	Fully flexible		95.00		Fee revised for easier understanding
	Supervised Climbing Wall (inc Hall) <b>Large grp</b> (10-20)	Discretionary	Fully flexible		120.00		Fee revised for easier understanding
All Sites	Car Parking	Discretionary	Fully flexible		2.00		New Charge
All Sites	Works Licence Administration Fee	Discretionary	Fully flexible		300.00		New Charge
<b>CEMETERIES AND CREMATORIUM</b>							
<b>Cemeteries</b>							
<b>Residents</b>	Child upto 16 yrs - Public Grave	Discretionary	Fully flexible	No Charge	No charge	No Charge	
	16 yrs - Adult - Public Grave - Woodland Meadow-only	Discretionary	Fully flexible	1,023	1,023	0.00%	Deleted No Meadwoland Graves Available
	Public Funeral requested by Southwark Social Service's for residents at 9.30am - Woodland-Meadow Only	Discretionary	Fully flexible	650	650	0.00%	Deleted No Meadwoland Graves Available
<b>Resident members of the Armed forces</b>	All burial or cremation fees	Discretionary	Fully flexible	Waived	Waived	Waived	
	Child upto 16yrs Interment - Private Grave	Discretionary	Fully flexible	Waived	Waived	Waived	
	16 yrs - Adult - interment fee only - Private Grave upto 6ft 6' x 26'	Discretionary	Fully flexible	1,425	1,950	36.84%	Fees in line with upper quartile 4 average
	16 yrs - Adult coffin/casket - interment fee only - Private Grave OVER 6ft 6' x 26'	Discretionary	Fully flexible	800	880	10.00%	ILA
	Interment of cremated remains in a private grave	Discretionary	Fully flexible	236	610	158.47%	Fees in line with upper quartile 4 average
	Grave Purchase (50 Years Traditional Full Memorial Single Depth Nunhead Only)	Discretionary	Fully flexible	3,200	3,520	10.00%	ILA
	Purchase in Reserve 25 Years EROB Resident Only	Discretionary	Fully flexible	0	2,865		Fee as per Inner London Average New Fee
	Grave purchase ( 50 years) Lawn burial	Discretionary	Fully flexible	2,600	4,069	56.50%	There needs to be a larger increase on this one to assist with future income for renewals and in line with the full memorial grave purchase fee and Fees in line with upper quartile 4 average
	Grave Purchase (25 Years Traditional Full Memorial Single Depth Nunhead Only)	Discretionary	Fully flexible	2,239	2,458	9.78%	ILA
	Grave purchase ( 25 years) Lawn burial	Discretionary	Fully flexible	2,120	3,066	44.65%	Fees in line with upper quartile 4 average
<b>Other burial fees</b>	Renewal or Extension of Exclusive Right of Burial per 10 years	Discretionary	Fully flexible	375	387	3.20%	ILA
<b>Non-residents</b>							
	Child under 1 month PUBLIC	Discretionary	Fully flexible	Waived	Waived	Waived	
	Child 1 mth - 15 years PUBLIC			Waived	Waived	Waived	
	16 yrs to Adult PUBLIC /Woodland-meadow-	Discretionary	Fully flexible	N/A	N/A		Deleted No Meadwoland Graves Available
	Child under 1 month - interment fee only - Private Grave	Discretionary	Fully flexible	Waived	Waived	Waived	
	Child 1 month - 15 yrs - interment fee only - Private Grave	Discretionary	Fully flexible	Waived	Waived	Waived	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Non Res 16 yrs - Adult - interment fee only - Private Grave upto 6ft 6' x 26'	Discretionary	Fully flexible	4,005	4,405	9.99%	No Change
	Non Res 16 yrs - Adult coffin/casket - interment fee only - Private Grave OVER 6ft 6' x 26'	Discretionary	Fully flexible	800	880	10.00%	ILA
	Grave Purchase (50 Years Traditional Full Memorial Single Depth Nunhead Only)	Discretionary	Fully flexible	10,073	11,074	9.94%	No Change
	Grave purchase ( 50 years) Lawn burial	Discretionary	Fully flexible	6,598	8,383	27.05%	Fees in line with upper quartile 4 average
	Grave Purchase (25 Years Traditional Full Memorial Single Depth Nunhead Only)	Discretionary	Fully flexible	6,717	7,390	10.02%	No Change
	Grave purchase ( 25 years) Lawn burial	Discretionary	Fully flexible	4,813	7,196	49.51%	Fees in line with upper quartile 4 average
	Renewal or Extension of Exclusive Right of Burial PER TEN YEARS	Discretionary	Fully flexible	482	497	3.11%	ILA
	Late fee 30 minutes or over - funerals	Discretionary	Fully flexible	115	115	0.00%	
	Memorial Licence fee Private Grave 25 years - Includes 5 yearly risk assessment	Discretionary	Fully flexible	275	284	3.27%	
	Memorial Licence fee Including Fixing Private Grave 25 years - Includes 5 yearly risk assessment	Discretionary	Fully flexible	345	345	0.00%	New fee to include fixing shoe where pre-installed
	Memorial Licence fee Full Traditional Private Grave 25 years - Includes 5 yearly risk assessment	Discretionary	Fully flexible	345	345	0.00%	New fee to allow traditional kerb replacement in existing location where permitted
	Memorial Licence fee - Child Public Grave (15 years only as no exclusive right of burial held)	Discretionary	Fully flexible	95	98	3.16%	
	Interment of cremated remains in a private grave	Discretionary	Fully flexible	650	715	10.00%	
<b>Other fees</b>	Added Inscription to existing memorial	Discretionary	Fully flexible	95	98	3.16%	
	Renovation of Memorial - Permit	Discretionary	Fully flexible	35	36	2.86%	
	Removing & replacing memorial not exceeding 7' X 3'	Discretionary	Fully flexible	275	284	3.27%	
	Wooden crosses and grave markers			59	61	3.39%	
	Exhumations			5,478	5,653	3.19%	
	Exhumation of Cremated Remains			525	542	3.24%	
	Strewing of cremated remains on a private grave	Discretionary	Fully flexible	75	78	3.33%	
	Strewing cremated remains on the scattering lawn at Nunhead Cemetery	Discretionary	Fully flexible	75	78	3.33%	
	Registration of Transfer of burial rights,	Discretionary	Fully flexible	70	72	2.86%	
	Research fees, per NAME search	Discretionary	Fully flexible	25	25	0.00%	
	Ground works to uncover memorials or find burial location at Nunhead	Discretionary	Fully flexible	110	110	0.00%	
	Replacement Deed	Discretionary	Fully flexible	55	55	0.00%	New Fee
	Memorial Bench Permit Cemeteries 5 Years	Discretionary	Fully flexible	185	185	0.00%	New Fee
	Temporary Grave Marker Permit (12 Months Only)	Discretionary	Fully flexible	60	60	0.00%	New Fee
<b>Crematorium</b>							
<b>Resident &amp; Non-resident</b>	Child 0 to 15 yrs	Discretionary	Fully flexible	No charge	No Charge	No Charge	
	Adult ( 16+)			748	772	3.21%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Dual Cremation)	Discretionary	Fully flexible	1,363	1,363	0.00%	New fee
	Late Cremation Fee			775	800	3.23%	
	3rd party cremations	Discretionary	Fully flexible	303	313	3.30%	Deleted
	Kemnal Park Direct Cremation	Discretionary	Fully flexible	229	237	3.49%	
	Direct Cremation Service & Hospital Contract Cremations (9am, 9:15, 9:30 & 9:45am) (No Mourners)	Discretionary	Fully flexible	350	350	0.00%	New fee
	Hospital contract cremation--		Fully flexible	314	314	0.00%	
	Form 2 Cremation Service	Discretionary	Fully flexible	150	155	3.33%	
	Early Morning Service 10 & 10.45am Only	Discretionary	Fully flexible	596	615	3.19%	
	Public Funeral requested by Southwark Social Service's for residents at 9.30am Only	Discretionary	Fully flexible	215	215	0.00%	Delete never used
	Resident service men and women, killed in action	Discretionary	Fully flexible	No charge	No charge	No Charge	
	Interment of Ashes (Niches Etc)			55	57	3.64%	
	Transfer of Ownership Niches, Memorials Etc.			25	26	2.00%	
	Extended Cremation service time (double)			1,025	1,058	3.22%	
	Saturday Cremation - One Hour			1,165	1,202	3.18%	
	Sunday Cremation - One Hour			1,520	1,568	3.16%	
	Overseas certificate			30	31	3.33%	
	Duplicate Certificate			30	31	3.33%	
	Remains strewn from another crematorium			75	77	2.67%	
	Burial of Cremated remains in dedicated plot	Discretionary	Fully flexible	719	742	3.20%	
	Use of Cemetery/Crematorium Chapel	Discretionary	Fully flexible	112	115	2.68%	
	Saturday Burial Supplement			790	815	3.16%	
	Saturday Burial of cremated remains supplement			340	350	2.94%	
	Scattering of remains Saturday supplement			80	83	3.75%	
	Columbarium Niche (double) 5 years	Discretionary	Fully flexible	770	794	3.12%	
	Columbarium Niche (double) 10 years	Discretionary	Fully flexible	1,540	1,589	3.18%	
	Webcast Service Live			30	31	3.33%	
	Webcast ON Demand			45	46	2.22%	
	Webcast Eternal			50	52	3.00%	
	Single Photo Tribute Service			12	13	4.17%	
	Simplicity Tribute Slide Show			38	39	2.63%	
	Professional Photo Tribute			70	72	2.86%	
	Family Supplied Video Tribute			18	19	5.56%	
Memorabilia ( Fees are inclusive of VAT)	Rights to a rose bush 5 yrs, inc maintenance, plaque inc. VAT	Discretionary	Fully flexible	257	375	45.91%	Significant increases from suppliers for plaques and roses price increased to reflect cost impacts.
	Renewal of Rose Bush for 5 years Lease	Discretionary	Fully flexible	320	320	0.00%	
	Memorial Bench (5 Years Based on New Scheme Proposal)	Discretionary	Fully flexible	865	893	3.24%	Cost Increases
New	Memorial Vase 5 year Renewal	Discretionary	Fully flexible	0	465	#DIV/0!	Inner London Average
	Rights to a standard rose/shrub 5 yrs, plaque, maintenance inc. VAT	Discretionary	Fully flexible	292	292	0.00%	Delete No Longer Offered as a New Product Renewal Only for Existing Leases

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
Amendment to Above	Rights to a standard rose/shrub 5 yrs, plaque, maintenance inc. VAT			345	345	0.00%	Significant increases from suppliers for plaques and roses price increased to reflect cost impacts.
	Replacement Rose plaque only	Discretionary	Fully flexible	65	75	15.38%	Supplier increases for plaques
	Existing Trees - Renewal 5-year dedication	Discretionary	Fully flexible	475	490	3.16%	
	Wooden cremated remains caskets	Discretionary	Fully flexible	P.O.A	P.O.A		
	Rights for 15 yrs for a cloister niche, including 1st interment.	Discretionary	Fully flexible	1,945	2,007	3.19%	
	Rights for 15 yrs to affix a wall tablet in cloisters, inc. tablet 118 x 48. From ... (if a larger tablet is required an extra charge per sq inch is required).	Discretionary	Fully flexible	1,945	2,007	3.19%	
	Rights for 15yrs tablet on the wall of remembrance (This includes tablet & lettering)	Discretionary	Fully flexible	1,056	1,089	3.13%	
	Rights for 15 yrs to niche wall of remembrance (this excludes tablet and lettering)	Discretionary	Fully flexible	1,166	1,204	3.26%	
	Rights to interior niche 15 yrs (including inscription)	Discretionary	Fully flexible	1,166	1,204	3.26%	
	Rights to Sanctum 12 niche 25 years	Discretionary	Fully flexible	1,458	1,505	3.22%	
	Rights to Sanctum 2000 niche 25 years (including 80 letters)	Discretionary	Fully flexible	1,515	1,564	3.23%	
	Vase Block and tablet - 10 years	Discretionary	Fully flexible	700	723	3.29%	
	Vase Block Renewal	Discretionary	Fully flexible	525	542	3.24%	
	Vase Block replacement granite plate	Discretionary	Fully flexible	176	185	5.11%	Supplier increases for plaques
	Rights to kerb tablet 10 yrs., Inc tablet & lettering	Discretionary	Fully flexible	315	365	15.87%	Supplier increases for plaques and replacements
	Renewal of kerb tablet for a further 10 yrs	Discretionary	Fully flexible	250	250	0.00%	Supplier increases for plaques
	Replacement plate.	Discretionary	Fully flexible	78	85	8.97%	Supplier increases for plaques
	Rights to a leather panel for 5 yrs (including lettering)	Discretionary	Fully flexible	236	275	16.53%	Supplier increases for plaques
	Renewal of leather panel for a further 5 yrs	Discretionary	Fully flexible	175	200	14.29%	Supplier increases for plaques
	Replacement leather panel.	Discretionary	Fully flexible	90	95	5.56%	Supplier increases for plaques
	Leaf on Tree of Memory per year	Discretionary	Fully flexible	48	59	22.92%	Supplier increases for plaques
	Rights to a tablet on a planter for 10 yrs	Discretionary	Fully flexible	588	607	3.23%	
	Replacement tablet for planter	Discretionary	Fully flexible	171	185	8.19%	Supplier increases for plaques
	Books of Remembrance - 2 line entry (inc. VAT)	Discretionary	Fully flexible	80	92	15.00%	Cost Increases
	Books of Remembrance - 5 line entry (inc. VAT)	Discretionary	Fully flexible	125	144	15.20%	Cost Increases
	Books of Remembrance - 8 line entry (inc. VAT)	Discretionary	Fully flexible	170	197	15.88%	Cost Increases
	Emblem & badges & Coat of Arms	Discretionary	Fully flexible	95	98	3.16%	
New	Childrens Cremation Memorial 1	Discretionary	Fully flexible	0	Price on Application		Inner London Average
New	Childrens Cremation Memorial 2	Discretionary	Fully flexible	0	Price on Application		Inner London Average
New	Childrens Cremation Memorial 3	Discretionary	Fully flexible	0	Price on Application		Inner London Average
New	Childrens Cremation Memorial 4	Discretionary	Fully flexible	0	Price on Application		Inner London Average
New	Lettering Per Letter	Discretionary	Fully flexible	0	3		Inner London Average
Current	Photo Plaque	Discretionary	Fully flexible	95	98	3.16%	Inner London Average
New	Granite Tablet Plaque	Discretionary	Fully flexible	0	135		Inner London Average

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
SOUTH DOCK MARINA							
Mooring Fees per meter (Figures Ex-VAT)	Leisure Current - Annual	Discretionary	Fully flexible	341.77	413.55	21.00%	Increased in line with London average and to bring Leisure fees in line with residential
	Leisure Current - Six Monthly			179.43	217.11	21.00%	
	Leisure Current - Quarterly			93.99	113.73	21.00%	
	Leisure Current - Monthly			32.76	39.64	21.00%	
	Residential Current - Annual			402.19	415.05	3.20%	
	Residential Current - Six Monthly			211.11	217.87	3.20%	
	Residential Current - Quarterly			110.57	114.11	3.20%	
	Residential Current - Monthly			38.55	39.79	3.20%	
	Visitor day rate. Per metre per day. Min 8m			Discretionary	Fully flexible	3.83	
	Visitor Week rate. Per metre per week. Min 8m	23.96	27.55			15.00%	
Car Park Fees (Figures Ex-VAT)	Car Park - Per six months	Discretionary	Fully flexible	141.67	150.17	6.00%	Increased by RPI +
	Car Park - Visitor's Cars - Daily			8.33	8.83	6.00%	
Storage (Figures Ex-VAT)	Storage - Mast Per Week	Discretionary	Fully flexible	11.83	12.42	5.00%	Increased by RPI +
	Storage - Boats on Trailer (8m max.) or trailer- Annual			1,050.00	1,102.50	5.00%	
	Storage - Boats on Trailer (8m max.) or Trailers- 6 months			550.00	577.50	5.00%	
	Storage - Boats on Trailer (8m max.) or Trailers- 3 months			362.50	380.63	5.00%	
	Storage - Boats on Trailer (8m max.) or Trailers- Monthly			166.67	175.00	5.00%	
	Storage - Boats on Trailer (8m max.) or Trailers- Weekly			70.83	74.37	5.00%	
	Storage - Trailers - Overnight			29.17	30.63	5.00%	
	Storage fee - Container ( 12 monthly)	Discretionary	Fully flexible	1,716.67	1,771.60	3.20%	Increased by RPI
	Storage fee - Container ( 6 monthly)			937.50	967.50	3.20%	
Miscellaneous (Figures Ex-VAT)	Labour - Per Hour	Discretionary	Fully flexible	45.83	47.30	3.20%	Increased by RPI
	Towage - Within the Marina			54.17	55.90	3.20%	Increased by RPI
	Contractors Daily Charge - Use of Facilities	Discretionary	Fully flexible	13.33	13.76	3.20%	Increased by RPI
	Contractor annual charge	Discretionary	Fully flexible	791.67	817.00	3.20%	Increased by RPI
	Pressure Washer - Hire for maximum 4 hours. Additional hours at 25% of rate.	Discretionary	Fully flexible	43.33	44.72	3.20%	Increased by RPI
	Pressure Washer - Wash off underwater hull / metre LOA			8.58	8.85	3.20%	
	Portable Pump Hire - Submersible - 4 hours. Additional hours at 25% of rate.			45.83	47.30	3.20%	
	Holding Tank Pump-Out - Small Tank	Discretionary	Fully flexible	16.20	16.72	3.20%	Increased by RPI
	Holding Tank Pump-Out - Large Tank			26.50	27.35	3.20%	
	Re-Chocking after lift out per chock move.	Discretionary	Fully flexible	9.58	10.06	5.00%	Increased by RPI +
SOUTH DOCK MARINA	Crane - Lift Out or Launch / metre LOA. 8 m minimum.	Discretionary	Fully flexible	24.58	24.58	5.00%	The harbour master has authority to negotiate commercial rates on an as required basis to maximise marina revenue. The harbour master has the
	Crane - Lift and Hold per metre LOA. 8m Minimum. Up to 2 hours.			30.42	31.94	5.00%	
	Crane - Lift and Hold per additional hour.	Discretionary	Fully flexible	33.33	35.00	5.00%	
	Mast lift per hour- Single Spreader Mast Lift			95.83	100.62	5.00%	



Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Crane Hire/telehandler per hour - Machine and 1 Operator Only	Discretionary	Fully flexible	91.70	96.29	5.00%	authority to negotiate commercial rates on volume contracts and also in relation to registered charity organisations on an as required basis to maximise revenue. All base rates increased by RPI +
	Crane cancellation fee - Less than 24 hours notice	Discretionary	Fully flexible	65.00	68.25	5.00%	
	Boat Yard - 1-30 Days - Per metre per day			1.08	1.13	5.00%	
	Boat Yard - 31-60 Days - Per metre per day			1.33	1.40	5.00%	
	Boat Yard - 61-120 Days - Per metre per day			1.58	1.66	5.00%	
	Boat Yard - 121 Days and over - Per metre per day			2.00	2.10	5.00%	
	Re Choking per chock moved after lift out			9.58	10.06	5.00%	
	Blast bay and dirty work bay ( for first 5 days)			95.83	100.62	5.00%	
	Blast bay and dirty work bay ( Per day charge after first 5 days)			30.00	31.50	5.00%	
	Laundry - Wash tokens	Discretionary	Fully flexible	4.17	4.38	5.00%	Increased by RPI +. Rounded to 1.05 drying and 5.25 for wash
	Laundry - Drying tokens			0.83	0.88	5.00%	
	Transfer of Residents Licence. Current year's fee or 10% of selling price, whichever is higher.	Discretionary	Fully flexible	3,416.67	3,526.00	3.20%	Increased by RPI +
Supply of Electricity	Electricity - 13 amp Electrical supply in Boat yard - Per day (not metered 5% VAT)	Discretionary	Fully flexible	2.58	2.66	3.20%	Increased by RPI +
	Electricity - 13 amp Electrical supply in Boat yard - 13 amp weekly meter hire	Discretionary	Fully flexible	3.75	3.87	3.20%	Increased by RPI +
	Electricity - Metered supply - pontoons and boat yard - Unit charge + ( VAT 5%)	Discretionary	Fully flexible	0.09	0.09	0.00%	Limited by statute
	Electricity - Metered supply - pontoons and boat yard - 16 amp Monthly Service Charge	Discretionary	Fully flexible	5.08	5.24	3.20%	Increased by RPI +
	Electricity - Metered supply - pontoons and boat yard - 32 amp Monthly Service Charge	Discretionary		5.92	6.11	3.20%	Increased by RPI +
Library Service							
Fees items (exempt out of scope VAT)							
	Adult Books (late returns) - per day (max £15)	Discretionary	Fully flexible	0.30	0.30	0.00%	Comparative boroughs charge between 20-30p, with an average of 25p. Southwark library fines are the highest of comparator boroughs.
	Talking books (late returns) - per day (max £15)			0.30	0.30	0.00%	
	Spoken word (late returns) - per day (max £15)			0.30	0.30	0.00%	
	Language courses (late returns) - per day (max £15)			0.30	0.30	0.00%	
	CDs & CD sets (late returns) - per day (max £15)			0.30	0.30	0.00%	Comparative boroughs charge between 20-30p, with an average of 25p. Southwark library CD fines are the highest of comparator boroughs.
	DVD's (late returns) - per day (max £15)	Discretionary	Fully flexible	1.00	1.00	0.00%	Comparative boroughs charges vary but range from 25p per day to a repeat of the hire charge. Southwark library DVD fines are the highest of comparator boroughs.

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
<b>Fees items for Libraries- Vatable</b>							
	Stock requests (stock items)	Discretionary	Fully flexible	0.50	0.50	0.00%	Comparative boroughs range from Free - £1
	Stock requests (non-stock items)	Discretionary	Fully flexible	3.20	3.00	-6.25%	Comparative boroughs range from Free- £5 with an average of £2.39
	Special stock requests (British Library, special/academic libraries, stock from abroad) (£3 for non-stock plus £10 additional fee)	Discretionary	Fully flexible	13.50	13.50	0.00%	In line with BL charges. Comparative boroughs charge between £2 - £14 with an average of £10.31; NB We get very few BL requests
	Music scores - per score	Discretionary	Fully flexible	0.30	0.30	0.00%	Many boroughs have stopped offering this service. The last request for music scores in Southwark was over 2 years ago.
	Language courses hire charges - (three weeks)	Discretionary	Fully flexible	1.10	1.10	0.00%	Comparative boroughs range from free to £2.50 with an average of £1.46
	DVD/Blu Ray hire charges - (old DVDs/Blu Rays (6 months+) per week)	Discretionary	Fully flexible	1.10	1.10	0.00%	Comparative boroughs range from free to £3.00 with an average of £1.30
	DVD/Blu Ray hire charges - (new DVDs/Blu Rays per week)	Discretionary	Fully flexible	2.70	2.70	0.00%	Comparative boroughs range from free to £3.00 with an average of £2.20
	CDs & CD sets hire charges	Discretionary	Fully flexible	0.70	1.00	42.86%	Comparator boroughs range from free - £1.25 with an average of 70p
	Photocopying: A4 (b&w) - per sheet	Discretionary	Fully flexible	0.10	0.20	100.00%	Comparator boroughs range from 10p to 20p; proposed increase brings this charge in line with libraries current printing charge, although it would be above the inner London average of 13p. 2 other comparative boroughs currently charge 20p.
	Photocopying: A3 (b&w) - per sheet	Discretionary	Fully flexible	0.20	0.30	50.00%	Comparator boroughs range from 15p to 40p; proposed increase brings this charge in line with libraries current printing charge, although it would be above the inner London average of 24p. 2 other comparative boroughs currently charge 40p.
	Photocopying: A4 (colour) - per sheet	Discretionary	Fully flexible	1.00	1.00	0.00%	Comparator boroughs charge 25p - £1 with an average of 62p
	Photocopying: A3 (colour) - per sheet	Discretionary	Fully flexible	2.00	2.00	0.00%	Comparator boroughs charge 50p - £1.50 with an average of £1.19
	Printing from PC's: A4 (b&w) - per sheet	Discretionary	Fully flexible	0.20	0.20	0.00%	Comparator boroughs charge 10p - 20p with an average of 15p
	Printing from PC's: A4 (colour)	Discretionary	Fully flexible	1.00	1.00	0.00%	Comparator boroughs charge 20p - £1 with an average of 59p
	Printing from PC's: A3 (b&w) - per sheet	Discretionary	Fully flexible	N/A	0.30	N/A	
	Library notice boards - three weeks	Discretionary	Fully flexible	3.60	3.60	0.00%	No comparison available.
	Replacement library card fee - (Adults)	Discretionary	Fully flexible	2.00	2.00	0.00%	Comparator boroughs charge 50p- £3.00 with an average of £1.82

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Replacement library card fee - (Children)	Discretionary	Fully flexible	Free	Free	0.00%	Most comparative boroughs do not charge
	Coffee vending machine	Discretionary	Fully flexible	N/A	1.00	N/A	New charge, comparable to similar services.
	Library and heritage author events/talks/performance (where charged)	Discretionary	Fully flexible	4.00	4.00	0.00%	Most comparative boroughs do not charge; those that do range from £3 to £11.40. This charge enables us to cover the costs of big name author events where the author requires payment for the event. Only a 1-2 big name author events are held per year.
	Library and heritage author events/talks/performance (where charged): Southwark Presents card holders	Discretionary	Fully flexible	-	2.00	N/A	New charge giving discount on event tickets for Southwark Presents card holders. Currently there is no charge for library members to attend any events. This charge will both encourage people to sign up to Southwark Presents and cover the costs of big name author events where the author requires payment for the event. Only 1-2 big name author events are held per year.
<b>Hall Hire- No comparator data for hall hires. VAT charged as appropriate for</b>							
	Hall Hire Tier 1 Commercial rate per hour (Dulwich, Peckham, John Harvard, Camberwell room 3)	Discretionary	Fully flexible	N/A	50.00	N/A	Benchmarked against community halls and rooms for hire in other departments. Tiered approach to library room hire charges is new and simplifies the charges for customers. Tiers are based on capacities and
	Hall Hire Tier 1 Community rate per hour (Dulwich, Peckham, John Harvard, Camberwell room 3)			N/A	26.00	N/A	
	Hall Hire Tier 3 Commercial rate per hour (Camberwell Meeting rooms 1&2)			N/A	25.00	N/A	
	Hall Hire Tier 3 Community rate per hour (Camberwell Meeting rooms 1&2)			N/A	12.00	N/A	
	Hall Hire - per hour (Peckham second floor)			N/A	60.00	N/A	
	Hall Hire - per day (Peckham second floor)			N/A	300.00	N/A	
	Hall Hire Tier 2 Commercial rate per hour (East Street, Grove Vale)			N/A	30.00	N/A	
	Hall Hire Tier 2 Community rate per hour (East Street, Grove Vale)			N/A	15.00	N/A	
	Out of hours hire of full library- half day			N/A	250.00	N/A	
	Out of hours hire of full library- full day			N/A	400.00	N/A	
	Hall hire out of hours security charge- per hour (excluding staff/security costs)			N/A	20.00	N/A	
	Hall hire out of hours staff charge- per hour (excluding staff/security costs)			N/A	20.00	N/A	
	Hall Hire loan of laptop and projector	Discretionary	Fully flexible	N/A	£5 per booking for laptop and projector; £5 per booking for each additional laptop	N/A	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Kingswood House - Billiard Room (community) half day			65.00	80.00	23.08%	usage levels of rooms.
	Kingswood House - Billiard Room (community) full day			125.00	130.00	4.00%	
	Kingswood House - Billiard Room (community) per hour			N/A	35.00	N/A	
	Kingswood House - Billiard Room (commercial) half day			N/A	120.00	N/A	
	Kingswood House - Billiard Room (commercial) full day			N/A	180.00	N/A	
	Kingswood House - Billiard Room (commercial) per hour			N/A	50.00	N/A	
	Kingswood House - Vestey Room (commercial) half day			145.00	145.00	0.00%	
	Kingswood House - Vestey Room (commercial) full day			230.00	230.00	0.00%	
	Kingswood House - Vestey Room (commercial) per hour			N/A	75.00	N/A	
	Kingswood House - Jacobean/Golden Room (commercial) half day			230.00	230.00	0.00%	
	Kingswood House - Jacobean/Golden Room (commercial) full day			335.00	335.00	0.00%	
	Kingswood House - Jacobean/Golden Room (events/ceremonies) Mon-Thurs 9am-11pm (Hourly)			83.00	90.00	8.43%	10% discount for College ward residents
	Kingswood House - Jacobean/Golden Room (events/ceremonies) Mon-Thurs 9am-Midnight (All day including kitchen)			1,200.00	1,250.00	4.17%	10% discount for College ward residents
	Kingswood House - Jacobean/Golden Room (events/ceremonies) Fri, Sat, Sun 9am-Midnight (Hourly)			95.00	100.00	5.26%	10% discount for College ward residents
	Kingswood House - Jacobean/Golden Room (events/ceremonies) Fri, Sat, Sun 9am-Midnight (All day including kitchen)			1,350.00	1,400.00	3.70%	10% discount for College ward residents
	Kingswood House - marriage ceremonies			35.00	35.00	0.00%	No discount
	Kingswood House - kitchen hire			67.00	70.00	4.48%	No discount
<b>Fees items for Local History Library-VATABLE</b>							
	Provision of images or audio visual footage will be at management discretion.						
	Postal rates- small sized item (UK)	Discretionary	Fully flexible	1.50	1.50	0.00%	No increase recommended
	Postal rates- medium sized item (UK)			3.00	3.00	0.00%	
	Postal rates- large sized item (UK)			4.50	4.50	0.00%	
	Postal rates- international	Discretionary	Fully flexible	cost recovery	cost recovery		No increase recommended
	Microfilm / microfiche copies A4	Discretionary	Fully flexible	0.50	0.50	0.00%	Comparator boroughs range from 30p - £2.00
	JPEG images (mailed to requestors) - per image for those scanned for the first time	Discretionary	Fully flexible	20.00	20.00	0.00%	Comparator boroughs range from £5 - £23.50 per image.
	JPEG images (mailed to requestors) - per image for those already scanned	Discretionary	Fully flexible	10.00	10.00	0.00%	Comparator boroughs range from £5 - £15 per image.
	Stills, images & info provided for books, journals & partworks (per image; management discretion)	Discretionary	Fully flexible	67.00	70.00	4.48%	Comparator boroughs range from £27 - £100 per image, with an average of £71.

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Still, images & info provided for book jackets & record sleeves	Discretionary	Fully flexible	130.00	130.00	0.00%	Comparator boroughs range from £50 - £160 per image, with an average of £140.
	Still, images & info provided for other (post cards, greeting cards, giftware, posters, etc.)	Discretionary	Fully flexible	98.00	100.00	2.04%	Comparator boroughs range from £65 - £280 per image, with an average of £157.
	Digital photographing of the collection (per day)	Discretionary	Fully flexible	6.20	7.00	12.90%	It is difficult to work out an average as some boroughs charge per day and some per a set number of photographs. Comparator boroughs range from £4 and £5 per day to £5 - £10.30 for 10-20 photos; a charge per day is easier to implement than limiting users to a set number of photographs and £7 would allow unlimited photographs in a day, which is good value.
	Broadcasting audio visual usage (in multiples of 30 seconds) - single use	Discretionary	Fully flexible	N/A	70.00	N/A	There were previously 8 charges relating to audio visual usage which have been consolidated into 2 new charges, benchmarked against comparative boroughs
	Broadcasting audio visual usage (in multiples of 30 seconds) - unlimited use for 5 year period	Discretionary	Fully flexible	N/A	300.00	N/A	
	Web per image (copyrighted)	Discretionary	Fully flexible	36.00	50.00	38.89%	Comparator boroughs range from £25 - £96.50 per image, with an average of £88.
	Research charge (for officer time spent on researching in response to specific requests) - First 15min free of charge; then charged in half hour increments	Discretionary	Fully flexible	25.00	25.00	0.00%	Comparator boroughs range from £21 - £30 per hour
<b>Youth Service</b>							
<b>Venue</b>	<b>Activity</b>						
	Admission charges made to young people at youth centres	Discretionary	Fully flexible	Zero	Zero		No change
<b>Hire of Damilola Taylor Centre Private Hire rates</b>							
	3G Football Pitch/hr- commercial rate	Discretionary	Fully flexible	72.00	80.00	11.11%	Benchmarked against local leisure centres. Southwark Sports and Leisure football pitch charges currently range from £102.60- £169.30. The facilities at pitches vary in size and facilities. and some are better than
	3G Football Pitch/hr- community rate			N/A	45.00	N/A	
	Dance Studio/hr- commercial rate			35.00	35.00	0.00%	
	Dance Studio/hr- community rate			N/A	20.00	N/A	
	Main Hall / hour- commercial rate			52.00	52.00	0.00%	
	Main Hall / hour- community rate			N/A	30.00	N/A	
	Gym Hire/hr	Discretionary	Fully flexible	N/A	35.00	N/A	Benchmarked against internal sports and leisure charges. new charge introduced using standard leisure
	Whole building hire- half day (excluding staffing charges)	Discretionary	Fully flexible	N/A	300.00	N/A	T&C's for eligibility of community charge to groups
	Whole building hire- full day (excluding staffing charges)	Discretionary	Fully flexible	N/A	500.00	N/A	
	Hall hire out of hours staff charge- per hour	Discretionary	Fully flexible	N/A	20.00	N/A	Allows out of hours bookings to take place in youth clubs.
<b>All other Youth Centres</b>							

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Commercial Organisations - during opening hours/hour	Discretionary	Fully flexible	40.00	40.00	0.00%	Aligned with hire charges in other council rooms
	Commercial Organisations - out of hours/ hour (excluding staffing charges)			40.00	40.00	0.00%	
	Non Commercial & Charities - during opening hours/hour			22.00	22.00	0.00%	
	Non Commercial & Charities - out of hours/ hour (excluding staffing charges)			22.00	22.00	0.00%	
<b>Event hires</b>							
	Commercial event admin fee - VAT standard Rate	Discretionary	Fully flexible	200.00	200.00	0.00%	Recently benchmarked
	Commercial events - officer fees above standard service provision - per hour - VAT standard Rate	Discretionary	Fully flexible	60.00	60.00	0.00%	Recently benchmarked
	Community events - officer fees above standard service provision - per hour - VAT standard Rate	Discretionary	Fully flexible	25.00	25.00	0.00%	Recently benchmarked
	Commercial event admin fee - VAT standard Rate	Discretionary	Fully flexible	67.00	70.00	4.50%	Recently benchmarked and recommended increase
	Small event Up to 499 capacity	Discretionary	Fully flexible	£1,550 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	£1,600 - Additional event day(s) - 30% of basic hire fee - Additional Rig/de-rig day(s) - 15% of basic hire fee - Up to 90% discount for community and local charity events - VAT Exempt	3.20%	Recently benchmarked and recommended increase
	Meduim event From 500 to 1999 capacity	Discretionary	Fully flexible	£5,900 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	£6,000 - Additional event day(s) - 30% of basic hire fee - Additional Rig/de-rig day(s) - 15% of basic hire fee - Up to 90% discount for community and local charity events - VAT Exempt	1.70%	Recently benchmarked and recommended increase

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Large event 2000 to 7999 capacity	Discretionary	Fully flexible	£11,200 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	By negotiation	0.00%	By negotiation to ensure we get the best deal possible
	Major event More than 8,000	Discretionary	Fully flexible	By negotiation	By negotiation	0.00%	By negotiation to ensure we get the best deal possible
	Large 4 First day event hire fee for a event (more than 6,000 attendees) – VAT Exempt	Discretionary	Fully flexible	By negotiation	By negotiation	0.00%	Deleted - We have consolidated the categories from 5 down to 4 to ease understanding
	Small funfairs & circuses up to 499 capacity	Discretionary	Fully flexible	£2,100; 30% of basic per event day, 15% per non event day	£2,100 - Additional event day(s) - 30% of basic hire fee - Additional Rig/de-rig day(s) - 15% of basic hire fee - VAT Exempt	0.00%	Recently benchmarked
	Large funfairs & circuses up to 999 capacity - VAT Exempt	Discretionary	Fully flexible	£3,500; 30% of basic per event day, 15% per non event day	£3,500 - Additional event day(s) - 30% of basic hire fee - Additional Rig/de-rig day(s) - 15% of basic hire fee - VAT Exempt	0.00%	Recently benchmarked
	Major circus over 1000 seats - VAT Exempt	Discretionary	Fully flexible	By negotiation	By negotiation	0.00%	By negotiation to ensure we get the best deal possible
	Events Damage deposit	Discretionary	Fully flexible	£500 or 20% of hire fee whichever is the greater	£500 or 20% of hire fee whichever is the greater - VAT Exempt	0.00%	Recently benchmarked and recommended to remain the same to ensure growth income
	Fireworks - Southwark residents	Discretionary	Fully flexible	Free	Free	0.00%	
	Fireworks - non resident adult	Discretionary	Fully flexible	8.50	8.50	0.00%	Recently benchmarked
	Fireworks - non resident children	Discretionary	Fully flexible	2.50	2.50	0.00%	Recently benchmarked
	Fireworks - non resident family	Discretionary	Fully flexible	20.00	20.00	0.00%	Recently benchmarked
<b>Events - Trade space</b>							
	Commercial market stall - VAT standard Rate	Discretionary	Fully flexible	90.00	90.00	0.00%	Comparable to other boroughs.
	Commercial trade space (up to 3m) - VAT Exempt	Discretionary	Fully flexible	110.00	110.00	0.00%	
	Commercial trade space (3m - 6m) - VAT Exempt	Discretionary	Fully flexible	200.00	200.00	0.00%	
	Non profit market stall - VAT standard Rate	Discretionary	Fully flexible	30.00	30.00	0.00%	
	Non profit trade space (3m) - VAT Exempt	Discretionary	Fully flexible	40.00	40.00	0.00%	

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2018-19 Fee £	Proposed 2019-20 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2018-19, Inflation factor used (where from, source etc.) and other comments
	Non profit trade space (3m - 6m) - VAT Exempt	Discretionary	Fully flexible	70.00	70.00	0%	
	Supply of electricity - VAT standard Rate	Discretionary	Fully flexible	80.00	80.00	0%	
<b>Film Service</b>							
Location Fee	Charity - Low budget	Discretionary	Fully flexible	Free	Free	0.00%	All benchmarked and after increaweing the range of each F&C it is proposed to make no increases as this would make us uncompetative with three neighbouring boroughs
	Small/Med crew (fee per hour)	Discretionary	Fully flexible	175.00	£175	0.00%	
	Small/Med crew (fee per half day)	Discretionary	Fully flexible	£350 - £700	£350 - £700	0.00%	
	Small/Med crew (fee per full day)	Discretionary	Fully flexible	£600 - £1,500	£600 - £1,500	0.00%	
	Large crew (fee per half day)	Discretionary	Fully flexible	£750 - £3,000	£750 - £3,000	0.00%	
	Large crew (fee per full day)	Discretionary	Fully flexible	£1,500 - £6,000	£1,500 - £6,000	0.00%	
	Very Large crew (fee per half day)	Discretionary	Fully flexible	£900 - £6,000	£900 - £6,000	0.00%	
	Very large crew (fee per full day)	Discretionary	Fully flexible	£2,000 - £12,000	£2,000 - £12,000	0.00%	
Stills photography	Fee per hour	Discretionary	Fully flexible	£50-£120	£50-£120	0.00%	
Permission for Temporary Structure/s	Fee per half day	Discretionary	Fully flexible	250.00	250.00	0.00%	
	Fee per full day	Discretionary	Fully flexible	500.00	500.00	0.00%	
Admin Fees (one off)	Charity - low budget	Discretionary	Fully flexible	30.00	30.00	0.00%	A small increase of £10 has been added to the admin fee to align with neighbouring boroughs
	Small Crew	Discretionary	Fully flexible	65.00	75.00	15.00%	
	Medium Crew	Discretionary	Fully flexible	165.00	175.00	6.00%	
	Large Crew	Discretionary	Fully flexible	220.00	230.00	6.00%	
	Very Large Crew	Discretionary	Fully flexible	330.00	340.00	3.00%	
Admin Fees (officer time, by hour)	Charity - low budget	Discretionary	Fully flexible	n/a	n/a	0.00%	All benchmarked and after increaweing the range of each F&C it is proposed to make no increases as this would make us uncompetative with three neighbouring boroughs
	Small Crew	Discretionary	Fully flexible	160.00	160.00	0.00%	
	Medium Crew	Discretionary	Fully flexible	160.00	160.00	0.00%	
	Large Crew	Discretionary	Fully flexible	200.00	200.00	0.00%	
	Very Large Crew	Discretionary	Fully flexible	300.00	300.00	0.00%	
Unit Base Fee - High Impact only	Per Filming Day	Discretionary	Fully flexible	£1,200-£3,000	£1,200-£3,000	0.00%	
Parking Fees	Admin Fee (per application)	Discretionary	Fully flexible	70.00	70.00	0.00%	
	Parking bay suspensions (per bay suspension)	Discretionary	Fully flexible	50.00	50.00	0.00%	
	Parking Permit (per bay suspension)	Discretionary	Fully flexible	50.00	50.00	0.00%	
<b>Culture team</b>							
	Internal project management fees. Project under £20,000.	Discretionary	Fully flexible	Minimum 10% of overall project budget	Minimum 10% of overall project budget	0.00%	Not comparable
	External project management fees. Project under £20,000.	Discretionary	Fully flexible	Minimum 15% of overall project budget	Minimum 15% of overall project budget	0.00%	Not comparable
	Internal and external project management fees. Project over £20,000.	Discretionary	Fully flexible	By negotiation	By negotiation	0.00%	Not comparable



Table 1 – Resident Services

Item	2018-19 Fee	2019-20 Fee	2018-19 to 2019- 20 fee Increase	HRA/ GF	Mandatory/ Discretionary	VA T	Ref
Assa keys	£22.50	£22.50	0.00%	HRA	Discretionary	Y	
Entry fobs	£21.50	£21.50	0.00%	HRA	Discretionary	Y	
Lock changes	Variable	Variable	N/A	HRA	Discretionary	Y	1
Handyperson charge (on benefits)	£10 per hour	Subject to review		GF	Discretionary	Y	2
Handyperson charge	£20 per hour	Subject to review		GF	Discretionary	Y	2
Visitor parking permits – ten visits	£16.50	£16.50	0.00%	HRA	Discretionary	N	3
Visitor parking permits – sixty visits	£82.50	£82.50	0.00%	HRA	Discretionary	N	3
Second bay parking	£82.50	£82.50	0.00%	HRA	Discretionary	N	3
Area-wide permit (contractors and employees)	£130.00	£130.00	0.00%	HRA	Discretionary	N	3
Southwark-wide permit (contractors and employees)	£130.00	£130.00	0.00%	HRA	Discretionary	N	3
Business permits	£130.00	£130.00	0.00%	HRA	Discretionary	N	3
Carers permits	£36.00	£36.00	0.00%	HRA	Discretionary	N	3
Removal of illegally parked vehicle	£200.00	£200.00	0.00%	HRA	Not LBS	N	4
Daily storage charge – removed vehicle	£40.00	£40.00	0.00%	HRA	Not LBS	N	4
Travellers sites – single pitch	£90.11	£92.27	2.40%	GF	Mandatory	N	5
Travellers site- double pitch	£122.30	£125.24	2.40%	GF	Mandatory	N	5
Concierge/ Castlemead – standard	Max. £10.95	Max. £10.95	Max £1.00	HRA	Discretionary	N	6
Maydew House concierge charge	£10.95	£10.95	0.00%	HRA	Discretionary	N	6
Blackfriars - concierge charge	£9.27	£9.27	0.00%	HRA	Discretionary	N	6
Churchyard Row- concierge charge	£6.34	£6.34	0.00%	HRA	Discretionary	N	6
<b>Hostels:</b>							
Northcott House service charge	£14.24	£14.24	0.00%	HRA	Discretionary	N	
Hostel laundry charge	£2.93	£2.93	0.00%	HRA	Discretionary	N	
Hostels part-board charge	£18.44	£18.44	0.00%	HRA	Discretionary	N	
<b>Nightly paid temporary accommodation:</b>							
Weekly rate	£190.38	£190.38	0.00%	GF	Mandatory	N	7
Daily rate	£27.20	£27.20	0.00%	GF	Mandatory	N	7
<b>Private Sector Leasing/Self-Contained:</b>							
One bedroom	£171.34	£171.34	0.00%	GF	Mandatory	N	7
Two bedrooms	£228.47	£228.47	0.00%	GF	Mandatory	N	7
Three bedrooms	£270.00	£270.00	0.00%	GF	Mandatory	N	7
Four bedrooms	£373.84	£373.84	0.00%	GF	Mandatory	N	7
Five bedrooms	£373.84	£373.84	0.00%	GF	Mandatory	N	7

## Notes to Table 1

1	The cost of lock changes vary depending on the type of lock – therefore the cost of the work will be agreed with the resident based on the actual cost to the Council plus an administration fee and charged through the rechargeable repairs process.
2	<p>This service is subject to review in 2019-20 to ensure cost recovery.</p> <p>VAT will be applicable unless the client qualifies as Exempt according to the HMRC Guidance.</p>
3	Charges for estate parking permits were increased in 2016-17 following a wide-ranging review. It is not proposed to increase these charges further in 2019-20 to remain in line with on-street enforcement services.
4	Removal of illegally parked vehicles and the daily storage charge thereof is a contracted-out service managed by the environment and leisure department. The fees associated with this service are now set by London Councils on behalf of all 33 London Boroughs. London Councils reserves the right to vary these charges, but there are no proposals to do so at this time.
5	Travellers site pitch fee will increase by CPI as at September 2018 in accordance with the review provisions in the pitch agreement.
6	<p>In 2016 the Cabinet Member for Housing agreed a new charging regime to increase charges incrementally over a period of some years until the charges met the full cost of the service, with the caveat that the increase be limited to the amount of the rent reduction and capped at £1 per week.</p> <p>In addition it was agreed that the charge for new tenants at Maydew House following refurbishment, would go straight to the target charge of £10.95 weekly given the higher standard of accommodation and service provision. Similarly, it is proposed that new building developments, including acquisitions, where a concierge service is provided should be treated in the same manner and the individual charge set at a level to fully recover the actual cost of the service.</p>
7	<p>The council has statutory powers and duties to provide temporary accommodation to homeless applicants under Part VII of the 1996 Housing Act and Homeless Prevention Duty under the Homeless Reduction Act 2018. Southwark Council uses a variety of accommodation to discharge these duties, including nightly paid accommodation, hostels, estate voids and private sector leased properties.</p> <p>Charge is set at 90% of the appropriate January 2011 LHA rate for the property.</p>

Table 2 – Homeowner Services

	2018-19 Fee	2019-20 Fee	2018-19 to 2019- 20 fee Increase	HRA/ GF	Mandatory/ Discretionar y	VAT	Notes
Discretionary service charge loan application	£566.50	£583.50	3.00%	HRA	Discretionary	N	1
Mandatory service charge loan application	£100.00	£100.00	0.00%	HRA	Mandatory	N	
Voluntary charge application fee	£566.50	£583.50	3.00%	HRA	Discretionary	N	1
Additional discretionary loan application fee	£345.00	£355.50	3.04%	HRA	Discretionary	N	1
Notices of assignment and notices of charge	£10.00/ £30.00	£10.00/ £30.00	0.00%	HRA	Discretionary	N	
Pre-assignment pack	£215.00	£220.00	2.33%	HRA	Discretionary	N	1
Pre-assignment pack – expedited 48 hours	£296.00	£303.50	2.53%	HRA	Discretionary	N	1
Postponement of charge for home improvement	£153.50	£157.50	2.61%	HRA	Discretionary	N	1
Postponement of charge for all other reasons	£215.00	£220.50	2.56%	HRA	Discretionary	N	1
Remortgage	£103.00	£105.50	2.43%	HRA	Discretionary	N	1
Retrospective letter of postponement	£314.00	£322.00	2.55%	HRA	Discretionary	N	1
Gas servicing administration fee	£36.00	£37.00	2.78%	HRA	Discretionary	N	1
Expedition fee for remortgage	£79.00	£81.00	2.53%	HRA	Discretionary	N	1
Expedition fee for pre-assignment	£79.00	£81.00	2.53%	HRA	Discretionary	N	1
<b>Other Administration:</b>							
Section 146 notice fee	£307.00	£315.00	2.61%	HRA	Discretionary	N	1
<b>Document Copies:</b>							
Reproduction copy of lease/leasehold transfer	£42.00	£43.00	2.38%	HRA	Discretionary	N	1
Certified copy of lease/leasehold transfer	£70.00	£72.00	2.86%	HRA	Discretionary	N	1
Reproduction copy of section 125 notice	£29.00	£30.00	3.45%	HRA	Discretionary	N	1
Duplicate right-to-buy documentation	£65.00	£67.00	3.08%	HRA	Discretionary	N	1

Additional completion statement fee	£80.00	£82.00	2.50%	HRA	Discretionary	N	1
Reproduction copy of specification	£27.00	£27.00	0.00%	HRA	Discretionary	N	
Copies of any other relevant documentation	£0.10	£0.10	0.00%	HRA	Discretionary	N	
<b>Disposals:</b>							
Ad-hoc or voluntary disposals of property or land	£282.00	£294.00	4.26%	HRA	Discretionary	N	2,3
Purchase of properties freehold on short leases	£280.00	£287.00	2.50%	HRA	Discretionary	N	1
Lease extensions	£280.00	£294.00	5.00%	HRA	Discretionary	N	2,3
<b>Enfranchisement:</b>							
Collective Enfranchisement – standard charge	£280.00	£294.00	5.00%	HRA	Discretionary	N	2,3
Lease-back of tenanted properties	£670.00	£686.00	2.39%	HRA	Discretionary	N	1
Individual enfranchisement	£280.00	£294.00	5.00%	HRA	Discretionary	N	2,3
Sale of freehold reversionary interest	£280.00	£294.00	5.00%	HRA	Discretionary	N	2,3
<b>Landlords Consent for Alterations Permissions:</b>							
Like-for-like replacements of kitchens/bathrooms	£41.00	£43.00	4.88%	HRA	Discretionary	N	2,4
Change of boilers/radiators	£80.00	£84.00	5.00%	HRA	Discretionary	N	4
Minor structural alterations	£99.00	£105.00	6.06%	HRA	Discretionary	N	2,4
Major structural alterations	£280.00	£294.00	5.00%	HRA	Discretionary	N	2,4
Retrospective permission for any alteration type	£427.00	£437.00	2.34%	HRA	Discretionary	N	1
<b>Legal Discharge of Charge:</b>							
RTB natural	£54.00	£56.00	3.70%	HRA	Discretionary	N	1
RTB premature; vol. SCL, discr. SCL	£108.00	£111.50	3.24%	HRA	Discretionary	N	1
Right of first refusal – pre-emption requests	£108.00	£111.00	2.78%	HRA	Discretionary	N	1
<b>Equity Share:</b>							
Administration fee	£108.00	£111.00	2.78%	HRA	Discretionary	N	1
Valuation fee	£171.00	£175.00	2.34%	HRA	Discretionary	N	1
<b>Equity Loan:</b>							
Administration fee	£108.00	£111.00	2.78%	HRA	Discretionary	N	1
Valuation fee	£171.00	£175.00	2.34%	HRA	Discretionary	N	1
<b>Other Administration:</b>							

Deed of covenant	£158.50	£165.00	4.10%	HRA	Discretionary	N	2
Rent references	£48.50	£50.00	3.09%	HRA	Discretionary	N	1

**Notes to Table 2**

1	For 2019-20, the proposed fee increases are in line with CPI (2.4% as at September 2018 and rounded where appropriate to the nearest 50p/£1).
2	Recent market research and benchmarking across Local Authorities and Housing Associations (Greenwich, Haringey, Islington, Camden, Westminster/City West Homes, Lambeth, Hammersmith and Fulham, Newham, and Croydon Council) indicate that Southwark's fees are below the market average and we propose to increase them incrementally over the next 2 years by 5% (rounded to the nearest pound).
3	The fees charged for the applications indicated are very similar in nature. As a result, we propose these charges are aligned so that the fees are easier for applicants to understand and for our staff to administer.
4	The fee types indicated all refer to our Permissions to Alter applications. What has become clear from our market research is that Southwark is one of a few Council's that has several application types within this process. This can cause confusion for our residents and can make administration more time consuming. It is suggested that the Council consider amalgamating the application types to make the process easier to understand for residents and have a clear application type.

Table 3 - Other Services

	2018-19 Fee	2019-20 Fee	2018-19 to 2019- 20 fee Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
<b>Barrow Store – Annual Rents:</b>							
Bournemouth Road	£841.00	£862.00	2.50%	HRA	Discretionary	N	1
Southwark Park Road - small	£334.00	£342.50	2.54%	HRA	Discretionary	N	1
Southwark Park Road - large	£841.00	£862.00	2.50%	HRA	Discretionary	N	1
Portland Street	£1,341.00	£1,374.50	2.50%	HRA	Discretionary	N	1
Kingston Mews - small	£670.00	£687.00	2.54%	HRA	Discretionary	N	1
Kingston Mews - large	£1,341.00	£1,374.50	2.50%	HRA	Discretionary	N	1
Northchurch	£1,211.00	£1,241.00	2.48%	HRA	Discretionary	N	1
<b>Garages and Non-Residential Weekly Charges (For information only)</b>							
Concessionary (Blue Badge & Elderly)	£15.20	£15.70	3.29%	HRA	Discretionary	N	2
Standard	£20.20	£20.70	2.48%	HRA	Discretionary	N	2
Private	£33.50	£34.50	2.99%	HRA	Discretionary	Y	2
Small sites rate	£10.80	£11.00	1.85%	HRA	Discretionary	N	2
Larger than average	£5.15	£5.30	2.91%	HRA	Discretionary	N	2
Additional parking	£5.15	£5.30	2.91%	HRA	Discretionary	N	2
Water	£0.50	£0.50	0.00%	HRA	Discretionary	N	
Additional security	£1.00	£1.00	0.00%	HRA	Discretionary	N	
Stores	£3.47	£3.47	0.00%	HRA	Discretionary	N	
Parking site	£3.47	£3.47	0.00%	HRA	Discretionary	N	
Pram Sheds	£0.50	£0.50	0.00%	HRA	Discretionary	N	
<b>Private Sector Housing</b>							
Private Sector Housing - DFG charges (owner / occupiers)	17.5% cost of work	17.5% cost of work	0.00%	GF	Discretionary	N	3
Private Sector Housing - DFG charges (housing associations)	20% of cost of work	20% of cost of work	0.00%	GF	Discretionary	N	3
Repair Grants and Loans for home owners and private tenants	15% of cost of work	15% of cost of work	0.00%	GF	Discretionary	N	4
Private Sector Housing team – production of schedule	£77.00	£79.00	2.60%	GF	Discretionary	N	4
Private Sector Housing team administration fee – Landlord Grant	£100.00	£102.00	2.00%	GF	Discretionary	N	4
Private Sector Housing administration fee – for private landlord energy saving grants	£26.00	£27.00	3.85%	GF	Discretionary	N	4

Private Sector Housing administration fee – empty homes grant	£100.00	£102.00	2.00%	GF	Discretionary	N	4
<b>Registrars:</b>							
Marriage Ceremonies Mon to Thu Approved Premises before 5pm	£594.00	£610.00	2.69%	GF	Discretionary	N	5
Marriage Ceremonies Fri/ Sat Approved Premises before 5pm	£654.00	£720.00	10.09%	GF	Discretionary	N	5
Marriage Ceremonies BH Sun Approved Premises	£709.00	£780.00	10.01%	GF	Discretionary	N	5
Marriage Ceremonies Mon to Thu Approved Premises after 5pm	£734.00	£800.00	8.99%	GF	Discretionary	N	5
Marriage Ceremonies Fri/ Sat Approved Premises after 5pm	£844.00	£870.00	3.08%	GF	Discretionary	N	5
Garden Room Enhanced Ceremonies	£284.00	£310.00	9.15%	GF	Discretionary	N	5
<b>Citizenship:</b>							
Private citizenship Single individual family	£280.00	£310.00	10.71%	GF	Discretionary	Y	6
Private citizenship 2-3 individuals family	£210.00	£230.00	9.52%	GF	Discretionary	Y	6
Private citizenship 4-5 individuals family	£168.00	£185.00	10.12%	GF	Discretionary	Y	6
Advice only/checking service	£120.00	£135.00	12.50%	GF	Discretionary	Y	7
Indefinite Leave to Remain single	£190.00	£210.00	10.53%	GF	Discretionary	Y	7
Indefinite Leave to Remain additional dependents	£60.00	£66.00	10.00%	GF	Discretionary	Y	7
Further Leave to Remain single	£130.00	£145.00	11.54%	GF	Discretionary	Y	7
Further Leave to Remain additional dependents	£50.00	£60.00	20.00%	GF	Discretionary	Y	7
Entry Clearance	£210.00	£230.00	9.52%	GF	Discretionary	Y	7

*\* For mandatory fees see Appendix A set by the Registrar General*

## Notes to Table 3

1	For 2019-20, the proposed fee increases are in line with CPI (2.4% as at September 2018 and rounded where appropriate to the nearest 50p/£1). Benchmarking has been carried out which shows that Southwark's garage rents are very competitive in the market place, and while higher than many other local authorities do offer excellent value for money when comparing condition and security.
2	Parking facilities will normally be standard-rated VAT unless the letting of garages in conjunction with the letting of dwellings for permanent residential use.  Land and property (VAT Notice 742)
3	<p>The private sector housing and adaptations service provides a service to a vulnerable group of homeowners and private tenants who may have a disability and/or are aged 60 plus. This service enables clients to remain in their own homes in a safe, comfortable environment. They offer support and advice during the grant application processing. They also provide a professional surveying and contract administration service. This is from initial inspection through to completed works within the home. The types of works undertaken can be from minor 'staying put' works to complete renovations or adaptations such as a stair lift or extension for a wheelchair user.</p> <p>Fees are based on a percentage of the capital grants that it dispenses. All clients who receive a grant or loan pay a fee for the work undertaken; this is an allowable expense and is taken into account when assessing the grant due to the client. These fees are comparable with other Councils. This report proposes that the fees charged should stay at current rates.</p>
4	<p>The private sector housing team assists non vulnerable homeowners and private landlords who are eligible for grant or loan assistance. The team charges a fee for the schedule of work it produces that will attract grant aid. These fees have remained the same for a number of years and will not be increased.</p> <p>The Private Sector Homes team also works with landlords and homeowners to bring long term empty properties back into use. The team offers a range of grants in order to deliver Southwark's Empty Homes Initiative. The team charges a fee to cover the administration of these discretionary grants.</p>
5	<p>Southwark Registration and Nationality Service (SRNS) provides a range of services relating to births, deaths, marriages, civil partnerships, private citizenship ceremonies and immigration advice. Many of the fees charged for these services are prescribed by statute and are updated periodically by the government. However fees for certain services are discretionary and the council can set its own level.</p> <p>Discretionary registrar's fees were ranked against the fees charged by the twelve Inner London local authorities. Where appropriate, fees have been increased to bring them into the upper quartile</p> <p>Discretionary services are not deemed to be price sensitive and basic marriage and civil partnership ceremonies are available at the statutory fee of £46.00 plus £4.00 certificate fee. Table 3 reflect the discretionary component only rounded to the nearest £1 to allow for the addition of the £4.00 statutory fee.</p>
6	Individuals can request a private citizenship ceremony and this is what the fees quoted in Table 3 relate to. However, private citizenship ceremonies are not encouraged by government and relatively few of them take place. This is charged at the Garden Room rate.
7	Immigration advice is a service provided by the SRNS with the intention of providing affordable immigration advice. Currently the council is only one within the benchmarking



	group to provide this service and therefore no comparative figures exist. These fees have increased on average 12% to recover costs.
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## APPENDIX A – STATUTORY FEES PAYABLE

### PART 1 – SUMMARY OF FEES PAYABLE TO REGISTRATION OFFICERS

Statutory power	Service	Fee
<b>1. General Search</b>		
<b>Superintendent Registrar</b> <i>S.31(2)(a), B&amp;D Regn Act 1953;</i> <i>S.64(2)(a), Mge Act 1949</i>	A general search in indexes in his/her office not exceeding six successive hours	<b>£18.00</b>
<b>2. Certificates</b>		
<b>Superintendent Registrar</b> <i>S.31(2)(c), B&amp;D Regn Act 1953;</i> <i>S.64(2)(c), Mge Act 1949</i>	Issuing a standard certificate of birth, death or marriage	<b>£10.00</b>
<i>S.33(1), B&amp;D Regn Act 1953</i>	Issuing a certificate of birth, death or marriage for certain statutory purposes <sup>#</sup>	<b>£10.00</b>
	Issuing a short certificate of birth	<b>£10.00</b>
	Issuing a standard certificate of birth, death or marriage: • At the time of registration • After the time of registration	<b>£4.00</b> <b>£7.00</b>
<b>Registrar</b> <i>S.32(c), B&amp;D Regn Act 1953;</i> <i>S.63(1)(b), Mge Act 1949</i>	Issuing a certificate of birth, death or marriage for certain statutory purposes <sup>#</sup> : • At the time of registration • After the time of registration	<b>£4.00</b> <b>£7.00</b>
<i>S.33(1), B&amp;D Regn Act 1953</i>	One short certificate of birth issued at the time of registration	<b>nil</b>
	Any other short certificate of birth: • At the time of registration • After the time of registration	<b>£4.00</b> <b>£7.00</b>
<b>3. Marriages</b>		
<b>Superintendent Registrar</b> <i>S.27(7), Mge Act 1949</i>	Attending outside his/her office to be given notice of marriage of a housebound or detained person	<b>£47.00</b> (Housebound) <b>£68</b> (Detained)
<i>S.27(6), Mge Act 1949</i>	Entering a notice of marriage in a marriage notice book: a) Where both parties to the proposed marriage are exempt persons within the meaning of Section 49 Immigration Act 2014 b) In any other case	<b>£35.00</b>  <b>£47:00*</b> (from 2 March 2015)
<i>S.17(2), Marriage (Registrar General's Licence) Act 1970</i>	Entering a notice of marriage by Registrar General's Licence in a marriage notice book	<b>£3.00<sup>†</sup></b>

S.51(2), <i>Mge Act 1949</i>	Attending a marriage at the residence of a housebound or detained person	<b>£84.00</b> (Housebound) <b>£94.00</b> (Detained)
S.51(1A)(b), <i>Mge Act 1949</i> ; Reg 12(6), <i>The Marriages and Civil Partnerships (Approved Premises) Regulations 2005</i> S.51(1), <i>Mge Act 1949</i>	Attending with a registrar a marriage on approved premises	<b>set by local authority</b>
	Attending a marriage at the register office	<b>£46.00</b>
S.51(1), <i>Mge Act 1949</i>	Attending a marriage at a registered building or the residence of a housebound or detained person	<b>£86.00</b> (registered building) <b>£81.00</b> (Housebound) <b>£88.00</b> (Detained)
S.17(2), <i>Marriage (Registrar General's Licence) Act 1970</i>	Attending a marriage by Registrar General's Licence	<b>£2.00<sup>†</sup></b>
<b>4. Certification for worship and registration for marriage</b>		
<b>Superintendent Registrar</b> S.5, <i>Place of Worship Registration Act 1855</i> S.41(6), <i>Mge Act 1949</i>	Certification of a place of meeting for religious worship	<b>£29.00</b>
	Registration of a building for the solemnization of marriages between a man and a woman	<b>£123.00</b>
S.43D <i>Mge Act 1949</i>	Registration of a building for the solemnization of marriages of same sex couples (building previously registered for the solemnisation of marriage between a man and a woman)	<b>£64.00**</b>
	Registration of a building for the solemnization of marriages of same sex couples (building not previously registered for the solemnisation of marriage between a man and a woman)	<b>£123.00**</b>
	Registration of a building for the solemnization of marriages of a man and a woman (building previously registered for the solemnisation of marriage between of same sex couples)	<b>£64.00**</b>
	Joint application for the registration of a building for the marriage of a man and woman and same sex couples	<b>£123.00**</b>

*Mge Act 1949 = Marriage Act 1949, as amended*

*B&D Regn Act 1953 = Births and Deaths Registration Act 1953, as amended*

*\*Fee specified by the Registration of Births, Deaths and Marriages and Registration of Civil Partnerships (Fees) (Amendment) Order 2015 (S.I. 2015/117), except where otherwise shown*

*# = S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act 1961; S.124(3), Social Security Administration Act 1992, as amended; S.564(1), Education Act 1996*

*†Fee payable under Marriage (Registrar General's Licence) Act 1970 by the Registrar General; to be retained by registration officer and not paid to Council*

*\*\* Fee specified by the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) Regulations 2014 (S.I. 2014/106), as amended by the*

*Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) (Amendment) Regulations 2014 (S.I. 2014/1791)*

**PART 2 – FEES PAYABLE TO REGISTRATION AUTHORITIES**

<b>Statutory power</b>	<b>Service</b>	<b>Fee</b>
<b>1. Certificates</b>		
<i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i>	For a certified copy issued by a registration authority: <ul style="list-style-type: none"> <li>at the time of registration</li> <li>after the time of the registration</li> </ul>	<b>£4.00</b> <b>£10.00</b>
	For a certified extract issued by a registration authority: <ul style="list-style-type: none"> <li>at the time of registration</li> <li>after the time of the registration</li> </ul>	<b>£4.00</b> <b>£10.00</b>
	For a certified copy or certified extract issued by the Registrar General	<b>£9.25</b>
<b>2. Notices</b>		
<i>Civil Partnership Act 2004c.33,      Pt 2 c.1s. 34(1) &amp; 36(4)</i>	Attestation by an authorised person of the necessary declaration at a place provided by the registration authority: <ul style="list-style-type: none"> <li>a) where both parties to the proposed marriage are exempt persons within the meaning of Section 49 Immigration Act 2014</li> <li>b) in any other case</li> </ul>	<b>£35.00</b> <b>£47.00*</b>
	Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for house-bound and detained persons	<b>£47.00</b> (Housebound) <b>£68.00</b> (Detained)
	Attestation by an authorised person of the necessary declaration under the special procedure	<b>£3.00<sup>†</sup></b>
	Application to shorten the waiting period	<b>£28.00</b>
	Issue of Registrar General's licence	<b>£15.00</b>
	On giving notice to a registration authority under the Civil partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certificate of no impediment)	<b>£35.00</b>
<b>3. Registration</b>		
<i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i>	Signing by the civil partnership registrar of the civil partnership schedule	<b>£46.00</b>
	Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound or detained person	<b>£81.00</b> (Housebound) <b>£88.00</b> (Detained)
	Attendance of the civil partnership registrar in whose presence the Registrar General's licence is issued.	<b>£2.00<sup>†</sup></b>

\* Fee specified by the Registration of Births, Deaths and Marriages and Registration of Civil Partnerships (Fees) (Amendment) Order 2015 (S.I. 2015/117), except where otherwise shown

<sup>†</sup> Fee payable by the Registrar General; to be retained by registration officer and not paid to Council

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